NATIONAL ADMINISTRATIVE REGISTER · JULY 2, 2018

POLICY ON THE USE OF "CAREER EXECUTIVE SERVICE ELIGIBLE"/CESE" AND "CAREER EXECUTIVE SERVICE OFFICER"/CESO" AS NAME SUFFIXES/TITLES

RESOLUTION NO. 1395, July 02, 2018

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Adopted: 31 May 2018
Date Filed: 02 July 2018

WHEREAS, the Integrated Reorganization Plan (IRP) authorizes the Career Executive Service (CES) Governing Board to promulgate rules, standards and procedures on the selection, classification, compensation and career development of members of the CES;

WHEREAS, the IRP further provides that "a person who meets such managerial experience and other requirements and passes examinations as may be prescribed by the Board shall be included in the register of career executive service eligibles and upon appointment to an appropriate class in the Career Executive Service, become an active member of the Service";

WHEREAS, thus, membership in the CES is complete upon appointment to the appropriate CES rank and not upon conferment of CES eligibility;

WHEREAS, inasmuch as CES eligibility is the eligibility for the third level in the Career Service, in the same manner as the Professional and Sub-Professional eligibilities conferred by the Civil Service Commission (CSC) are the eligibilities for the second and first levels in the Career Service, and a CES eligible is not considered a full-fledged member of the CES until he or she is appointed to the appropriate CES rank, it may be best for the CES eligible to reflect his or her CES eligibility in his or her Position Description Form (PDF) or other similar document rather than to use the same as a title appended to his or her name in his or her official communications;

WHEREAS, CESB Resolution Number 554, series of 2004 established the principle of "once a CESO, always a CESO", whereby a CESO who leaves government service, other than through dismissal for cause, does not lose his or her CES rank but is merely unable to access the benefits and privileges thereof;

WHEREAS, the same principle is echoed in CESB Resolution Number 726, series of 2008, amending CESB Resolution Number 554, series of 2004;

WHEREAS, thus, the Board recognizes the personal prerogative of CESOs who have been separated from government service, other than those who have been dismissed for cause, and those who are incumbents of non-CES positions, to use the "CESO" and the CESO rank to which they have been last appointed prior to their separation from government service as titles appended to their names in their official communications since it is their vested right by virtue of "once a CESO, always a CESO" principle;

WHEREFORE, the abovementioned premises considered, the Board RESOLVES, as it is hereby RESOLVED, to adopt the following guidelines on the use of "Career Service Eligible"/"CESE" and "Career Executive Service Officer"/"CESO" as name suffixes/titles:

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1. CES eligibility is not a title in itself and may best be reflected in PDF, resume or Curriculum Vitae of the CES eligible rather than as a suffix appended to the name of the CES eligibile;

2. CESOs who are incumbents of CES positions may append the title “CESO” and the CESO rank to which they have been appointed to their names in their official communications; and

3. CESOs who are incumbents of non-CES positions and those who have been separated from government service, other than those who have been dismissed for cause, may append the title “CESO” and the CESO rank to which they have been last appointed prior to their separation from government service to their names in their official communications.

Specifically, CESOs may indicate their names in their official communications in this wise:

Incumbent of CES Positions,
Incumbent of Non-CES Positions, and JUAN DE LA CRUZ, CESO I

Separated from the Government Service

APPROVED tis 31st day of May 2018, Quezon City, Philippines.

(SGD.) ALICIA DELA ROSA-BALA
Chairperson

(SGD.) EVANGELINE C. CRUZADO
Member

(SGD.) CHARITO R. ELEGIR
Member

(SGD.) ERWIN M. ENAD
Member

(SGD.) MAGDALENA L. MENDOZA
OIC,Development Academy of the Phil.

Attested by:

(SGD.) CARMELA M. CONTI
Board Secretary III

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