AMENDMENT TO IMPLEMENTING GUIDELINES OF SECTION 32 OF REPUBLIC ACT NO. 7845 GENERAL APPROPRIATIONS ACT CY 1995 TRAVELLING EXPENSES

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A. Item A (3) relative to Local Trips of Department Order No. 95-03-10 (Implementing Guidelines of Section 32 of Republic Act No. 7845) is hereby amended to read as follows:

1. x x x x x x x x x
2. x x x x x x x x x
3. Meal Allowance

a. P100.00/meal for first class and chartered cities

b. P90.00/meal for other cities which does not fall under first class and chartered cities

c. P80.00/meal for other localities

4. x x x x x x x x x

B. Item B (3) relative to Foreign Trips of the aforestated Department Order is likewise amended to read as follows:

1. x x x x x x x x x
2. x x x x x x x x x
3. Per diem as authorized under the existing laws, rules and regulations.
4. Clothing allowance - as authorized under the existing laws, rules and regulations.

In addition to the aforementioned allowance, all personnel designated as DOE representative to conferences and meetings shall also be entitled to reasonable amount of representation expense subject to the approval of the Office of the President.

Payment of visa, pre-travel expenses, mailing costs of training materials and other incidental costs supported by official receipt shall be reimbursable and chargeable against the agency's appropriations.

However, the Secretary may certify higher rate of per diem allowance as maybe warranted in some instances.

These guidelines shall be effective April 1, 1995.

Adopted: 1 April 1995

(SGD.) FRANCISCO L. VIRAY
Secretary

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