

ATTENDANCE OF JUDGES AND SELECTED COURT PERSONNEL OF FIRST AND SECOND LEVEL TRIAL COURTS OF REGION IV IN THE REGIONAL JUDICIAL CAREER ENHANCEMENT PROGRAM (LEVEL 2) UNDER THE AUS...

SC ADMINISTRATIVE CIRCULAR NO. 19-2003, March 17, 2003

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For a more effective delivery of public service, and for the promotion of career growth among officials and personnel of the Judiciary, all Judges, Clerks of Court, Legal Researchers, Branch Clerks of Court, Stenographers, Interpreters, Sheriffs, and Docket Clerks handling civil and criminal cases of first and second level trial courts of Region IV are enjoined to attend and participate in the Regional Judicial Career Enhancement Program (Level 2) under the auspices of the Philippine Judicial Academy (PHILJA), to be held from 25 to 28 March 2003 (Tuesday to Friday) at the Development Academy of the Philippines, Tagaytay City.

Sessions and attendance of the Docket Clerks will start only on 26 March 2003 (Wednesday) at 1:00 p.m. Before that time, there will neither be accommodation nor subsistence provisions for them.

Legal Researchers, Stenographers, and Sheriffs are likewise directed to attend only the "Court Administration Management and Dynamics Session: TQM-TCPS" and the Dialogue with the Court Administrator on 28 March 2003 (Friday). They may obtain local government assistance to cover their travel expenses.

Judges are directed to leave a skeletal force in their respective courts during the Regional Seminar.

Attendance in this Seminar shall be MANDATORY and on OFFICIAL BUSINESS, with expenses for travel chargeable to the funds provided by Memorandum Order No. 03-2003, dated 3 January 2003, and subject to the existing accounting and auditing rules.

Participants are hereby reminded of the requirement that in order to claim reimbursement of travel expenses from the Supreme Court, they must submit a sworn statement that they did not receive any travel subsidy from the local government.

Court employees participating on the last day only, 28 March 2003 (Friday), as selected by OCA, will not be entitled to reimbursement of their travel expenses.

All communications relating to the Program shall be addressed to Hon. Ameurfina M. Herrera, PHILJA Chancellor, 3rd Floor, Centennial Building, Supreme Court (Taft Avenue building), Padre Faura, Manila.

17 March 2003.

(Sgd.) HILARIO G. DAVIDE, JR.

Chief Justice

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