WEEKLY UPDATES ON THE SEIZURE PROCEEDINGS

BOC MEMORANDUM, December 19, 2000

Read online (full-text search, related cases, audio case brief): https://batas.org/library/f04a678d5f71/

In order to ensure that all apprehensions are properly monitored by this Office from its inception, through the usual administrative and/or criminal proceedings up to release, settlement, forfeiture, redemption and/or disposition through public auction sale, donation or condemnation as the case may be, you are hereby directed to submit to this Office Attn: Chief of Staff, regular weekly updates on the seizure proceedings indicating among others, the following:

1.

Date of Apprehension

13.

Broker/Atty-In-Fact in Declaration/Entry

2.

Apprehending Officer/Unit

14.

Customs personnel involved

3.

Name and Address of Consignee

15.

Seizure Identification Number

4.

Carrying Vessel

16.

Name of Prosecutor

5.

Vessel Registry Number

17.

Name of Claimant

6.

Bill of Lading/Air Way Bill

18.

Counsel of Claimant

7.

Goods Description as Declared

19.

Hearings

8.

Goods Description as Found

20.

Date Decided by District/Port Collector

9.

Value Declared

21.

Date of Public Auction Sale

10.

Appraised Value

22.

Floor Price/Price per Unit

11.

Vioiation/s committed

23.

Name of Winning Bidder

12.

Formal/informal/Warehousing/Export Entry Number

24.

Case status

All updates/reports must be submitted not later than noontime of every Thursday of each week.

In addition, all reports, for uniformity, must be encoded and formatted in Microsoft Excel using the structure in the attached example. The spreadsheet is to be saved as "district number_si.xls" (for example; district1_si.xls for the Port of San Fernando). The initial report shall include all the pertinent data of each seizure case. Thereafter, the weekly report shall indicate the SI number and the corresponding update or latest development on the case.

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The spreadsheet file as well as the weekly updates, are to be sent as an e-mail attachment to the Office of the Commissioner.

For your immediate and strict compliance.

Adopted: 19 Dec. 2000

(SGD.) RENATO A. AMPIL
Commissioner

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