AUTHORITY TO APPROVE APPLICATION FOR RENEWAL OF ACCREDITATION OF DRIVING SCHOOLS AND DRIVING SCHOOL INSTRUCTORS

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In line with our thrust to decentralize office functions, all the Regional Directors are now authorized to accept/process and approve applications for renewal of accreditation/permit from driving schools/instructors within their geographical area of responsibility and to issue accreditation certificate, upon completion with the following requirements:

a)

machine copy of valid Mayor's Permit;

b)

duly certified machine copy of School's certificate of remittances with the SSS;

c)

Certificates of registration and latest registration payments of motor vehicles used for practical driving lessons;

d)

machine copy of previous accreditation of school instructors;

e)

machine copy of valid driver's license of driving school instructors;

f)

original receipt of payment of renewal fee;

Only requirements (e) and (f) shall be complied with by driving school instructors.

The representative/s of the Regional Director shall conduct ocular inspection of the School and its premises to check adherance to Administrative Order No. 2, series of 1980, and shall recommend approval/disapproval of the application and issuance/non-issuance of the permit to operate which shall expire on 31 December of the year.

The Regional Office shall report and furnish the Committee on Driving Schools a list of driving schools and instructors accredited by the Region in the attached format.*

Previous orders/memoranda in conflict herewith are hereby deemed superseded.

For compliance.

Adopted: 7 June 1993

(Sgd.) MANUEL F. BRUAN

Brig. Gen. AFP (Ret)
Assistant Secretary

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* Text available upon request at the Office of the National Administrative Register (ONAR), U.P. Law Center, Diliman, Quezon City.

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