SC CIRCULAR NO. 18-98, February 13, 1998

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OFFICE OF THE COURT OF ADMINISTRATOR

TO : ALL JUDGES, CLERKS OF COURT AND BRANCH CLERKS OF COURT OF THE REGIONAL TRIAL COURTS, MUNICIPAL TRIAL COURTS IN CITIES, MUNICIPAL TRIAL COURTS and MUNICIPAL CIRCUIT TRIAL COURTS OF THE PROVINCE OF CAVITE

SUBJECT:

ATTENDANCE AT THE SEMINAR-WORKSHOP ON STRENGTHENING QUALITY SERVICE IN TRIAL COURTS

The Philippine Judicial Academy (PHILJA), jointly with the Institute of Judicial Administration (IJA), will conduct a three-day live-in Seminar-Workshop on STRENGTHENING QUALITY SERVICE IN TRIAL COURTS for all Judges, Clerks of Court and Branch Clerks of Courts of the Province of Cavite on February 25 to 27, 1998 (Wednesday to Friday) at the Ridge Convention Center, Tagaytay City.

Attendance in this activity is mandatory. Participants are expected to register at the Ridge Convention Center at exactly 7:30 A.M. on February 25,1998. Formal business attire is required.

This Seminar-Workshop shall be on OFFICIAL BUSINESS with expenses for accommodation chargeable against the allotment for Seminars and Conferences of the Court and reimbursement of actual travel expenses chargeable against the allotment of lower courts.

February 13,1998.

(SGD.) ALFREDO L. BENIPAYO

Court Administrator

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