

GUIDELINES FOR THE USE/DISPLAY OF COMMEMORATIVE PLATES

LTO MEMORANDUM, April 26, 2004

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/8c25c95acac6/>

This Order is intended to regulate the use/display of commemorative plates/stickers and adopt well-defined policies to ensure that the use of commemorative plates is confined to the purpose for which it is issued.

1. Upon approval of the application for the use and installation of commemorative plates/stickers by the DOTC Secretary, the following guidelines/requirements/regulations shall be complied with:

1.1 Design of the plates and windshield stickers shall include the name/logo/emblem of the organization, the expiry date and specific event or occasion to be commemorated. The commemorative plate shall have the same size as the regular plate: 390 mm x 140mm. The right portion of the plate shall be reserved to indicate the first and last characters (letter and number) of the regular plate, size 25mm x 50mm, with a margin of 15mm from the right edge of the plate.

1.2 Marking on the commemorative plate shall be made such that no two plates belonging to one organization shall have the same markings nor shall be bear any resemblance, or similitude with any regular plate (alpha-numeric of three letters and three arabic numerals) and low numbered/protocol LTO plates.

1.3 Only cars, passenger vans, wagons, sport Utility Vehicles and passenger Asian Utility vehicles/owner type jeeps/jeepneys/jitneys classified as "private" shall be authorized to use commemorative plates. All other types of motor vehicles such as trucks and trailers, buses, delivery vans, and other similar types of commercial vehicles, regardless of classification; all motorcycles, with or without sidecar; and all motor vehicles classified as "For Hire" shall not be authorized to use commemorative stickers.

1.4 Only one commemorative plate/stickers shall be issued per motor vehicle. No commemorative plate/sticker shall, under any circumstances, be issued, attached transferred to a vehicle other than that duly authorized.

1.5 The written authority to use commemorative plate together with the official receipt for the payment of recording fee shall be carried in the vehicle at all times and shall be presented to enforcers/agents upon demand.

1.6 Obscene, vulgar, offensive or barbaric markings and those contrary of law, customs, morals or public policy, shall be strictly prohibited.

2. The commemorative plate shall be superimposed over the regular front plate of the motor vehicle. As such, the placement of the regular front plate in the motor vehicle shall be maintained in the space provided for the purpose. Removal thereof shall be deemed a violation of this Order.

2.1 No commemorative plate shall be installed at the rear of the motor vehicle. Placing the commemorative plate at the rear of the motor vehicle shall be strictly prohibited and penalized accordingly.

2.2 The commemorative sticker must be posted at the upper right hand corner of the front windshield. The regular validating sticker, however, shall be posted at the left upper side of the front windshield.

3. The display period for any commemorative plate shall be one (1) year from the month following its approval by the DOTC Secretary, unless expressly extended for a longer period by the DOTC Secretary. Upon expiration of

said authority, the commemorative plate/sticker shall be immediately removed from the placement thereof.

All orders, memoranda, circulars, rules and regulations previously promulgated by this Office which are inconsistent herewith are hereby modified, amended and/or superseded.

Adopted: 26 April 2004

(SGD.) ANNELI R. LONTOC

Assistant Secretary

ABOUT BATAS.ORG

Study smarter at BATAS.org

The Philippine bar review and law-school companion built around how your brain actually remembers.

The complete Philippine law library - free for everyone.

More than 100,000 Supreme Court decisions, Republic Acts, and executive issuances - full-text searchable, browsable by category and year, and always free. No paywall, no login. This PDF came from it.

Audio case-brief lectures.

Any decision becomes a podcast-style lecture - facts, issues, ruling, and doctrine - with read-along highlighting and a hands-free presentation mode. Study while commuting, working out, or resting your eyes.

Bar review built on the science of memory.

Complete, sequenced courses for all eight bar subjects, narrated like podcasts and reinforced with retrieval practice and spaced review - the study techniques with the strongest evidence behind them.

The full law-school curriculum.

One subscription unlocks the entire J.D. curriculum - every subject, every lesson, with your progress tracked down to the paragraph so you can pick up exactly where you left off, on any device.

Mock exams that tell you where you stand.

Timed multiple-choice exams graded instantly, with per-subject score breakdowns and focus suggestions that point you at your weakest topics first.

A study planner that keeps you on pace.

Set your schedule and BATAS tells you every day whether you are on track for bar day - and exactly which lesson to take next.

Start free at <https://batas.org>

The law library is free forever - and your first lesson is one click away.

The text of this document is an official public record and remains in the public domain. Formatting, presentation, and compilation © 2026 batas.org.

Downloaded free from the batas.org Law Library. Share it freely - the library is free for every law student, bar reviewee, and practitioner.