

SUPPLEMENTAL GUIDELINES ON THE AUDITION AND CERTIFICATION OF ENTERTAINERS FOR OVERSEAS EMPLOYMENT

POEA MEMORANDUM CIRCULAR NO. 24 S. 1984, August 29, 1984

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In order to further streamline the rules and procedures on the audition certification of entertainers for overseas employment the following guidelines are hereby issued for the information of all concerned:

1

Fees for Re-audition and Rescheduling

All entertainers who fail in the auditions may apply for re-audition after a reasonable period of time. Applicants for re-audition shall be required to pay the regular audition fees.

Entertainers who do not appear on their designated audition date are deemed to have failed by default in the audition. The audition fees paid by said entertainers shall be considered forfeited and they shall be required to pay the regular audition fees the moment they apply for re-scheduling. However, such rule may not apply to entertainers who request for re-scheduling at least two (2) days before the designated date of audition and whose request has been duly approved.

2

Application for Audition and

Issuance of Certificates

Application for audition can be undertaken either by the applicant-entertainer or by the duly accredited liaison officer of the agency where the entertainer has an application for overseas employment or by the entertainer's manager. However, issuance of certificates shall strictly be to applicant-entertainers themselves only.

3

Issuance of Replacement Certificates

Entertainers who lost their Artist's Accreditation Certificate may request for the issuance of a replacement certificate. Said request shall be supported by a sworn statement detailing the circumstances of loss.

Replacement certificates may be issued to entertainers after they have complied with the above requirements and upon a re-certification fee of One Hundred (P100.00) Pesos.

4

Testimonial Accreditation of Artists

a) Coverage — Artists who have performed continuously for the past three (3) years in first class venues in the Philippines such as five star hotels and clubs as well as ocean-going luxury liners and who have gained popularity in their category of performance may apply for testimonial accreditation with the Philippine Entertainment Certification Center (PECC).

b) Application Requirements — Artists who wish to apply for testimonial accreditation shall submit a formal letter of request addressed to the Chairman, PECC Advisory Committee, with the following documents:

- 1) Duly accomplished entertainer's information sheet;
 - 2) Proof of Performance in First Class Venues in the Philippines such as:
 - Certificate of Engagement/Performance issued by a responsible officer of the venue of performance;
 - Copy of news clippings, newspaper or magazine ads, brochures or souvenir programs;
 - 3) Proofs of Performance in Special shows or Concerts if any;
 - 4) Copies of Tapes, Records, Record of Jackets, Musical Arrangements or Special Awards or citations, if any; and
 - 5) Photographs
- c) Evaluation Procedure — Within two (2) days from the receipt of an application, the PECC Secretariat shall conduct the necessary evaluation and verification of all documents submitted.
- d) Action on Application — If the documents are found to be in order, the Secretariat shall immediately prepare a recommendation to the Chairman, PECC Advisory Committee for the grant of testimonial accreditation. Appropriate advice on the decision of the chairman shall be communicated by the Secretariat to the applicant-entertainer.
- e) Issuance of Certificate — Applicants found to have met the requirements for the grant of testimonial accreditation shall be required to pay a certification fee of P50.00 prior to the issuance of the certificates.

These rules shall take effect immediately.

Adopted: 29 Aug. 1984

(SGD.) PATRICIA A. STO. TOMAS
Administrator

Re-issued: 18 Feb. 1984

(SGD.) JOSE N. SARMIENTO
Administrator

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