OCA CIRCULAR NO. 02-2018, January 12, 2018

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TO :

THE OFFICERS AND BOARD OF TRUSTEES OF THE REGIONAL TRIAL COURT - CLERKS OF COURT ASSOCIATION OF THE PHILIPPINES (RTC-COCAP)

SUBJECT :

SECOND BOARD MEETING ON 18 AND 19 JANUARY 2018 AT THE REGIONAL TRIAL COURT (RTC) OF MANILA, PACE HEADQUARTERS

The Officers and Board of Trustees of the Regional Trial Court - Clerks of Court Association of the Philippines (RTC- COCAP) will hold their second board meeting on 18 and 19 January 2018, 10:00 a.m., - 4:30 p.m., at the RTC of Manila, PACE Headquarters.

In connection therewith, the national officers and board of trustees of the RTC-COCAP are hereby authorized to attend the meeting on OFFICIAL TIME, provided that there is a prior permission from the Executive/Presiding Judge and no disruption of the court calendar.

Atty. Phillip Charles G. Santos, RTC-COCAP President, shall submit to the Court Management Office, Office of the Court Administrator, a report on the conduct of the meeting with the complete list of the attendees within ten (10) days from the conclusion thereof.

12 January 2018

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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