

OCA CIRCULAR No. 40-2011, March 07, 2011

OCA CIRCULAR No. 40-2011, March 07, 2011

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/ce8b1d804565/>

TO :

JUDGES AND COURT PERSONNEL USING THE JUDICIAL CASE MANAGEMENT SYSTEM

SUBJECT :

SUBJECT : PARTICIPATION TO THE JCMS ASSESSMENT

WHEREAS, the Committee on Computerization and Library (CCL), with recommendation from the judicial Reform Support Program (JRSP) Management Committee, directs an assessment of the Judicial Case Management System (JCMS), a unified case management system for the Judiciary, in March 2011.

WHEREAS, the overall goal of the Judicial Case Management System (JCMS) is to support effective case management and improve efficiency of processes, thus, affecting employee productivity and enhancing judicial accountability and transparency. The JCMS is aimed to: (1) manage cases effectively; (2) standardize and streamline processes while maintaining data integrity; (3) monitor case-related activities; (4) make information available to various offices involved in the process; (5) maintain confidentiality of sensitive information through security features; (6) provide public access and transparency through online publishing of selected information.

WHEREAS, the JCMS, composed of the following modules—(1) Electronic Assessment and Cashiering to facilitate electronic recording of payments being received by the Offices of the Clerk of Court; (2) Electronic Raffle to facilitate raffle or distribution of cases across the branches of the trial courts; and (3) Case Monitoring and Tracking to organize case events showing status, schedules, statistics, reports, and other case-related activities—is being pilot-tested in the 21 courts of Lapu-Lapu City and Pasay City and 34 Office of the Clerk of Court (OCC) in the National Capital Region, Lapu-Lapu City, and Iloilo City; pilot testing covered new cases filed starting 2009.

WHEREAS, the assessment aims to determine the suitability of the technical development and implementation vis a vis the operational procedures of the three existing modules. It also aims to determine the viability of the system for roll-out to first and second level courts. The results of the assessment will guide the CCL on the strategic directions of enhancing the system and the MISO on the changes needed to be incorporated into the JCMS and in the implementation of the roll-out.

WHEREFORE, IN VIEW OF THE FOREGOING, the following Judges and Court Personnel of the Pasay City Courts are required to attend the Focus Group Discussion to assess the JCMS on 07 March 2011, at the Training Room, Ground Floor, Centennial Building, Supreme Court, Padre Faura Street, Ermita, Manila from 1:00 to 4:00 pm.

RTC Branch 108

1. Hon. Maria Rosario B. Ragasa, Judge

2. Anita S. Domingo, OIC-Interpreter
3. Precy Germeline R. Balondo, Clerk HI

RTC Branch 109

4. Hon. Tingaraan U. Gulling, Judge
5. Cleotilde P. Paulo, OIC-Social Worker
6. Alonto Parahiman, Jr., Clerk III

RTC Branch 110

7. Hon. Petronilo A. Sulla, Judge
8. Atty. Serafin S. Salazar, Clerk of Court V
9. Jennifer D. Andino, Legal Researcher II

RTC Branch 111

10. Hon. Wiihelmina B. Jorge-Wagan, Judge
11. Atty. Gladys G. Bautista, Clerk of Court V
12. Caridad C. Anano, Clerk III

RTC Branch 112

13. Hon. Jesus B. Mupas, Judge
14. Atty. Joel L. Pelicano, Clerk of Court V
15. Ronald P. Bulos, Clerk III
16. Moisselle S. Sardan, Clerk III

RTC Branch 113

17. Hon. Caridad H. Grecia-Cuerdo, judge
18. Renato C. Oczon, OIC-Legal Researcher
19. Ruby Rose P. Reyes, Stenographer HI
20. Evelyn C. Villanueva, Social Welfare Officer II

RTC Branch 114

21. Hon. Edwin B. Ramizo, Judge
22. Atty. Joahna Gabatino-Lim, Clerk of Court V
23. Helen B. Bacalso, Clerk HI
24. Estrella Roresa T. Camposano, Clerk III

RTC Branch 115

25. Hon. Francisco G. Mendiola, Judge
26. Atty. Eleazar L. Gonzales, Clerk of Court V
27. Amalia Q. Dela Torre, Clerk III
28. Bernard Ryan R. Arriola, Clerk III

RTC Branch 116

29. Hon. Racquelen Abary-Vasquez, Judge
30. Francisco I. Ireneza, OIC-Legal Researcher
31. Leoncio K. Gutierrez III, Clerk HI
32. Jomellie S. Abella, Clerk III

RTC Branch 117

- 33. Hon. Eugenio G. Dela Cruz, Judge
- 34. Atty. Luithe Lovella Quitalg-Cabangunay, Clerk of Court V
- 35. Sheryl Lindayag, Stenographer III

RTC Branch 118

- 36. Hon. Pedro B. Corales, Judge
- 37. Atty. Remiebel U. Mondia, Clerk of Court V
- 38. Rosalyn M. Peria, Clerk II
- 39. Enrico G. Cruz, Stenographer III

RTC Branch 119

- 40. Hon. Pedro De Leon Gutierrez, Judge
- 41. Atty. Ma. Bernadette B. Opeda, Clerk of Court V
- 42. Marah Aurea C. Raymundo, Clerk III
- 43. Florante B. Sumangil, Clerk III

RTC Branch 231

- 44. Hon. Divina Gracia L. Pelino, Judge
- 45. Ellen DS Serrano, OIC-Legal Researcher
- 46. Roberto B. Cacananta, Clerk III
- 47. Elaine C. Victorino, Clerk III

OCC

- 48. Atty. Marivic S. Tibayan, Clerk of Court VI
- 49. Jocen G. Ogayon, Administrative Officer I
- 50. Ferdinand B. Irinea, Clerk III
- 51. Reynaldo M. Palces, Clerk IV
- 52. Rogel G. Clemente, DEMO II
- 53. Maria Teresa A. Daz, Clerk IV
- 54. Helen Y. Bertulfo, Clerk III

MeTC OCC

- 55. Emma Annie D. Arafiles, Acting Clerk of Court IV
- 56. Marie-Luz M. Ob6a, Administrative Officer II (Docketing Criminal)
- 57. Armina Almonte, Clerk II (Docketing Criminal)
- 58. Marissa Rastgooy Mashhoor, Record Officer (Docketing Civil)

59. Fatima Rojas, Clerk III (Docketing Civil)

- 60. Ana Maria V. Francisco, Cashier I (E-Payment)
- 61. Virginia Galang, Record Officer I (E-Payment)
- 62. Elsa Garnett, Cash Clerk III (E-Payment)
- 63. Joseph Pamatmat, Cash Clerk III (E-Payment)

MeTC Branch 45

- 64. Hon. Bibiano G. Colasito, Presiding Judge
- 65. Racquel Guerrero Diano, Clerk of Court III
- 66. Elizabeth A. Lipura, Clerk III - Civil

- 67. Mary Ann J. Cayanana, Clerk III - Criminal
- 68. Ma. Victoria C. Ocampo, Court Stenographer
- 69. Manolo Manuel C. Garcia, Process Server
- 70. Edward Eric A. Santos, Utility Worker

MeTC Branch 46

- 71. Hon. Restituto V. Mangalindan, Presiding Judge
- 72. Lydia T. Casas, Clerk of Court III
- 73. Melanie Begasa, Civil-in-Charge
- 74. Lawrence Perez, Criminal-in-Charge

MeTC Branch 47

- 75. Hon. Eliza B. Yu, Presiding Judge
- 76. Amor V. Abad, QIC (Clerk of Court)

MeTC Branch 48

- 77. Hon. Catherine P. Manodon, Presiding judge
- 78. Auxencio Joseph B. Clemente, Clerk of Court III
- 79. Aida Josefina A. Ignacio, Clerk III
- 80. Benigno A. Marzan, Clerk III

MeTC Branch 44

- 81. Hon. Bonifacio S. Pascua, Presiding Judge
- 82. Pedro C. Doctolero, Jr., Clerk of Court III
- 83. Elizabeth Villanueva, Civil-in-Charge
- 84. Jasemin Lin Dai a, Clerk III
- 85. Lanie F. Aguinaldo, Clerk III (Criminal)

The attendance of the participants in the JCMS Assessment shall be MANDATORY and on OFFICIAL BUSINESS. No companion and substitution of participants shall be allowed.

The participants should see to it that their respective court calendars are properly managed and the parties are notified in advanced of any cancelled hearing.

Issued this 7th day of March 2011.

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

ABOUT BATAS.ORG

Study smarter at BATAS.org

The Philippine bar review and law-school companion built around how your brain actually remembers.

The complete Philippine law library - free for everyone.

More than 100,000 Supreme Court decisions, Republic Acts, and executive issuances - full-text searchable, browsable by category and year, and always free. No paywall, no login. This PDF came from it.

Audio case-brief lectures.

Any decision becomes a podcast-style lecture - facts, issues, ruling, and doctrine - with read-along highlighting and a hands-free presentation mode. Study while commuting, working out, or resting your eyes.

Bar review built on the science of memory.

Complete, sequenced courses for all eight bar subjects, narrated like podcasts and reinforced with retrieval practice and spaced review - the study techniques with the strongest evidence behind them.

The full law-school curriculum.

One subscription unlocks the entire J.D. curriculum - every subject, every lesson, with your progress tracked down to the paragraph so you can pick up exactly where you left off, on any device.

Mock exams that tell you where you stand.

Timed multiple-choice exams graded instantly, with per-subject score breakdowns and focus suggestions that point you at your weakest topics first.

A study planner that keeps you on pace.

Set your schedule and BATAS tells you every day whether you are on track for bar day - and exactly which lesson to take next.

Start free at <https://batas.org>

The law library is free forever - and your first lesson is one click away.

The text of this document is an official public record and remains in the public domain. Formatting, presentation, and compilation © 2026 batas.org.

Downloaded free from the batas.org Law Library. Share it freely - the library is free for every law student, bar reviewee, and practitioner.