BILATERAL · MAY 9, 1982

RESERVATION OF PARTIAL LOAN AMOUNTS BY ADDITION TO

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KREDITANSTALT FUR WIEDERAUFBAU

Frankfurt/Main,.....

To:
Ministry of Agrarian Reform
P.O. Box 2 993
Manila/Philippines

Re: RS-A/L III b /

Loan Agreement

dated 1 9 MAY 1982 for DM 24.2 million

Loan No. AL 79 65 320

Our letter dated

List of Goods and Services

Letter of Reservation No.....

Dear Sirs,

With letter dated ..... you sent us your contract for goods / and services dated ..... concluded with your schedule of measures dated.....
In consequence/ we have reserved the amount of DM .....to be financed from the above loan and have added the amount to the

List of Goods and Services,
a supplemented copy of which is enclosed herewith.

You will request disbursement of the amount reserved under the ..... Procedure.

Please check the enclosed (supplemented) "List of Goods and Services”. If you have any objections, please inform us immediately.

Yours faithfully,

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KREDITANSTALT FUR WIEDERAUFBAU

Composition and functions of the Regional
Advisory Committee (RAC)
At the regional level, a Regional Advisory Committee (RAC) shall be set up and be composed of representatives (Regional Directors) of the participating agencies involved in the implementation of "Imelda Settlement Project Leyte". Chairman of the RAC shall be the Provincial Governor of the Settlement Program's province. The RAC shall have the following functions:

- identify particular responsibilities of participating agencies and resolve inter-agency co-operation problems;

- ensure effective co-ordination among the participating agencies on the regional level in the planning and implementation of the Settlement Program;

- supervise the implementation on the regional level;

- ensure incorporation in the regional annual budget of the respective agency as "Key Budgetary Inclusion" the budgetary requirements of the program measures planned for implementation by the Local Project Management (LPM) in the annual work and financial plans.

Composition and functions of the
Central Project Management (CPM)
For speedy and efficient implementation of the Settlement Program, MAR shall establish a Central Project Management at the head office. It shall be headed by a Project Manager and be composed of personnel from subdivisions concerned. It shall have the following functions:

(i) review of the following plans prepared by the Local Project Management (LPM):
- the overall work plan for the Settlement Program, and

- the annual work and financial plan for the Settlement Program;

(ii) elaborate the budgetary appropriations required for the implementation of the Settlement Program;

(iii) monitor the Settlement Program's implementation at all levels and supervise the co-ordination between the participating agencies;

(iv) review and supplement the quarterly progress reports and the results of the annual monitoring and evaluation submitted by the LPM and pass them on to KfW and IPCC;

(v) report to the IPCC on the progress of the Settlement Program.

Composition and functions of the
Local Project Management (LPM)
With respect to the Settlement Program the MAR shall establish soonest a Local Project Management staff with a sufficient number of qualified and experienced officers from MAR and certain participating agencies. The LPM shall be headed by a local Project Manager and be in charge of the day-to-day management of the program measures in the settlement area.

The LPM shall have the following functions:

- prepare an overall draft plan for the whole implementation period of the Settlement Program;

- prepare a detailed annual work plan for the Settlement Program;

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- prepare an annual financial plan in accordance with the work plan;

- monitor and evaluate the implementation of the Settlement Program and submit annual progress reports to the central Project Management and Regional Advisory Committee.

Memo for Progress Reports
The reports on the progress of the Project to be submitted half-yearly by the Project Sponsor shall cover at least the following points:

(1) List of Project Measures
(in accordance with the measures stated under Section 1.1 of the Separate Agreement)

Progress made in the period under report; changes, if any, in the planning, giving reasons therefor.

(2) Activities of the Consulting Engineers
Award of contract; kind of services rendered and activities of personnel engaged for Project implementation.

(3) Status of Project measures to be implemented
by the settlers
(e.g. land clearing)

(4) Award of Contracts for Goods and Services
Tender procedure; deadlines; results and evaluation of bids; award of contract.

(5) Activities of Suppliers and Contractors
(broken down according to the list of project measures stated above under 1.1)

Supplies:

Kind and quantity; delivery dates;

guarantees; acceptance at factory;

acceptance at project site.

Transport:
Kind and volume; duration; insurances;

storage at construction site;

Construction work: Kind and scope of work; disposition

of equipment; labour input; supplier's

labour input; acceptance of work.

(6) Adherence to Time Schedule
Comparison of targets with actual values; reasons for changes in the time schedule; descriptions of effects on the progress of the project.

(7) State of Accounts and Disbursements
regarding the goods and services stated in the list specified above under 1.1.

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(8) Adherence to Cost and Financing Schedule
Comparison of targets with actual values; proposed financing of cost increases, if any

(9) State of Conditions

(10) State of agreements
in Chapter III. 6 of the "Separate Agreement".

It is recommended to use graphic presentations (bar charts or CPM/PERT network) to show the flow of goods and the performance of services and the incurrence of costs. The progress reports shall be sent to Kreditanstalt within four weeks after the end of the period under report.

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