

## AUTHORIZING THE ATTENDANCE OF THE EMPLOYEES OF THE SANDIGANBAYAN AT THE COMPUTER SKILLS TRAINING

*ADMINISTRATIVE CIRCULAR NO. 16 - 2006, February 17, 2006*

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/78d9d35f2fb9/>

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The Philippine Judicial Academy (PHILJA), in coordination with the American Bar Association (BA)-Asia Law Initiative and the U.S. Agency for International Development (USAID) Rule of Law Effectiveness (ROLE), will conduct a Computer Skills Training on 20 February to 28 March 2006 at the Sandiganbayan Library, Sandiganbayan Centennial Building, Commonwealth Avenue, Quezon City.

The following are required to attend and participate in this computer skills training:

### Module I: COMPUTER FUNDAMENTALS

February 20-21, 2006

1. Emma Rosario A. Lorbes

-

Office of the Clerk of Court

2. Estela Teresita C. Rosete

-

Office of the DCC (1st Division)

3. Jaime T. Cabrera

-

Office of the DCC (2nd Division)

4. Guillermo S. Nacario

-

Office of the DCC (2 nd Division)

5. Lily V. Biton

-

Office of the DCC (3rd Division)

6. Ma. Elena S. Valencia

-

Office of the DCC (3rd Division)

7. Mario K. Gonzales, Jr.

-

Office of the DCC (3rd Division)

8. Elisa V. Rosales

-

Office of the DCC (4th Division)

9. Ma. Teresa S. Pabulayan

-

Office of the DCC (5th Division)

10. Ruby P. Borja

-

Court Stenographers Pool

11. Nelia C. Gallo

-

Judicial Records Division

12. Dennis F. Fernando

-

Statistics Section

13. Edgardo A. Urieta

-

Security and Sheriff Services

14. Davinci R. Balocating

-

Chamber of Justice Legaspi

15. Salvador A. Luy

-

Chamber of Justice Ponferrada

16. Lyn O. Dimayuga

-

Chamber of Justice Estrada

17. Amelita Mendova

-

Chamber of Justice Jurado

18. Frederick C. Apsay

-

Chamber of Justice Jurado

## MODULE 2: PERSONAL PRODUCTIVITY TOOLS

Batch No. 1 (February 23-24, 2006)

1. Emma Rosario A. Lorbes

-

Office of the Clerk of Court

2. Estela Teresita C. Rosete

-

Office of the DCC (1st Division)

3. Jaime T. Cabrera

-

Office of the DCC (2nd Division)

4. LilyV. Biton

-

Office of the DCC (3rd Division)

5. Elisa V. Rosales

-

Office of the DCC (4th Division)

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-

Office of the DCC (5th Division)

7. Ruby P. Borja

-

Court Stenographers Pool

8. Nelia C. Gallo

-

Judicial Records Division

9. Leonor D. Ancajas

-

Docket Section

10. Rizaldy R. Sano

-

Statistics Section

11. Edgardo A. Urieta

-

Security and Sheriff Services

12. Dinah Lixeta D. Bal

-

Office of the Presiding Justice

13. Mary Ruth M. Ferrer

-

Chamber of Justice Peralta

14. Teresita Aldon

-

Chamber of Justice Gesmundo

15. Leoveminda A. Villanueva

-

Chamber of Justice Sandoval

16. Dennis E. Pulma

-

Chamber of Justice Villaruz

17. Michelle V. Villabesa

-

Chamber of Justice Legaspi

18. Ma. Ofelia C. Soriano

-

Chamber of Justice De La Cruz

19. Marites Eillon

-

Chamber of Justice Geraldez

MODULE 2: PERSONAL PRODUCTIVITY TOOLS

Batch No. 2 (February 27-28, 2006)

1. Davinci R. Balocating

-

Chamber of Justice Legaspi

2. Mary Kwen P. Cañete

-

Chamber of Justice De La Cruz

3. Honorio C. Ebor, Jr.

-

Chamber of Justice Geraldez

4. Joffre Gil C. Zapata

-

Chamber of Justice Ong

5. Herbert C. Sevilla

-

Chamber of Justice Hernandez

6. Salvador A. Luy

-

Chamber of Justice Ponferrada

7. Mitushealla M. Casiño

-

Chamber of Justice Estrada

8. Amelita Mendova

-

Chamber of Justice Jurado

9. Haiddie I. Jose

-

Chamber of Justice Baldos

10. Charmie Angelette V. Romillo

-

Office of the Clerk of Court

11. Florecel M. Sebastian

-

Office of the DCC (1st Division)

12. Guillermo S. Nacario

-

Office of the DCC (2nd Division)

13. Ma. Elena S. Valencia

-

Office of the DCC (3rd Division)

14. Luzonica P. Escartin

-

Office of the DCC (4th Division)

15. Raquel C. Gamiao

-

Office of the DCC (5th Division)

16. Ephraim A. Capellan

-

Docket Section

17. Dennis F. Fernando

-

Statistics Section

18. Hannah T. Cardinoza

-

Security and Sheriff Services

## MODULE 2: PERSONAL PRODUCTIVITY TOOLS

Batch No. 3 (March 2-3, 2006)

1. Jeremiah V. Segador

-

Office of the Presiding Justice

2. Leo Felix S. Domingo

-

Chamber of Justice Peralta

3. Nicolas Vicente S. Castillo

-

Chamber of Justice Gesmundo

4. Elita B. Santos

-

Chamber of Justice Sandoval

5. Jim Rommel S. Flores

-

Chamber of Justice Villaruz

6. Brigen Nacario

-

Chamber of Justice Legaspi

7. Shirley P. Perilla

-

Chamber of Justice Ong

8. Anna Marie D. Crespillo

-

Chamber of Justice Hernandez

9. Anne Kristine H. Punzal

-

Chamber of Justice Ponferrada

10. Lyn O. Dimayuga

-

Chamber of Justice Estrada

11. Frederick C. Apsay

-

Chamber of Justice Jurado

12. Mercedes Valle

-

Chamber of Justice Baldos

13. Ma. Recel M. Dela Cruz

-

Office of the DCC (1st Division)

14. Dennis Macaranas

-

Office of the DCC (2nd Division)

15. Mario K. Gonzales, Jr.

-

Office of the DCC (3rd Division)

16. Lorena N. Lopez

-

Office of the DCC (4th Division)

17. Annabelle B. Tubera

-

Office of the DCC (5th Division)

18. Guia A. Morfe

-

Statistics Section

19. Albert dela Cruz

-

Security and Sheriff Services

Module 3: THE CMIS

Batch No. 1 (March 20-21, 2006)

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Chamber of Justice Ponferrada

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Chamber of Justice Estrada

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Chamber of Justice Jurado

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-

Office of the DCC (5th Division)

18. Guia A. Morfe

-

Statistics Section

19. Albert dela Cruz

-

Security and Sheriff Services

Attendance in this computer skills training shall be MANDATORY and on OFFICIAL TIME.

Formal business attire is required. No companion and substitution of participants shall be allowed.

Any communication relating to the training shall be addressed to Hon. Justice Ameurfma A. Melencio Herrera, Chancellor, Philippine Judicial Academy (PHILJA), 3rd Floor, Centennial Building, Supreme Court, Padre Faura St. corner Taft Avenue, Manila.

Issued this 17th of February 2006.

(Sgd)ARTEMIO V. PANGANIBAN

Chief Justice

Copy furnished:

Office of the Chief Justice

Offices of the Associate Justices

Office of the Court Administrator (OCA)

Office of the Clerk of Court

Office of the Deputy Court Administrators

Philippine Judicial Academy

Judicial and Bar Council

EDP, MISO

Legal Office, OCA

Court Management Office, OCA

Office of Administrative Services, OCA

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