

DIRECTING THE PARTICIPATION OF SELECT EMPLOYEES TO ATTEND THE "SEMINAR WORKSHOP ON THE PREPARATION OF THE ANNUAL PROCUREMENT PLAN FOR 2016";

SC ADMINISTRATIVE CIRCULAR NO. 24-2015, February 23, 2015

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/ad80d00444f0/>

The Employee Training and Development Division, Office of Administrative Services will conduct a training program entitled "Seminar Workshop on the Preparation of the Annual Procurement Plan for 2016" at the SC Training Center on March 2, 2015.

The eight (8) hours "Seminar Workshop on the Preparation of the Annual Procurement Plan for 2016" is being conducted to re-orient the designated "Property Custodians" and/or "Supply Officers" on the proper preparation of a veracious Annual Procurement Plan (APP) for 2016 of their respective office's, using the forms provided by the DBM.

The following are hereby directed to attend the training and give priority to the undertaking:

De Guzman, Ma. Emelita S. Office of Chief Justice Maria Lourdes P. A. Sereno

Lauchengco, Angelita C. Office of Senior Associate Justice Antonio T. Carpio

Esguerra, Nelliza D. Office of Associate Justice Presbitero J. Velasco, Jr.

Leonardo, Edwin C. Office of Associate Justice Teresita J. Leonardo-De Castro

Muyargas, Joselito Jr., V. Office of Associate Justice Arturo D. Brion

Segotier, Fermin L. Office of Associate Justice Diosdado M. Peralta

Nonato, Donald Edralin F. Office of Associate Justice Lucas P. Bersamin

Del Castillo, Chester George P. Office of Associate Justice Marinao C. Del Castillo

Vitamog, Helen A. Office of Associate Justice Martin S. Villarama, Jr.

Alvarez, Jay R. Office of Associate Jose P. Perez

Maximo, Renato S. Office of Associate Justice Jose C. Mendoza

Reyes-Joya, Ma. Renata Jennifer Office of Associate Justice Bienvenido L. Reyes

San Juan, Lionelle P. Office of Associate Justice Estela M. Perlas-Bernabe

Casal-Rapatan, Sandra Mae F. Office of Associate Justice Marvic Mario Victor F. Leonen

Rapado, Roy C. Office of Associate Justice Francis H. Jardeleza

Papa-Gombio, Anna-Li R. Office of the Clerk of Court, En Banc

Imperial, Alicia A. Office of the Clerk of Court, First Division

Puno, Christine M. Office of the Clerk of Court, Second Division
Bihag, Olga C. Office of the Clerk of Court, Third Division
Santos, Helen Grace D. Public Information Office
Natividad, Joann Q. Judicial Records Office
Villatito, Rodolfo Jr., F. Judicial Records Office
Beringuel, Ruby Socorro V. Office of the Bar Confidant
Jumalon, Alfonso Y. Office of the Bar Confidant
Zapanta, Loida Y. Judicial and Bar Council
Calaluan, Geraldine D. Management Information Systems Office
Clemente, Apple Jane B. Philippine Judicial Academy
Dimson, Edilberto R. Philippine Judicial Academy
Pelausa, Lourdes Lolita S. Philippine Judicial Academy
Rizarri, Honeylaine T. Philippine Judicial Academy
Lim, Manuel V. Office of the Reporter
Espineda, Elinor L. Office of the Chief Attorney
Catiling, Alice F. Program Management Office
Barros, Ma. Elena A. Fiscal Management and Budget Office
Bessat, Remedios A. Fiscal Management and Budget Office
Fajardo, Jude Thadeus A. Fiscal Management and Budget Office
Garrovillas, Romeo B. Fiscal Management and Budget Office
Labastida, Ira Kristina S. Fiscal Management and Budget Office
Mislang, Anthony S. Fiscal Management and Budget Office
Muhi, Melissa M. Fiscal Management and Budget Office
Sevilla, Ana Leah G. Fiscal Management and Budget Office
Estolano, Ma. Elena P. Management Audit Division, IAS
Avila, May P. Operations and Audit Division
Juan, Gislaine C. Medical and Dental Services
Aguilar, Francis Adrian N. Library Services
Soria, Maria Lutgarda C. Printing Services
Sancho, Armenia M. Mandatory Continuing Legal Education Office
Ipac, Emma Grace B. Office of Court Administrator Jose Midas P. Marquez

Perez, Maybelle Ann C. Office of Deputy Court Administrator Raul B. Villanueva
Aquino, Michael Rey C. Office of Deputy Court Administrator Jenny Lind Aldecoa-Delorino
Cabrera, Aldrin B. Office of Deputy Court Administrator Thelma C. Bahia
Felix, Ma. Caridad P. Legal Office, OCA
Ocson, Erwin D. Court Management Office, OCA
Olipas, Maria Teresa P. Court Management Office, OCA
Yap, Verina F. Court Management Office, OCA
Trasmañas, Maria Rosario G. Court Management Office, OCA
Cerenio, Lazaro Jr., S. Financial Management Office, OCA
Fallejo, Teresa Mina A. Financial Management Office, OCA
Dela Cruz, John Relly Financial Management Office, OCA
Santiago, Ma. Fe M. Financial Management Office, OCA
Dela Cruz, Maria Margarita C. Office of Administrative Services, OCA
Iglesias, Johanna S. Office of Administrative Services, OCA
Mendoza, Marilou E. Office of Administrative Services, OCA
Solicito, Ruby B. Office of Administrative Services, OCA
Natividad, Arvin M. Office on Halls of Justice
The Procurement Planning Committee Members:
Ma. Carina M. Cunanan Office of Administrative Services
Michael B. Ocampo Office of Chief Justice Maria Lourdes P. A. Sereno
Lilian Barribal-Co Financial Management Office, OCA
Ruby Esteban-Garcia Fiscal Management and Budget Office
Raquel M. Ladrillano Office of Administrative Services, OCA
Corazon Maria Teresa B. Cunanan Office of Administrative Services
Jasmine A. Madarang Office of the Chief Attorney
Ma. Teresita F. Vargas Office of Administrative Services
Mia F. Mercado Office of Administrative Services
Kevin S. Enriquez Office of Administrative Services
Issued this 23th day of February 2015.

(SGD.) MARIA LOURDES P.A. SERENO

Chief Justice

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