

OCA CIRCULAR NO. 119-2007, December 05, 2007

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TO:

ALL JUDGES AND CLERKS OF COURT OF THE REGIONAL TRIAL COURT

SUBJECT:

ALL COURT ORDERS ADDRESSED TO DSWD RESIDENTIAL FACILITIES

This pertains to the letter dated October 10, 2007 of Theisa P. Biolena, Regional Director, DSWD-NCR Field Office informing this Court of the bulk of court orders and decisions they received from the different RTCs all over the Philippines in compliance with OCA Circular No. 61-2007. However, Ms. Biolena requests that only those court orders and decisions concerning the centers/institutions managed by DSWD-NCR shall be furnished to them. Hence, OCA Circular No. 61-2007 is MODIFIED; court orders and decisions concerning the centers/institutions managed by DSWD-NCR shall be sent to the following addresses, contact persons and contact numbers:

CENTERS/
INSTITUTION

ADDRESS AND
TELEPHONE
NO.

CONTACT
PERSON

CLIENTS

EMAIL ADDRESS

Reception and
Study Center
(RSCC)

Misamis Ext.
Bago Bantay
Quezon City
Tel No. 927-
4244

Mrs. Florcelia
Rosas
0918-5956369

children 0 to 7
years old

rscn_ner@yahoo.com

Nayon ng
Kabataan (NK)

Welfareville
Compound,
Correctional
Road,
Mandaluyong,
Metro Manila
Tel. 532-
9152/533-1701

Mrs. Evangeiine
Lawas
0917-471-8484

street children
and youth
offender

ncr_nk@yahoo.com

Elsie Gaches
Village (EGV)

Alabang,
Metro, Manila
Telefax: 807-
6023

Mrs. Evelyn M.
Lontok
0917-6992311

mentally retarded
including autistic,
mongoloid, etc.

egv_ncr@yahoo.com

Mariliac Hills
(MH)

Alabang, Metro

Manila

Tel. No. 807-

1589

807-1585

Telefax: 807-

1587

Ms. Asuncion

Flores

0921-6392402

girls and women

(10 to 30 years

old) who are

unwed mother,

white slavery

victims of drugs,

exploitation and

emotionally

disturb

marillachills@yahoo.

com

Jose Fabeila

Center (JFC)

Welfareville

Compound,

Correctional

Road,

Mandaluyong,

Metro Manila

Telefax: 531-

8697

Mrs. Manuela

Loza

0918-5029491

mendicants and

person in crisis

situation

jfc ds wd@yahoo.com

Golden Acres

(GA)

EDSA, Bago

Bantay District,
Quezon City
Telefax: 929-
1187/426-6854

Ms. Edna
Sacedor
0916-8221007

dependents,
needy and
unattached senior
situation

ncr_goldenacres@yahoo.
com

Sanctuary
Center (SC)

Welfareville
Compound,
Mandaluyong,
Metro Manila
Telefax: 532-
1164

Ms. Nieve
Gentelizo
0917-9919235

vagrants and
newly recovered
psychotics

sanctuary_ncr@yahoo.
com

National
Vocational
Rehabilitation
Center (NVRC)

J.P. Burgos St.
Proj. 4, Q.C.
Tel. No. 913-
9784
Telefax: 913-
9780

Mr. Fausto

Santos

persons with
disabilities

nvrjcjcr@yahoo.com

Rehabilitation
Sheltered
Workshop
(RSW)

J.P. Burgos St.
Proj. 4, Q.C.
Telefax: 913-9782
Tel No. 912- 7698

Mr. Tito Mortel
0917-4537483

persons with disabilities

rsw_ncr@yahoo.com

Haven for Women (HW) Alabang, Metro Manila
Tel No. 807-1586/807-1590
Telefax: 807- 1592 Mrs. Elizabeth Panambo
0920-4198664 Physically and sexually abused girls and unwed mothers ncrhaven2@yahoo.com

Haven Children (HC) Alabang, Metro Manila
Telefax: 807- 1591 Ms. Clara de Guzman
0916-6434129 street children haven4@yahoo.com

CRADLE Camp Bagong
Diwa, Quezon City Ms. Kathy
Nñola
Tel No. 496-7668

For strict compliance.

December 5, 2007. Untitled Document

ZENAIDA N. ELEPAÑO

Court Administrator

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