

INITIAL ISSUANCE OF CURRENT AND NEWLY-HIRED CABIN CREW MEMBER LICENSING PROCEDURES

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Effective immediately, all Airline Operators shall require all their Current Cabin Crew Members who have completed their annual recurrent courses from January to June 2013 to accomplish the CAAP-FSIS Form 542 together with the supporting documents and to personally submit the same to the office of the Licensing and Certification Department (LCD) for license processing.

Likewise, all cabin crew members who will complete the said recurrent courses after June 2013 shall accomplish the same form and documents.

For newly-hired and released Cabin Crew Members, the Licensee shall personally undergo initial medical requirements and submit their application documents to the Licensing and Certification Department of the Flight Standards Inspectorate Service, CAAP as per Chapter 19 of the Cabin Crew Member License of the PEL Manual.

For your guidance and strict compliance.

(SGD.) LT GEN WILLIAM K HOTCHKISS III AFP (RET)
Director General

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