OCA CIRCULAR NO. 51-2016, February 12, 2016

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TO : THE OFFICERS AND MEMBERS OF THE COURT STENOGRAPHERS ASSOCIATION OF THE PHILIPPINES (COSTRAPHIL), INC., LUZON CHAPTER

SUBJECT : 3rd LUZON CONGRESS AND ELECTION OF REGIONAL DIRECTORS ON 23 TO 24 JUNE 2016 AT THE LA VISTA RESORT, PANSOL, CALAMBA CITY, LAGUNA

The Court Stenographers Association of the Philippines (COSTRAPHIL), Inc. will hold the 3 rd Luzon Congress and Election of Regional Directors on 23 to 24 June 2016 at the La Vista Resort, Pansol, Calamba City, Laguna.

In connection therewith, the officers and members of COSTRAPHIL, Luzon Chapter are hereby authorized to attend the activities, on OFFICIAL TIME/OFFICIAL BUSINESS, chargeable to local funds if authorized and available, provided that there is prior permission from the Executive Judge/Presiding Judge and there shall be no disruption of the court calendar.

Ms. Belinda G. Go, National President of the Association, shall submit a report on the conduct of the activities with a complete list of all court personnel who attended, to the Court Management Office, Office of the Court Administrator, within ten (10) days from the conclusion thereof.

12 February 2016

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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