AMENDMENTS TO ADMINISTRATIVE ORDER NO. 02, SERIES OF 1996, ENTITLED, “REVISED RULES AND PROCEDURES GOVERNING THE ACQUISITION OF AGRICULTURAL LANDS SUBJECT OF VOLUNTARY OFFER TO ...

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I. PREFATORY STATEMENT

In view of the difficulties encountered in the acquisition of lands enumerated under Section 7 of Republic Act No. 6657, Item 2 (For VOS, CA and EO 407), Letter A (Identification and Documentation), SECTION IV (Operating Procedures) of Administrative Order No. 02, series of 1996, is hereby amended to read as follows:

Steps Responsible

Agency/Unit Activity Forms/Documents

(Requirements)

2 DARMO Provides the LBP, through the PARO, the list of landholdings together with the certified copy of title, tax declaration and approved survey plan or sketch plan of the property for scheduling of the field investigation. The list should contain the following

- Name of LO

- Title/TD No.

- Area

- Location

3 DARMO Conducts preliminary ocular inspection to determine initially whether or not the property may be covered under the CARP. CARP Form No. 3.a

(Preliminary OCI Report)

4 DARMO If property is coverable under CARP, sends LO the Notice of Coverage and Field Investigation together with a

copy of the Preliminary OCI Report by personal delivery with proof of service or by registered mail with return card. Invites the LO to join the field investigation, to select his retention area and to submit his Statement of Production and Income. If the landowner cannot be contacted or refuses to accept the said Notice, such notice shall be effected by publication in a newspaper of national circulation. CARP Form No. 5(R-98)

(Notice of Coverage and Field Investigation)

Sends Notice to BARC, DENR, DA, LBP and prospective ARBs on the schedule of the field investigation at least

two weeks in advance. CARP Form No. 2

(Notice to Conduct Field Investigation)

5 DARMO Posts a copy of the Notice of Coverage and Field Investigation for seven (7) working days in the bulletin board of the barangay and municipal halls where the property is located and issues Certification of Posting Compliance. CARP Form No. 6

(Certification of Posting Compliance)

6 DARMO Conducts joint field investigation of the property with LBP, DENR, DA, LO, BARC and prospective ARBs.

7 DARMO Prepares FIR and Land Use Map jointly with LBP and BARC CARP Form No. 3

(Field Investigation Report)

8 DARMO Screens/Selects qualified ARBs and causes the signing of the APFUs. CARP Form No. 4

(Application to Purchase and Farmer's Undertaking)

9 DARMO Forwards claim folder to DARPO CARP Form No. 7

(CF Transmittal Memorandum)

All other steps under Letter B onwards shall remain.

II. REPEALING CLAUSE

The pertinent provisions of Section IV of Administrative Order No. 02, series of 1996 are hereby modified accordingly.

III. EFFECTIVITY

This Order shall take effect ten (10) days following its publication in two (2) newspapers of general circulation.

Adopted: 5 Feb. 1998.

(SGD.) ERNESTO D. GARILAO
Secretary

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