SC CIRCULAR NO. 3-2000, January 10, 2000

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10 January 2000

TO:
ALL MEMBERS OF THE PHILIPPINE ASSOCIATION OF COURT SOCIAL WORKERS, INC. (PACSWI)

SUBJECT:
SECOND NATIONAL CONVENTION AND SEMINAR OF THE PACSWI

The Philippine Association of Court Social Workers, Inc. (PACSWI) will hold its Second National Convention and Seminar from 11 to 13 May 2000 (Thursday to Saturday) at the Sarrosa International Hotel, Cebu City. Members of the PACSWI who are interested are hereby authorized to attend this Second National Convention and Seminar on official time or on official business chargeable to local funds if offered and available.

It is understood that the PACSWI shall comply with the provisions of (a) Section 12 of Republic Act No. 8557 establishing the Philippine Judicial Academy; and (b) PHILJA Memorandum Circular No. 1-99 on "Rules and Requirements pertaining to Inclusion of PHILJA Educational Programs in all Conventions/ Conferences of Judges and Court Personnel." It also understood that the PACSWI shall inform the PHILJA of all definite and proper arrangements for the staff and lecturers thereof who shall be present at the Second National Convention and Seminar.

The President of the PACSWI shall submit to the Office of the Court Administrator within ten (10) days from the closing of the Second National Convention and Seminar (1) a complete report on the activities undertaken during the same; and (2) copies of the registration and daily attendance sheets signed by the members actually present.

(Sgd.)ALFREDO L. BENIPAYO

Court Administrator

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