

OCA CIRCULAR NO. 153-2015, July 22, 2015

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TO :

THE EXECUTIVE JUDGES, THE PRESIDING JUDGES OF SINGLE SALA REGIONAL TRIAL COURTS AND THE CLERKS OF COURT OF THE OFFICE OF THE CLERK OF COURT OF THE FIRST AND SECOND LEVEL COURTS

SUBJECT :

RECORDS DISPOSAL ORIENTATION AND CONSULTATION

Pursuant to the Resolution of the Court en banc in A.M. No. 07- 3-09-SC, [1]

dated 30 June 2015, particularly paragraph 1 thereof, directing the Office of the Court Administrator to "conduct orientations and consultations with the Judges of the First and Second Level Courts 'per region on the implementation of these guidelines," the orientations and consultations in the different regions will be held in the following cities, as follows:

Region Venue Tentative Date & Time

Region I Dagupan City, Pangasinan 7 Aug. 2015, 1:00 pm

Region II Tuguegarao City, Cagayan 20 Aug. 2015, 1:00 pm

Region III Angeles City, Pampanga 28 Aug. 2015, 12:00 nn

Region IVA (except Batangas) Tagaytay City, Cavite 4 Aug. 2015, 1:30 pm

Region IVB (and Batangas) Batangas City, Batangas 11 Aug. 2015, 1:00 pm

NCJR Manila City 20 Aug. 2015, 1:30 pm

Region V Legazpi City, Bicol 13 Aug. 2015, 12:00 nn

Region VI Iloilo City, Iloilo 7 Aug. 2015, 11:30 am

Region VII Lapu-Lapu City, Cebu 6 Aug. 2015, 12:00 nn

Region Venue Tentative Date & Time

Region VIII Tacloban City, Leyte 14 Aug. 2015, 11:00am

Region IX Dipolog City, Zamboanga del Norte 13 Aug. 2015, 1:00 pm

Region X (and Surigao del Sur) Cagayan de Oro City, Misamis Oriental 18 Aug. 2015, 1:00 pm

Region XI (except Sarangani, South Cotabato, and Surigao del Sur) Davao City, Davao del Sur 31 Jul. 2015, 1:00

pm

Region XII (and Sarangani and South Cotabato) General Santos City 25 Aug. 2015, 1:00 pm

The Court Administrator will get in touch with the executive judges in the key cities nationwide for coordination as to the final schedule and venue of the orientations and consultations. A subsequent issuance addressed to the executive judges in the different regions will be released by the Office of the Court Administrator regarding the matter.

For your information and guidance.

22 July 2015

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

[1]

(Re: Proposed Guidelines in the Disposition and/or Destruction of Court Records, Papers, and Exhibits [Re: Simplified Guidelines for Disposing of Records of Long-Decided Cases and Unneeded Documents and Papers]). Please see OCA Circular No. 142-2015 dated 9 July 2015, available at <http://oca.judiciary.gov.ph/>.

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