OCA CIRCULAR NO. 64-2010, May 04, 2010

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TO:

ALL JUDGES OF THE REGIONAL TRIAL COURTS, SHARI'A DISTRICT COURTS, METROPOLITAN TRIAL COURTS, MUNICIPAL TRIAL COURTS IN CITIES, MUNICIPAL TRIAL COURTS, MUNICIPAL CIRCUIT TRIAL COURTS AND SHARI'A CIRCUIT COURTS

SUBJECT:

SERVICE OF SUBPOENA AND OTHER COURT PROCESSES TO THE DESIGNATED COURT PROCESS OFFICER (CPO) OF THE PHILIPPINE NATIONAL POLICE (PNP)

This Office has received a letter from Police Director General Jesus A. Verzosa, Chief, Philippine National Police, relative to the failure of some police witnesses in attending court hearings resulting to the dismissal of criminal cases on the ground that these police personnel have not personally received copy of the subpoena and other court processes issued by the court.

Relative thereto, Police Director General and Chief Jesus A. Verzosa of the Philippine National Police issued Memorandum Circular No. 2008-0801-003 claKjt.i 01 August 2008 (Uniform Guidelines in the Service of Subpoena and the Couti Processes Issued by the Courts, Tribunals, Administrative and Quasi-Judicial Bodies), designating Court Process Officer (CPO) in all police offices/units down to the police stations, who shall be responsible for the service of subpoena and other legal processes to the police personnel concerned.

In view of the foregoing, you are hereby directed to issue additional copy of subpoena and other court processes to the designated PNP Court Process Officer {CPO) of the Police Office/Unit where the police witness is assigned to ensure attendance of the police officer/witness concerned.

For strict compliance.

4May 2010.

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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