NATIONAL ADMINISTRATIVE REGISTER · JULY 10, 1991

PRESENTATION OF EMPLOYMENT CONTRACTS/NOTICE OF EMPLOYMENT TO THE LABOR ASSISTANCE CENTER

POEA MEMORANDUM CIRCULAR NO. 31 s. 1991, July 10, 1991

Read online (full-text search, related cases, audio case brief): https://batas.org/library/cf3bfab6df7b/

Pursuant to Book III, Rule II, Section 2 of the Rules and Regulations Governing Overseas Employment, As Amended, and in order to promote the general welfare and protect the interest of Filipino overseas contract workers (OCW's) including seafarers leaving for their respective sites of employment/vessels, this Administration shall strictly require the presentation of employment contracts/notice of employment from every OCW/seafarer to the Labor Assistance Center at the Ninoy Aquino International Airport.

Overseas contract workers/seafarers without copies of their employment contracts/notice of employment, even if in possession of the Overseas Employment Certificate (OEC), on the date of their departure, shall not be allowed to leave for their respective worksites/vessels.

Landbased and seabased agencies must ensure that every OCW/seafarer leaving the country thru their facility is in possession of complete employment, travel and exit documents. They are further advised to include this information in their briefing to avoid any inconvenience.

This Order shall take effect 16 August 1991.

For strict compliance.

Adopted: 10 July 1991

(Sgd.) JOSE N. SARMIENTO
Administrator

Turn this case into an audio lecture - facts, issues, ruling and doctrine - at batas.org

ABOUT BATAS.ORG

Study smarter at BATAS.org

The Philippine bar review and law-school companion built around how your brain actually remembers.

The complete Philippine law library - free for everyone.

More than 100,000 Supreme Court decisions, Republic Acts, and executive issuances - full-text searchable, browsable by category and year, and always free. No paywall, no login. This PDF came from it.

Audio case-brief lectures.

Any decision becomes a podcast-style lecture - facts, issues, ruling, and doctrine - with read-along highlighting and a hands-free presentation mode. Study while commuting, working out, or resting your eyes.

Bar review built on the science of memory.

Complete, sequenced courses for all eight bar subjects, narrated like podcasts and reinforced with retrieval practice and spaced review - the study techniques with the strongest evidence behind them.

The full law-school curriculum.

One subscription unlocks the entire J.D. curriculum - every subject, every lesson, with your progress tracked down to the paragraph so you can pick up exactly where you left off, on any device.

Mock exams that tell you where you stand.

Timed multiple-choice exams graded instantly, with per-subject score breakdowns and focus suggestions that point you at your weakest topics first.

A study planner that keeps you on pace.

Set your schedule and BATAS tells you every day whether you are on track for bar day - and exactly which lesson to take next.

Start free at https://batas.org

The law library is free forever - and your first lesson is one click away.

The text of this document is an official public record and remains in the public domain. Formatting, presentation, and compilation © 2026 batas.org.

Downloaded free from the batas.org Law Library. Share it freely - the library is free for every law student, bar reviewee, and practitioner.