RE: GUIDELINES IN THE ISSUANCE OF CERTIFICATION OF SUGAR REQUIREMENTS FOR PROCESSORS/MANUFACTURERS OF SUGAR-BASED PRODUCTS FOR EXPORT

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With reference to the abovementioned subject, there is a need to amend certain provisions of Circular Letter No. 40, series of 1998-1999, to effectively monitor the sugar importation of processors/manufacturers of sugar-based products for export vis-a-vis the sugar requirements issued by SRA to the aforementioned exporters.

SECTION 1. Sections 3, 4 and 5 of Circular Letter No. 40, Series of 1998-1999 are hereby amended to read as follows:

"Section 3. Application Form

An applicant shall fill out and submit to SRA the attached application for Certification of Sugar Requirements together with the following supporting documents in original form or duly certified true copy, to wit:

3.1 Industrial Technology & Development Institute (ITDI) certification on quantity of sugar used on export products.

3.2 Statement of Liquidation

3.3 Export Declaration

3.4 Export Sales Invoices of previous/current year

3.5 Summary of total quantity of exports for the previous/current year

3.6 Cancellation of Bonds

3.7 Schedule of Importation for the current year

3.8 Corporate up-to-date documents:

3.8.1 SEC Registration
3.8.2 BOI Registration
3.8.3 DTI Registration
3.8.4 BIR/VAT Registration
3.8.5 Mayor's Permit

SECTION 4. SRA Fees

An application fee of ONE THOUSAND PESOS (P1,000.00) for each application shall be paid to the SRA in cash, postal check or Manager's check, said fee is pursuant to General Administrative Order No. 2, s. 1999-2000.

SECTION 5. Basis of Quantity Required

The basis for the quantity of sugar requirements for twelve (12) month period of operation, shall be the total

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sugar used during the previous/current calendar year based on required documents herein mentioned submitted to the SRA."

SECTION 2. Other provisions of Circular Letter No. 40, Series of 1998-1999 shall remain in full force and effect.

SECTION 3. This Order shall take effect immediately.

Adopted: 15 January 2001

(SGD.) NICOLAS A. ALONSO
Administrator

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