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STANDARD CLASSIFICATION AND GUIDELINES IN THE ESTABLISHMENT, MAINTENANCE AND OPERATIONS OF PUBLIC TRANSPORT TERMINALS

LTFRB MEMORANDUM CIRCULAR NO. 2008-013, June 04, 2008

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By virtue of the powers vested in the Board under Section 5(k) of Executive Order No. 202, dated 19 June 1987, authorizing it "to formulate, promulgate, administer, implement and enforce rules and regulations on land transportation public utilities, standards of Measurements and/or design, and rules and regulations requiring operators of any public and transportation service to equip, install and provide in their utilities and in their stations such devices, equipment, facilities and operating procedures and techniques as may promote safety, protection, comfort and convenience to persons and property in their charges as well as the safety of persons and property within their areas of operations," a standard classification for public transport terminal is hereby promulgated for adoption and implementations of all concerned.

A "terminal" as used in this Memorandum Circular shall refer to "any building or facility instructed primarily for the purpose of loading and unloading of passengers and cargoes by Public utility vehicles and which conforms with the standards set forth by the LTFRB for the operation thereof."

The classification and requirements presented below shall be the basis in determining adherence and/or compliance with LTFRB standards and for the continuous operation of the terminal:

I. FOR INTER-MODAL TRANSPORT TERMINAL

An inter-modal transport terminal is one which can simultaneously accommodate serve at least three (3) types of public land transport vehicles, such as PUBs, PUJs, Taxicabs, Multi-Cabs, Vans/AUVs, etc.

The owner/operator of such terminal shall install/provide the following:

- Separate and sufficient parking slots/spaces for each mode of transport;

- Adequate and comfortable benches and/or seats with backrests for waiting passengers-

- Concrete pavement and flooring;

- Roofing that would provide sufficient shade to passengers from heat of the sun or rain

- Wide entrances and exits for easy mobility to and from the terminal;

- Communication facilities (such as Telephone, Fax Machines, Internet, etc.);

- Public Address System Facilities and CCTV cameras/monitors;

- Information and Passenger Assistance Counters;

- Appropriate and Adequate Signages;

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- Sufficient number of security personnel for the protection of passengers from abusive vendors, pickpockets, and other lawless elements and for the proper inspection of baggages;

- Separate restrooms for male, female and disabled passengers which must, at all times, be clean, sufficiently lighted, foul odor-free, ventilated, with clean running water, flush system, toilet seat with cover, lavatory, waste bin, toilet paper, mirror, dispenser with soap, hand dryer, dry flooring, functional door lock, and janitorial/maintenance personnel;

- Diaper-changing tables inside the female restrooms for female passengers travelling with infants/babies; and

- Priority lane for persons with special needs specifically pregnant women, mothers travelling with infants and/or small children, and those with physical disabilities.

II. FOR BUS TERMINALS OR TERMINALS WHICH CATER TO LESS THAN THREE VEHICLE TYPES, ONE OF WHICH WOULD BE PUBs.

The owner/operator of such terminals shall install/provide the following:

- Adequate and comfortable benches and/or seats with backrests for waiting passengers,

- Concrete pavement and flooring;

- Roofing that would provide sufficient shade to passengers from heat of the sun or rai .

- Wide entrances and exits for easy mobility to and from the terminal;

- Communication facilities (such as Telephone, Fax Machines, Internet, etc);

- Public Address System Facilities and CCTV cameras/monitors;

- Information and Passenger Assistance Counters;

- Appropriate and Adequate Signages;

- Sufficient number of security personnel for the protection of passengers from abusive vendors, pickpockets, and other lawless elements and for the proper inspection baggages;

- separate restrooms for male, female and disabled passengers which must, at at all times, be clean, sufficiently lighted, foul odor-free, ventilated, with clean running water, flush system, toilet seat with cover, lavatory, waste bin, toilet paper, mirror, dispenser with soap, hand dryer, dry flooring, functional door lock, and janitorial/maintenance personnel; and

- Priority lane for persons with special needs specifically pregnant women, mothers traveling with infants and/or small children, and those with physical disabilities.

III. FOR JEEPNEY TERMINALS OR OTHER KINDS OF PUV TERMINALS NOT FALLING UNDER THE FIRST TWO (2) CLASSIFICATIONS

The owner/operator of such terminals shall install/provide the following:

- Adequate and comfortable benches and/or seats with backrests for waiting passengers;

- Roofing that would provide sufficient shade to passengers from heat of the sun or rain;

- Availability of Information and Passenger Assistance Counters or Personnel;

- Appropriate and Adequate Signages;

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- Sufficient number of security personnel for the protection of passengers from abusive vendors, pickpockets, and other lawless elements and for the proper inspection of baggages;

- Priority lane for persons with special needs specifically pregnant women, mothers travelling with infants and/or small children, and those with physical disabilities.

Existing terminals that are not in compliance with the above-mentioned standards are given (1) year from the effectivity of this Memorandum Circular to comply with the same. Any further extension of time for compliance may be submitted by the concerned owner/ operator, transport association or cooperative on justifiable reasons, subject to the approval of the Board or its Regional Directors, as the case may be.

Should there be an existing LGU-operated/owned Inter-Modal Grand Terminal which is compliant with LTFRB standards, the existing transport terminals of franchise grantees within said LGU should be considered as a "garage" and the use of the LGU-operated/ owned inter-modal terminal is hereby encouraged.

The Board, through its concerned Regional Directors, shall be conducting inspections °f the terminals within their jurisdiction at least twice a year. Owner/operators of terminals which are found to be non-compliant shall be subjected to disciplinary sanctions and/or Penalties as the Board may determine.

This Memorandum Circular supersedes any and all issuances inconsistent herewith and shall be effective fifteen (15) days following the filing of three (3) copies hereof with the up Law Center pursuant to Presidential Memorandum Circular No. 11 dated 09 October 1992.

Further, all Regional Directors are hereby directed to post a copy of this Circular in two (2) conspicuous places within their premises/offices for at least one (1) month from its effectivity.

SO ORDERED.

Adopted: 04 June 2008.

(SGD.) THOMPSON C. LANTION

Chairman

(SGD.) GERARDO A. PINILI

(SGD.) MA. ELLEN DIRIGE-CABATU

Board Member

Board Member

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