OCA CIRCULAR NO. 64-2013, May 15, 2013

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TO : THE CONCERNED EXECUTIVE OFFICERS OF THE COURT STENOGRAPHERS ASSOCIATION OF THE PHILIPPINES (COSTRAPHIL), INC. AND THE OFFICERS AND MEMBERS OF THE COSTRAPHIL, MINDANAO CHAPTER

SUBJECT :

2ND MINDANAO CONGRESS AND ELECTION OF REGIONAL DIRECTORS ON AUGUST 29 TO 30, 2013 AT DIPOLOG CITY

The officers and members of the Court Stenographers Association of the Philippines (COSTRAPHIL), Inc., Mindanao Chapter will hold its 2 nd Mindanao Congress and Election of Regional Directors on August 29 to 30, 2013 at Dipolog City.

In connection therewith, the officers and members of COSTRAPHIL Mindanao Chapter and the following COSTRAPHIL executive officers are hereby authorized to attend the 2 nd Mindanao Congress and Election of Regional Directors on OFFICIAL TIME/OFFICIAL BUSINESS, chargeable to local funds if authorized and available, provided that there is a prior permission from the Executive Judge/Presiding Judge and there shall be no disruption of the court calendar:

POSITION NAME STATION

National President Belinda G. Go Branch 10, RTC, Cebu City

Executive Vice President Ma. Theresa P. Concepcion Branch 142, RTC, Makati City

Vice Presidents

Luzon Cristeta B. Manzano Branch 71, RTC, Candon City

NCJR Ronalyn T. Almarvez Branch 45, MeTC, Pasay City

Visayas Rosemarie C. Panelo Branch 48, RTC, Bacolod City

Mindanao Anacleta G. Bacaron Branch 3, RTC, Butuan City

Treasurer Yolanda C. Pallanan Branch 198, RTC, Las Pinas City

Auditor Enrilynn G. Valenzuela Branch 66, RTC, Baler, Aurora

Secretary General Clarissa C. Manukil Branch 57, RTC, Cebu City

Business Manager Evangeline L. Carbonilla MCTC, Cajidiocan, Romblon

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PIO Eden S. Bulaso Branch 255, RTC, Muntinlupa City

Ms. Belinda G. Go, National President of the Association, shall submit a report on the conduct of the activities (within the complete list of all court personnel who attended) to the Court Management Office, Office of the Court Administrator, within ten (10) days from the conclusion thereof.

May 15, 2013.

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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