NATIONAL ADMINISTRATIVE REGISTER · MARCH 12, 1999

GUIDELINES FOR THE DEPOSITORY ACCOUNTS OF LOCAL GOVERNMENT UNITS (LGUs), BUREAU OF INTERNAL REVENUE (BIR), BUREAU OF CUSTOMS (BOC), ATTACHED AGENCIES OF THE DEPARTMENT OF FINANC...

BOC CUSTOMS MEMORANDUM CIRCULAR NO. 103-99, March 12, 1999

Read online (full-text search, related cases, audio case brief): https://batas.org/library/c31af2d50540/

Attached is the Department Order No. 11-99 issued on February 24, 1999 by the Secretary of the Department of Finance, prescribing the GUIDELINES FOR THE DEPOSITORY ACCOUNTS OF LOCAL GOVERNMENT UNITS (LGUs), BUREAU OF INTERNAL REVENUE (BIR), BUREAU OF CUSTOMS (BOC), ATTACHED AGENCIES OF THE DEPARTMENT OF FINANCE (DOF), AND THE GOVERNMENT OWNED AND/OR CONTROLLED CORPORATION (GOCCs).

The said Order shall take effect immediately and shall supersede DOF Order No. 56-98 dated August 14, 1998 (CMC 289-98 dated August 26, 1998) and subsequent DOF Memo dated December 21, 1998.

For your information and guidance.

Adopted: 12 March 1999

(SGD.) JULITA S. MANAHAN
Deputy Commissioner
Internal Administration Group

DEPARTMENT ORDER NO. 11-99

Guidelines for the Depository Accounts of Local Government Units (LGUs), Bureau of Internal Revenue (BIR), Bureau of Customs (BOC), attached agencies of the Department of Finance (DOF), and Government Owned and/or Controlled Corporations (GOCCs).

1.0 PURPOSE
This Order is issued to direct the LGUs, BIR, BOC, attached agencies of the DOF and GOCCs to deposit their funds to the appropriate financial institutions in congruence with the Bangko Sentral ng Pilipinas (BSP) Circular 110, Series of 1996 with particular attention to Sections 2 to 5. The Circular provides for the guidelines governing the acceptance by banks of deposits of the Government, its political subdivisions and instrumentalities, as well as of GOCCs. This issuance shall supersede DOF Order No. 56-98 dated August 14, 1998 and subsequent DOF Memo dated December 21, 1998.

2.0 GENERAL GUIDELINES
2.1 As part of this Department's efforts to strengthen the fiscal position of the Government, the LGUs, BIR, BOC, attached agencies of the DOF and GOCCs shall deposit their funds and maintain depository accounts preferably with any of the Government Financial Institutions (GFIs) namely: the Land Bank of the Philippines (LBP) and the Development Bank of the Philippines (DBP) nearest to their location.

Turn this case into an audio lecture - facts, issues, ruling and doctrine - at batas.org

2.2 By way of exception, the LGUs, BIR, BOC, and attached agencies of the DOF and GOCCs may deposit and maintain their cash balances with the Philippine National Bank (PNB) pursuant to Monetary Board (MB) Resolution No. 1233 dated August 26, 1998 and with the Philippine Postal Savings Bank (PPSB), in addition to the two GFIs earlier mentioned.

2.3 No government funds shall be deposited to any other private banking institutions with the further exception of rural and cooperative banks authorized by the BSP to act as depository of government funds pursuant to Section 5(2) of BSP Circular 110, provided that:

> 2.3.1 A one (1) year phase-out period shall be given to LGUs, BIR, BOC, attached agencies of the DOF and GOCCs to transfer and maintain their deposits and cash balances form authorized rural and cooperative banks with any of the following banks, namely: LBP, DBP, PNB and PPSB. Deposits and cash balances with rural and cooperative banks without prior authorization from BSP to act as depository of government funds pursuant to Section 5(2) of BSP Circular 110, shall be immediately transferred to any of the identified authorized banks under this section; and provided further that,
>
> 2.3.2 In exceptional cases where there are no accessible LBP, DBP, PNB and PPSB branches within their respective vicinities, LGUs, BIR, BOC, attached agencies of the BOF and GOCCs may be allowed to deposit and maintain their cash balances with rural and cooperative banks located within or nearest to their respective areas of jurisdiction, provided that a rural and cooperative bank may only act as official depository of government funds pursuant to RA 7353 and RA 6938, respectively, subject to the prior approval of the BSP pursuant to Section 5(2) of BSP Circular 110 and the pre-requisites for the grant of authority under Section 9 of the same circular.

3.0 RESPONSIBILITY AND SANCTIONS
The Provincial, City and Municipal Treasurers, Commissioners of BIR and BOC, Heads of attached agencies of the DOF and Heads of all GOCCs shall be responsible for the compliance of this Order.

Failure to comply with the herein provisions shall subject the responsible official and/or employees to appropriate criminal and or administrative action.

4.0 EFFECTIVITY
This Order shall take effect immediately and shall supersede DOF Order No. 56-98 dated August 14, 1998 and subsequent DOF Memo dated December 21, 1998.

Adopted: 24 Feb. 1999

(SGD.) EDGARDO B. ESPIRITU
Secretary

Bar review courses, mock exams and a study planner that keeps you on pace - batas.org

ABOUT BATAS.ORG

Study smarter at BATAS.org

The Philippine bar review and law-school companion built around how your brain actually remembers.

The complete Philippine law library - free for everyone.

More than 100,000 Supreme Court decisions, Republic Acts, and executive issuances - full-text searchable, browsable by category and year, and always free. No paywall, no login. This PDF came from it.

Audio case-brief lectures.

Any decision becomes a podcast-style lecture - facts, issues, ruling, and doctrine - with read-along highlighting and a hands-free presentation mode. Study while commuting, working out, or resting your eyes.

Bar review built on the science of memory.

Complete, sequenced courses for all eight bar subjects, narrated like podcasts and reinforced with retrieval practice and spaced review - the study techniques with the strongest evidence behind them.

The full law-school curriculum.

One subscription unlocks the entire J.D. curriculum - every subject, every lesson, with your progress tracked down to the paragraph so you can pick up exactly where you left off, on any device.

Mock exams that tell you where you stand.

Timed multiple-choice exams graded instantly, with per-subject score breakdowns and focus suggestions that point you at your weakest topics first.

A study planner that keeps you on pace.

Set your schedule and BATAS tells you every day whether you are on track for bar day - and exactly which lesson to take next.

Start free at https://batas.org

The law library is free forever - and your first lesson is one click away.

The text of this document is an official public record and remains in the public domain. Formatting, presentation, and compilation © 2026 batas.org.

Downloaded free from the batas.org Law Library. Share it freely - the library is free for every law student, bar reviewee, and practitioner.