GUIDELINES IN THE ISSUANCE OF A CERTIFICATION OF SUGAR REQUIREMENTS FOR PROCESSORS/MANUFACTURERS OF SUGAR-BASED PRODUCTS FOR EXPORT

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The following guidelines are hereby promulgated and published for the information and compliance of all concerned for the issuance of a certification of sugar requirements for a given year as a requirement in the issuance of SRA clearance to cover sugar importation, pursuant to Sugar Order No. 8, Series of 1995-1996, dated 04 June 1996, to wit:

SECTION 1. Who may apply for a certification - Only Philippine-based manufacturers or processors of sugar-based products for export, are eligible to apply for a certification of sugar requirements.

SECTION 2. Filing of application - Those eligible to apply for certification of sugar requirements shall file their application with the:

Sugar Regulatory Administration

Philippine Sugar Center Building

North Avenue, Diliman, Quezon City

SECTION 3. Application Form - All applicants shall use the attached Application Form SRA Form CSR entitled, "Application for Certification of Sugar Requirements" and shall completely and accurately fill out and submit together with the following supporting documents in original form or duly certified true copy, to wit:

3.1 NIST certification on quantity of sugar used on export products

3.2 Export sales invoice of previous/current year

3.3 Summary of total quantity of exports of the previous/current year

3.4 Corporate up-to-date documents:

3.4.1 SEC Registration

3.4.2 DTI Registration

3.4.3 BIR/VAT Registration

3.4.4 Mayor's Permit

SECTION 4. SRA Fees - An application fee of FIVE HUNDRED PESOS (P500.00) for each application shall be paid to the Sugar Regulatory Administration either in cash, postal check or Manager's Check.

SECTION 5. Basis of Quantity Required - The basis for the quantity of sugar requirements for a given year, i.e. 12 month period, reckoned from the date of application shall be the total sugar used during the previous/current calendar year per export sales invoices submitted to the SRA.

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SECTION 6. Conditions in the Issuance of the Certification of Sugar Requirements - The following are the conditions in the issuance of a certification of sugar requirements, to wit:

6.1 Verification of quantity imported - The quantity of sugar to be imported corresponding to the certification to be issued by the SRA shall be subject to verification at all times or whenever necessary.

6.2 Quarterly reporting of sugar consumption - All processors/manufacturers issued with the certification of sugar requirements shall submit a quarterly report of their consumption of imported sugar. A copy of SRA Form-ISU[*] is attached to this Circular Letter.

This Circular shall take effect immediately.

Adopted: 4 June 1996

(SGD.) ROLLEO L. IGNACIO
Undersecretary, DA and Acting Administrator

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[*] Text Available at Office of the National Administrative Register, U.P. Law Complex, Diliman, Quezon City

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