

OCA CIRCULAR NO. 236-2016, November 16, 2016

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TO :

THE JUDGES AND THE COURT PERSONNEL OF THE FIRST LEVEL COURTS IN NUEVA VIZCAYA

SUBJECT :

CHRISTMAS PARTY ON 9 DECEMBER 2016 IN BAYOMBONG, NUEVA VIZCAYA

The judges and the court personnel of the first level courts in Nueva Vizcaya will hold a Christmas Party on 9 December 2016 from 8:00 a.m. to 5:00 p.m. in Bayombong, Nueva Vizcaya.

All concerned are hereby authorized to attend the activity on OFFICIAL TIME, provided that their respective court calendars are properly managed, the parties are notified of any cancelled hearings and a skeletal force remains in every court/office to attend to official business or transactions

Hon. Charlotte Fraulein F. Garcia-Lambino, Presiding Judge, Municipal Trial Court of Bambang, Nueva Vizcaya, shall submit a report on the activity with complete list of all judges and court personnel who attended the said event to the Court Management Office, Office of the Court Administrator, within ten (10) days from the conclusion thereof.

16 November 2016

(SGD.) JOSE MIDAS P. MARQUEZ

Court Administrator

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