OCA CIRCULAR NO. 220-2017, November 10, 2017

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TO:

THE NATIONAL OFFICERS AND ADVISERS OF THE PHILIPPINE ASSOCIATION OF COURT SOCIAL WORKERS, INC. (PACSWI)

SUBJECT :

NATIONAL EXECUTIVE BOARD MEETINGS ON 29 NOVEMBER AND 1 DECEMBER 2017 IN MANILA

The Philippine Association of Court Social Workers, Inc. (PACSWI) will hold, its National Executive Board Meetings on 29 November and 1 December 2017 in Manila.

All concerned are hereby authorized to attend the meetings on OFFICIAL TIME/BUSINESS, chargeable to local funds if authorized and available, provided that there is prior permission from the Executive Judge/Presiding Judge and no disruption of the court calendar.

Ms. Jeanelyn G. Ledesma, PACSWI National President, shall submit a report to the Court Management Office, Office of the Court Administrator, on the conduct of the meetings with complete list of all court personnel who attended within ten (10) days from the conclusion thereof.

10 November 2017

(SGD.) JOSE MIDAS P. MARQUEZ
Court Administrator

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