OCA CIRCULAR NO. 216-2018, October 19, 2018

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TO : THE NATIONAL OFFICERS AND ADVISERS OF THE PHILIPPINE ASSOCIATION OF COURT SOCIAL WORKERS, INC. (PACSWI)

SUBJECT:

2nd NATIONAL EXECUTIVE BOARD MEETING ON 21-23 NOVEMBER 2018 IN MANILA

The national officers and advisers of the Philippine Association of Court Social Workers, Inc. (PACSWI) will hold their 2 nd National Executive Board Meeting on 21-23 November 2018 at the PACE Office, Manila City Hall, Manila.

In connection therewith, the national officers and advisers of the PACSWI are hereby authorized to attend the meeting on OFFICIAL TIME/BUSINESS, chargeable to local funds if authorized and available, provided that there is prior permission from the Executive Judge and their respective case assignments are properly managed.

Ms. Jeanelyn G. Ledesma, National President of PACSWI, shall submit to the Court Management Office, Office of the Court Administrator, a report on the conduct of the meeting with the complete list of the attendees within ten (10) days from the conclusion thereof.

19 October 2018

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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