

OCA CIRCULAR NO. 160-2003, November 20, 2003

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TO:

ALL CONCERNED

SUBJECT:

CELEBRATION OF THE NATIONAL SOCIAL WELFARE WEEK ON 24 NOVEMBER 2003 IN DSWD, BATASAN COMPLEX, CONSTITUTION HILLS, QUEZON CITY

In celebration of the National Social Welfare Week, the Philippine Association, of Court Social Workers, Inc. (PACSWI) in cooperation with the Department of Social Welfare and Development will have their opening ceremony on 24 November 2003 in DSWD, Batasan Complex, Constitution Hills, Quezon City,

The following are hereby authorized to attend the said event:

1. Cleofe Delima

—

OCC, RTC, Dagupan City

2. Evelyn Equia

—

OCC, RTC, Tloilo City

3. Aida Dadvivas

—

OCC, RTC, Manila

4. Linda Cruz

—

OCC, RTC, Manila

5. Teresita Hipolito

—

OCC, RTC, Manila

6. Ma. Isabel Hilario

—

OCC, RTC, Pasay City

7. Alma Elgarico

—

OCC, RTC, Makati City

8. Pricila Pascual

—

OCC, RTC, Caloocan City

9. and all NCJR Court Social Workers.

All concerned are hereby authorized to attend the said celebration on OFFICIAL TIME chargeable to local funds if authorized and available subject to prior written permission of their respective Executive Judges / Presiding Judges.

A complete report on the attendance shall be submitted to this office within ten (10) days after the said event.

20 November 2003.

PRESBITERO J. VELASCO, JR.

Court Administrator

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