

LETTER OF INSTRUCTIONS NO. 14-B, November 09, 1972

LETTER OF INSTRUCTIONS NO. 14-B, November 09, 1972

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/ef66c66c9900/>

To: All Provincial Governors, City,
Municipal and Municipal District
Mayors

To facilitate the reorganization of the entire government at all levels and to accomplish fully the objective of weeding out undesirable government officials and employees in the public interest, it is now imperative to extend the coverage of Letter of Instructions No. 14-A, so as to include officials and employees of local governments.

Pursuant to Proclamation No. 1081 dated September 21, 1972, and General Order No. 1 dated September 22, 1972, you are hereby directed to require all appointive officials and employees in your respective governments who are facing administrative charges, or who are notoriously undesirable on the ground of dishonesty, incompetence or other kinds of misconduct defined in the civil service law and rules, or who have been repeatedly charged administratively, to tender their resignations within one week from publication of this Order in your jurisdictions.

This Order shall be published and disseminated immediately in all offices of the respective local governments.

Should the officers or employee concerned fail or refuse to resign within the one-week period proscribed in the foregoing paragraph, they shall be suspended immediately until their cases are disposed of as follows:

- For those actually facing administrative charges, if after preliminary inquiry into the same the head of local government is convinced that the evidence of guilt against the respondent or respondents is strong, he shall dismiss or consider them resigned or otherwise separated from the service, or impose the proper penalty for the offense.
- In the case of an officer or employee who is notoriously undesirable, or has been repeatedly charged administratively but has for any reason escaped disciplinary action, the head of local government shall take notice of such notoriety and without the necessity of filing charges, shall summarily dismiss or otherwise terminate the services of such official or employee.

You are enjoined, to exercise the best judgment and utmost objectivity in the disposition of the case of an official or employee who is either administratively charged or is allegedly notoriously undesirable so that no injustice may be committed against anybody.

The head of local government shall determine whether the officials and employee who voluntarily resign in obedience to this Order shall enjoy any of the benefits granted by law to retiring officials and employees, subject to the approval of the Department Head.

Adverse decisions in administrative cases and actions of summary dismissal by the corresponding head of local government shall be final and executory upon the termination of fifteen(15) days from receipt of the same by the respondent, except in case of appeal. When the penalty imposed does not exceed suspension without pay for one

month or a fine not exceeding one month's salary, the same shall be final. If it so exceeds, the same may be appealed by the respondent to the Local Review Board herein created, which shall be composed of the provincial fiscal as chairman, the provincial treasurer and the division superintendent of schools as members, in case of provincial municipal and municipal district officials and employees; and the city fiscal as chairman, city treasurer and city superintendent of schools as members, in case of city officials and employees. The Review Board shall render its decision within (30) days from receipt of the appeal and record of the case, and its decision shall be final.

You should submit to the Office of the President a report containing the reasons or justifications for the course of action taken on each case of those with administrative cases or are notoriously undesirable not later than December 31, 1972.

The provisions of Letter of Instructions No. 11 dated September 29, 1972, requiring national officials who are presidential appointees to submit their resignations, are hereby extended to local officials who are or have the status of presidential appointees. They should submit their resignations within one week from publication of this Order in your respective jurisdictions, the same to be coursed through the corresponding head of local government,

Excluded from the operation of this Order are members of the local police forces who are Covered by Presidential Decrees Nos. 12 and 12-A, dated October 3 and 4, 1972, respectively.

This Letter of Instructions shall be strictly complied with.

Done in the City of Manila, this 9th day of November, nineteen hundred and seventy-two.

(Sgd.) FERDINAND E. MARCOS
President
Republic of the Philippines

ABOUT BATAS.ORG

Study smarter at BATAS.org

The Philippine bar review and law-school companion built around how your brain actually remembers.

The complete Philippine law library - free for everyone.

More than 100,000 Supreme Court decisions, Republic Acts, and executive issuances - full-text searchable, browsable by category and year, and always free. No paywall, no login. This PDF came from it.

Audio case-brief lectures.

Any decision becomes a podcast-style lecture - facts, issues, ruling, and doctrine - with read-along highlighting and a hands-free presentation mode. Study while commuting, working out, or resting your eyes.

Bar review built on the science of memory.

Complete, sequenced courses for all eight bar subjects, narrated like podcasts and reinforced with retrieval practice and spaced review - the study techniques with the strongest evidence behind them.

The full law-school curriculum.

One subscription unlocks the entire J.D. curriculum - every subject, every lesson, with your progress tracked down to the paragraph so you can pick up exactly where you left off, on any device.

Mock exams that tell you where you stand.

Timed multiple-choice exams graded instantly, with per-subject score breakdowns and focus suggestions that point you at your weakest topics first.

A study planner that keeps you on pace.

Set your schedule and BATAS tells you every day whether you are on track for bar day - and exactly which lesson to take next.

Start free at <https://batas.org>

The law library is free forever - and your first lesson is one click away.

The text of this document is an official public record and remains in the public domain. Formatting, presentation, and compilation © 2026 batas.org.

Downloaded free from the batas.org Law Library. Share it freely - the library is free for every law student, bar reviewee, and practitioner.