

SC ADMINISTRATIVE CIRCULAR NO. 11 – 2012, February 08, 2012

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TO :

ALL PRESIDING JUDGES AND CLERKS OF COURT OF THE FIRST AND SECOND LEVEL COURTS IN ILOILO CITY, ILOILO AND GUIHULNGAN CITY, NEGROS ORIENTAL

SUBJECT :

TWO (2) DAYS WORK SUSPENSION ON FEBRUARY 9 AND 10, 2012

In view of the reports on the devastating damage/s of the recent 6.9 earthquake magnitude that hit your areas, the court operations of the abovementioned lower courts are **SUSPENDED** from February 9 and 10; 2012. However, to effectively address the concerns of the courts and personnel affected by said calamity, you are hereby **DIRECTED** to: (a) **DETERMINE** the damage on the Hall of Justice/building, court records and properties, as well as the needs of the court personnel affected thereby, and (b) **SUBMIT**, within seven (7) days from notice, a **REPORT** on the action already taken as regards the condition of the court, records and properties and assistance, if any, has been given to the employees; and **RECOMMEND** other actions that need to be taken with the assistance of the Office of the Court Administrator.

For strict compliance.

February 8, 2012.

(SGD.)RENATO C. CORONA
Chief Justice

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