

OCA CIRCULAR NO. 110-2011, August 08, 2011

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TO:

ALL JUDGES AND PERSONNEL OF THE LOWER COURTS

SUBJECT:

ACCEPTANCE OF APPLICATION FOR MEMBERSHIP IN THE SUPREME COURT HEALTH AND WELFARE PLAN (SCHWP)

For the information and guidance of all concerned, quoted hereunder is Resolution No. 2505 Series of 2011 dated June 17, 2011 of the Supreme Court Health and Welfare Plan Board:

"WHEREAS, the Supreme Court Health and Welfare Plan (SCHWP) Board learned that there are still Lower Court employees whose claims were disapproved for not being member of the Plan;

WHEREAS, in 2009 the SCHWP accepted membership from July to September 30, 2009 but many still failed to apply for membership during the said period;

WHEREAS, to extend the benefits of the Plan to the Lower Court employees who are not yet members of the Plan there is a need to accept the applications for membership of the said employees;

NOW, THEREFORE, LET IT BE RESOLVED AS IT IS HEREBY RESOLVED to accept application for membership to the Plan within the period, from July 1, 2011 to September 30, 2011;

IT IS RESOLVED FURTHER to circularize this Resolution to the different Lower Courts.

Attached is an application form to be accomplished in duplicate by interested court employees. The form shall be submitted to the RTC/MTC, etc. Personnel Division of the Office of Administrative Services, Office of the Court Administrator.

Please be guided accordingly.

August 8, 2011.

(SGD.)JOSE MIDAS P. MARQUEZ
Court Administrator

(See Table of Oca Circular No. 110-2011)

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