

OCA CIRCULAR NO. 250-2016, November 24, 2016

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TO :

ALL OFFICES OF THE CLERKS OF COURT OF FIRST AND SECOND LEVEL COURTS

SUBJECT :

BANGKO SENTRAL NG PILIPINAS CIRCULAR NO. 910 DATED 22 APRIL 2016

The Bangko Sentral ng Pilipinas (BSP), through Deputy Governor, Diwa C. Guinigundo, requested the Office of the Court Administrator to issue a circular on the replacement/ exchange of the New Design Series (NDS) bank notes pursuant to the BSP No. 910 dated 22 April 2016 (Replacement/Exchange of the New Design Series [NDS] Banknotes from the General Public and NDS Banknotes in the Custody of [i] Authorized Agent Banks, [ii] Office of Provincial/City/Municipal Treasurers, [Hi] Clerks of Court/All Enforcement Agencies and [iv] Overseas Filipinos as of 31 December 2016), Item No. 3 of which pertinently provides:

3. In the case of NDS banknotes which are subject of pending court cases, CCs [Clerks of Courts]/ALEAs shall submit for exchange the said NDS banknote holdings to the BSP within six (6) months after the corresponding legal case(s) have been terminated . To ensure replacement of these notes, CCs and ALEAs shall submit to the BSP-Cash Department a duly filled-up and certified Inventory/Exchange Form for the New Design Series Banknotes not later than the close of business hours on 31 January 2017, copy furnished the BSP Office where the NDS banknotes are to be exchanged, through any of the following mode of submission: electronic mail, facsimile message, courier or hand carried . The address, contact information and territorial coverage of the BSP-Cash Department and the BSP regional offices and branches are listed in Annex 2. The replacement of NDS banknotes subject of court cases shall be strictly in accordance with the certified inventory submitted on or before 31 January 2017. (Emphasis supplied.)

For immediate and further reference, a copy of BSP No. 910 with its attachments is appended herein as Annex "A".

Strict compliance is hereby enjoined.

November 24, 2016

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

[*] See copy of BSP OFFICE OF THE GOVERNOR CIRCULAR NO. 910 Series of 2016 attached in the Hard Copy of OCA CIRCULAR NO. 250-2016

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