OCA CIRCULAR NO. 103-2011, July 25, 2011

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TO:

ALL OFFICERS AND MEMBERS OF THE COURT LEGAL RESEARCHERS ASSOCIATION OF THE PHILIPPINES (CLERAP), INC.

SUBJECT:

8TH BIENNIAL NATIONAL CONVENTION AND SEMINAR ON 17 TO 19 APRIL 2012 IN LEGAZPI CITY

The officers and members of the Court Legal Researchers Association of the Philippines (CLERAP), Inc. will hold its 8th Biennial National Convention and Seminar on 17 to 19 April 2012 in Legazpi City.

All concerned are hereby authorized to attend the national convention and seminar on OFFICIAL TIME/OFFICIAL BUSINESS, chargeable to local funds if authorized and available, provided that there is prior written permission from the Executive Judge/Presiding Judge and there shall be no disruption of the court calendar.

The authority shall be for three (3) days only including travel time.

Ms. Cielo V. Pardo, National President of the Association, shall submit to the Court Management Office a report within ten (10) days from the conclusion of the convention/seminar.

25 July 2011.

(SGD.)JOSE MIDAS P. MARQUEZ
Court Administrator

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