GUIDELINES TO IMPLEMENT SRA SUGAR ORDER NO. 2, SERIES OF 1994-1995

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The following guidelines are hereby promulgated and published for the information and compliance of all concerned in the implementation of SRA Sugar Order No. 2 Series of 1994-95, dated August 22, 1994:

SECTION 1. Who Are Eligible to Apply for Allocation — Only Philippine-based Manufacturers or Processors of sugar-based products for export, may apply for allocation of "D" or World Market Sugar allocated under SRA Sugar Order No. 2, dated August 22, 1994.

SECTION 2. Whom and Where to Apply for Allocation — Those eligible to apply for "D" sugar allocation shall address their Application to:

SUGAR REGULATORY ADMINISTRATION
NORTH AVENUE, DILIMAN, QUEZON CITY

The application, and other support documents are to be submitted in person or by duly authorized representative of the Applicant.

SECTION 3. Application Form to Use — All Applicants shall use the attached application form (see below) SRA Form 003, Series of 1993-94 entitled "Application for Allocation of "D" or World Market Sugar to be used in the Manufacture of Sugar-Based Products for Export" (Please see NAR Vol. V, No. 4, October-December 1994, pp. 585-586) completely and accurately accomplished and submitted together with the following support documents in original form or duly certified xeroxed copy thereof:

3.1 Commercial Invoices

3.2 NIST Certification on Quantity of Sugar Used on Export Products

3.3 Summary of Total Exports for the Previous or Current Year

3.4 Corporate up-to-date documents:

3.4.1 SEC Registration
3.4.2 DTI Registration
3.4.3 BIR/VAT Registration
3.4.4 Mayor's Permit

SECTION 4. SRA Fees to be Paid — An application fee of FIVE HUNDRED PESOS (P500.00) for each application shall be paid to the Sugar Regulatory Administration in cash, postal check or manager's check.

SECTION 5. Basis of Allocation — The basis for allocation of "D" or World Sugar to Manufacturers or Processors of sugar-based products for export shall be the total quantity of sugar used in the current calendar year. In addition to the initial allocation and after proper assessment by SRA, additional allocation may be granted for an acceptable export expansion program of the Applicant at not more than 10% of the initial allocation per application.

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SECTION 6. Determination and Notice of Allocation — Upon receipt of the application, SRA shall determine the allocation that may be granted.

SECTION 7. Submission of "D" Quedans for Surcharging — The "D" or World Market sugar quedans purchased for or by an Applicant with an approved allocation shall be submitted to the Sugar Transaction Department, Production Control and Regulation Office, for proper annotation as follows:

SURCHARGED FOR WITHDRAWAL FOR
DIRECT USE OR FOR REFINING AS
AUTHORIZED UNDER SUGAR ORDER NO.
2, DATED AUGUST 22, 1994

Thereafter, these surcharged "D" quedans shall also be surrendered or presented to mill company concerned for the withdrawal of the physical raw sugar either for direct use or for refining.

SECTION 8. Cost of Bags and Bagging — The cost of bags and bagging for the "D" or World Market Sugar which will be used in the manufacture of sugar-based products for export shall be for the account of one withdrawing the sugar.

SECTION 9. Verification of Sugar Use — The proper use of the sugar allocated under the provisions of Sugar Order No. 2, Series of 1994-95, dated August 22, 1994, and of this Circular Letter shall be subject to verification at all times or whenever necessary for the purpose of liquidation or to determine the necessity of additional allocation.

SECTION 10. Quarterly Reporting By Manufacturers or Processors — All Manufacturers or Processors granted allocations of the "D" or World Market Sugar shall submit a report within ten (10) days after the end of every quarter on the consumption or usage of their allocations. A copy of SRA FORM 003-A (See Appendix A, NAR Vol. V, October-December 1994, page 628) is attached to this Circular Letter.

This Circular Letter shall take effect immediately.

Adopted: 22 Aug. 1994

(SGD.) RODOLFO A. GAMBOA
Administrator

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