

OCA CIRCULAR NO. 18-2004, February 04, 2004

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TO:

ALL OFFICERS OF THE PHILIPPINE ASSOCIATION OF COURT EMPLOYEES (PACE) PASAY CITY

SUBJECT:

LEADERSHIP TRAINING/TEAM BUILDING-CUMPLANNING SESSION OF FEBRUARY 13-14, 2004 AT BAGUIO CITY

The Philippine Association of Court Employees (PACE) Pasay City Chapter will hold a Leadership Training/Team Building-cum-Planning Session on February 13-14, 2004 at Teacher's Camp, Baguio City

All concerned are hereby authorized to attend the said training on OFFICIAL TIME/OFFICIAL BUSINESS chargeable to local funds, if authorized and available, subject to prior written permission of their respective Executive/Presiding Judge and their attendance thereat shall not disrupt the court calendar.

A complete report on the attendance shall be submitted to this office within ten (10) days from date of the said training.

__04__ February 2004.

JOSE P. PEREZ

Acting Court Administrator

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