

AMENDMENTS TO THE TELECOMMUNICATIONS AND BROADCASTING AUTHORIZATION PROCESSES

NTC (DTC) MEMORANDUM CIRCULAR NO. 6-3-93, March 10, 1993

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/c5678b2f9044/>

In the interest of public service and in order to enhance the efficiency of the Commission in processing telecommunications and broadcasting authorization applications, the following amendments to Part E and F of the NTC Practices and Procedures Manual of May 1, 1992 are hereby promulgated:

STEP

ACTIVITY

DAY

1

DOCKETING OF APPLICATION/PETITION

.

Applicant is referred to the Office of the Commissioner by the SECRETARIAT;

.

COMMISSIONER or in his absence, any of the Dept. Commissioners meets with the

APPLICANT to brief APPLICANT on the ground rules and what to expect;

.

application submitted to the SECRETARIAT, APPLICANT referred to CCAD;

1

.

CCAD verifies compliance with payment of supervision and regulation fees, and

submission of latest annual report. If no compliance, application may be rejected; "

.

CCAD assesses filing fees, referring
APPLICANT to SECRETARIAT;

.

APPLICANT referred to SECRETARIAT
for case number."

.

SECRETARIAT assigns case number; "

.

APPLICANT pays filing fee to cashier;"

.

SECRETARIAT enters application in docket; "

Steps 2-4 (NO AMENDMENTS)

Step 5 :

Evaluation of Evidence is hereby amended as follows:

STEP

ACTIVITY

DAY

5

EVALUATION OF EVIDENCE
(Upon submission for decision)

.

For a PA application, CCAD, within 10
days prepares an evaluation and
recommendation on the documentations
submitted in support thereof;

.

For all submitted cases, CCAD prepares
a technical/financial/economic evaluation of evidence

*6

.

CCAD forwards case file with evaluation
report to the DCO for review;

.

If evaluation report needs revision/clarification,
DCO returns evaluation report
to CCAD for revision/clarification;

.

If evaluation report is in order, DCO initials
the report and forwards case file with
evaluation report to DCL for review;

.

If evaluation report is in order, DCL initials
the report and forwards case file with
evaluation report to LD. LD prepares
draft decision/order;

.

Draft decision/order to CCAD for review;

.

CCAD initials draft decision/order
and returns draft decision/order to LD;

.

LD forwards draft decision/order
with case file and evaluation report to
DCL for review;

.

If draft decision/order is in order,
DSL initials the draft decision/order
and forwards the draft decision/order
and case file with evaluation report to
DCO for review; and

.

DCO initials the draft decision/order
and draft decision/order submitted
to COMMISSIONER for signature.

*7

Steps 6 — 8 (No amendments)

II.

BROADCASTING AUTHORIZATION PROCESS

Step 1 :

Docketing of Application / Petition
is hereby amended to read as follows:

STEP

ACTIVITY

DAY

1

DOCKETING OF APPLICATION/PETITION

.

APPLICANT is referred to the
Office of the Commissioner by
the SECRETARIAT

.

COMMISSIONER or in his absence,
any of the Dept. Commissioners meets

with the APPLICANT to brief
APPLICANT on the “ground rules”
and what to expect;

.

Application submitted to
the SECRETARIAT, APPLICANT
referred to BSD;

1

.

BSD verifies compliance with payment
of supervision and regulation fees, and
submission of latest annual report.
If no compliance, application may be rejected;

.

BSD assesses filing fees, referring
APPLICANT to SECRETARIAT

.

APPLICANT referred to SECRETARIAT
for case number;

.

SECRETARIAT assigns case number;

.

APPLICANT pays filing fee to cashier;

.

SECRETARIAT enters application in docket;

Steps 2 — 4

(NO AMENDMENTS)

Step 5:

Evaluation of Evidence is hereby
amended as follows:

STEP

ACTIVITY

DAY

5

EVALUATION OF EVIDENCE (Upon submission for decision)

.

For a PA application, BSD, within
10 days prepares an evaluation
and recommendation on the
documentations submitted in support thereof;

.

For all submitted cases, BSD
prepares a technical/financial/
economic evaluation of evidence;

*6

.

BSD forwards case file with
evaluation report to the DCO for review;

.

If evaluation report needs revision/
clarification, DCO returns evaluation
report to BSD for revision/clarification

.

If evaluation report is in order, DCO
initials the report and forwards
case file with evaluation report to DCL for review;

.

If evaluation report is in order,
DCL initials the report and
forwards case file with

evaluation report to LD;

LD prepares draft decision/order;

.

Draft decision/order to BSD for review;

.

BSD initials draft decision/order
and returns draft decision/order to LD;

.

LD forwards draft decision/order
with case file and evaluation report to
DCL for review;

.

If draft decision/order is in order,
DSL initials the draft decision/order
and forwards the draft decision/order
and case file with evaluation report to
DCO for review; and

.

DCO initials the draft decision/order
and draft decision/order submitted to
COMMISSIONER for signature.

*7

Steps 6 — 8

(No Amendments)

This Circular shall take effect immediately and shall supersede all previous orders or circulars that are inconsistent therewith.

Adopted: 10 Mar. 1993

(Sgd.) SIMEON L. KINTANAR
Commissioner

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