

OCA CIRCULAR NO. 87-2014, June 23, 2014

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TO : ALL JUDGES/PENSIONERS AND SURVIVORSHIP' PENSIONERS

SUBJECT :

Guidelines on the Release of Pensions for Judges/Pensioners and Survivorship Pensioners

Pursuant to OCA Circulars Nos. 18-2013 (February 08, 2013), 103-2013 (August 07, 2013) and 55-2014 (April 10, 2014), the Automated Payroll System (APS) was fully implemented for the payment of salaries and allowances to all "judges and personnel of the lower courts. Payroll crediting dates for salaries and allowances were specified for uniform implementation. Notably, pensions of retired judges/pensioners are likewise released through the automated payroll system at their options. However, all survivorship pensioners receive the pensions only by checks to strictly monitor compliance with the requirements for their receipt of the survivorship pensions.

In order to rationalize the release of pensions, whether by check or by APS, together with the releases of salaries and allowances of incumbent judges and personnel of the lower courts through APS, specific dates for the release of pensions was recommended by the Office of the Court Administrator and was APPROVED by Chief Justice MARIA LOURDES P. A. SERENO on May 23, 2014.

Thus, beginning July 2014, the following guidelines shall be observed in the release of pensions for judges/pensioners and survivorship pensioners:

1. Pensions of retired judges/pensioners who receive their pensions through APS shall be credited not earlier than the 7th working day of every month;
2. Pensions of retired judges/pensioners who receive their pensions through Modified Disbursement Scheme (MDS) checks shall likewise be released not earlier than the 7th working day of every month, by mail or by personal pick-up; and
3. Pensions of survivorship pensioners shall be released not earlier than the 10th working day of the month, by mail or by personal pick-up.

For strict compliance.

June 23, 2014

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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