

OCA CIRCULAR NO. 249-2016, November 24, 2016

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TO :

THE NATIONAL OFFICERS OF THE COURT LEGAL RESEARCHERS ASSOCIATION OF THE PHILIPPINES (CLERAP)

SUBJECT :

EXECUTIVE MEETING ON 23 TO 24 FEBRUARY 2017 IN MANILA

The National Officers of the Court Legal Researchers Association of the Philippines (CLERAP) will hold their Executive Meeting on 23 to 24 February 2017 (8:00 a.m. to 5:00 p.m.) at the PACE Office, Manila City Hall.

In connection therewith, the following court personnel are hereby authorized to attend the meeting, on OFFICIAL TIME/BUSINESS, chargeable to local funds if authorized and available, provided that there is prior permission from the Executive Judge/Presiding Judge and no disruption of the court calendar:

NAME STATION

Maritoni M. Nieva President

Caridad Carmela Villena-Sabban Executive Vice President

Asuncion R. Pabellano Vice President-Luzon

Rosemarie I. Palma Vice President-Visayas

Jesusa D. Mariano Vice President-Mindanao

Irma A. Bautista General Secretary

Elizabeth D. Dela Serna Treasurer

Zenaida E. Calaour Auditor

Zenaida A. Magayanes Assistant Auditor

Edgar C. Casalem Business Manager

Igmedio J. Basada Public Information Officer

Mario B. Guillano Assistant Public Information Officer

Cielo V. Pardo Adviser

Ms. Maritoni M. Nieva, National President of CLERAP, shall submit to the Court Management Office, Office of the Court Administrator, a report on the conduct of the meeting with the attendance sheet of the above-listed court

personnel within ten (10) days from the conclusion thereof.

24 November 2016

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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