

WEARING OF OFFICE UNIFORM

CID ADMINISTRATIVE INSTRUCTIONS NO. 22, May 03, 1988

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/723819c6ed20/>

Pursuant to Office Order No. 1 dated 4 January 1988 on the use of modest office attire, all CID officers shall observe the following rules and regulations:

1. All male employees shall wear the polo barong or long sleeved uniform with CID logo when reporting to the office from Monday to Friday except Wednesday, which is a wash day. Wearing maong pants, T-shirts and rubber shoes on a wash day shall not be allowed.
2. All female employees shall wear the white blouse with CID logo and navy blue blazer and skirt from Monday to Friday except Wednesday, which is a wash day. Wearing of tight jeans, slacks or pants, and sleeveless or backless blouse on a wash day is strictly prohibited.
3. Uniforms are compulsory for all, except as exempted by the Commissioner. Uniforms are compulsory for the Executive Officer, members of the BSI and Division or Section Chiefs, except in the following cases:
 - 3.1 When a female employee is pregnant;
 - 3.2 When the employee is in mourning;
 - 3.3 When allowed by the Commissioner;
 - 3.4 When the employee is a participants in official sports activities, but only for the duration of the activity,
 - 3.5 When there is a compelling and justifiable reason.
4. The Division or Section Chief shall be responsible for enforcing the rule on uniforms in their respective offices. The Security Force shall check and register in the logbook the names of employees who come to office without uniforms. The list containing the names of erring employees shall be submitted to the Personnel Section every Friday afternoon.
5. For violation of these Instructions, the following penalties shall be imposed:
 - 5.1 After the first two violations, the Chief of Division or Section shall give a stem warning to the personnel.
 - 5.2 After the third violation, the employee shall be given a memorandum or reprimand which shall form part of his 201 file.
 - 5.3 After the fourth violation, the employee shall be required to explain in writing why no administrative charge shall be filed against him for insubordination.
 - 5.4 After the fifth violation, the employee shall forfeit his clothing allowance, in addition to the administrative penalties. The employee shall be required to provide his uniform at his own expense.
6. The Technical Assistant for Administration shall be responsible for the implementation of these Instructions. She shall recommend to the Commissioner the proper action for any violation.

Adopted: 3 May 1988

(SGD.) MIRIAM DEFENSOR SANTIAGO
Commissioner

ABOUT BATAS.ORG

Study smarter at BATAS.org

The Philippine bar review and law-school companion built around how your brain actually remembers.

The complete Philippine law library - free for everyone.

More than 100,000 Supreme Court decisions, Republic Acts, and executive issuances - full-text searchable, browsable by category and year, and always free. No paywall, no login. This PDF came from it.

Audio case-brief lectures.

Any decision becomes a podcast-style lecture - facts, issues, ruling, and doctrine - with read-along highlighting and a hands-free presentation mode. Study while commuting, working out, or resting your eyes.

Bar review built on the science of memory.

Complete, sequenced courses for all eight bar subjects, narrated like podcasts and reinforced with retrieval practice and spaced review - the study techniques with the strongest evidence behind them.

The full law-school curriculum.

One subscription unlocks the entire J.D. curriculum - every subject, every lesson, with your progress tracked down to the paragraph so you can pick up exactly where you left off, on any device.

Mock exams that tell you where you stand.

Timed multiple-choice exams graded instantly, with per-subject score breakdowns and focus suggestions that point you at your weakest topics first.

A study planner that keeps you on pace.

Set your schedule and BATAS tells you every day whether you are on track for bar day - and exactly which lesson to take next.

Start free at <https://batas.org>

The law library is free forever - and your first lesson is one click away.

The text of this document is an official public record and remains in the public domain. Formatting, presentation, and compilation © 2026 batas.org.

Downloaded free from the batas.org Law Library. Share it freely - the library is free for every law student, bar reviewee, and practitioner.