AMENDING SECTIONS 1, 2 AND 4 OF DEPARTMENT ORDER NO. 049.2016 (INCLUSION OF ENVIRONMENT AND NATURAL RESOURCES DATA IN THE ELECTRONIC STATEMENT OF RECEIPTS AND EXPENDITURES SYSTE...

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Adopted: 15 December 2017

Date Filed: 03 January 2018

Section 1. Section 1 of the Department Order No. 049.2016, dated 05 September 2016, is hereby amended to read as follows:

> "Section 1. Inclusion of Environment and Natural Resources Data in the eSRE System for Local Treasurers. In addition to the information required under the eSRE system, the data requirements for the PH-EITI and the PPEI annual reports shall form part of the quarterly SRE reports submitted by local treasurers to report the payments made by extractive industries and detailed account of the shares from national wealth.
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> The eSRE system shall include the ENRDMT to provide a facility for the LGUs to report the following direct and non-direct payments:
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> 1. Local taxes, fees, and other charges the LGU directly receives from the extractive industries;
> 2. Receipts of shares from national wealth within the LGU's jurisdiction;
> 3. Expenditures of LGU's coming from receipts/collections from the extractive industries and shares from the national wealth; and
> 4. Such other monetary and non-monetary benefits received by LGUs from extractive industries and shares from national wealth.
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> The information and/or report required by this Section shall be collectively referred to as the 'Environment and Natural Resources Data' (ENRD)."

Section 2. Section 2 of Department Order No. 049.2016, dated 05 September 2016, is hereby amended to read as follows:

> "Section 2. Duties of the DOF-BLGF. The DOF-BLGF shall regularly:
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> 1. Provide the PH-EITI/PPEl/concerned agencies and other stakeholders with the data required to be reported in Section 1 and other relevant data.
>
> 2. Ensure the accuracy, reliability and integrity of the information, data and report collected under Section 1 and ENRDMT system by (i) manage and monitor the ENRDMT system; (ii) commission the enhancement of the ENRDMT system, as may be found necessary by the BLGF; (iii) issue guidelines in connection with the ENRD, its submission, and the ENRDMT system; (iv) ENRDMT validation as an integral part of BLGF's regular program on Revenue and Assessment Evaluations of concerned LGUs, and (v) instituting administrative sanctions, as may be necessary;
>
> 3. Develop and conduct relevant capacity building interventions to ensure compliance of local treasury offices

with this Order; and

4. Provide access to DOF Domestic Finance Group to supply PH-EITI data and updates.

Section 3. Section 4 of Department Order No. 049.2016, dated 05 September 2016, is hereby amended to read as follows:

"Section 4. Reporting Period and Accountability. The reporting period and accountability of the local treasurers in the submission of the required ENRDMT data and reports shall be guided by the following:

A. The ENRD reports shall be uploaded to the ENRDMT web system by all concerned local treasurers on or before the following dates:
i. For the first three quarterly reports: On or before the 30th of the month following the end of each quarter; and

ii. For the year-end report: On or before April 30 of the subsequent fiscal year.

B. Failure of the local treasurer to submit timely and/or accurately the required ENRDMT reports shall constitute sufficient grounds for filing a complaint in accordance with the Revised Rules on Administrative Cases in Civil Service (RRACCS) of the Civil Service promulgated on November 8, 2011 specifically:

i. Failure to submit the reports within the prescribed period is considered a light offense; hence, Section 46 (F.3) of Rule 10 of the RRACCS shall apply:

Violation of reasonable office rules and regulation

1st Offense - Reprimand
2nd Offense - Suspension of one (1) day to thirty (30) days
3rd Offense - Dismissal from the service

ii. Submission of inaccurate reports is considered a less grave offense; hence, Section 46 (D.2) of Rule 10 of the RRACCS shall apply: Simple Misconduct

1st Offense - Suspension of one (1) month and one (1) day to six (6) months
2nd Offense - Dismissal from the service

For this purpose, inaccurate report shall mean a report containing data that materially affect the integrity of the report which may tend to mislead end-users.

C. The complaint shall be initiated by the proper disciplining authority or his authorized representative, and a showcause memorandum shall be issued to the concerned treasurer and resolved accordingly."

Section 4. This Department Order shall take effect fifteen (15) days after publication in a newspaper of general circulation and filing in the Office of the National Administrative Register of the University of the Philippines Law Center.

(SGD) CARLOS G. DOMINGUEZ
Secretary

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