

INCLUSION OF BLOOD TYPE IN EMPLOYEE'S RECORDS

CSC MEMORANDUM CIRCULAR NO. 35, s. 1998, August 18, 1998

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Cognizant of the importance of the information on blood type in an individual's records and in support of the National Voluntary Blood Service Program of the Department of Health, the Civil Service Commission (CSC) directs all government agencies to provide the blood type of the employee in vital personnel documents.

The Commission has identified the following vital documents in which the blood type should be indicated:

1. Employee Identification (ID) Card issued by the agency;
2. Personnel Data Sheet (PDS) or CSC Form 212; and
3. Medical Certificate Form or CSC Form No. 211.

The CSC in Resolution No. 98-2113 has revised the PDS and Medical Certificate Form with provision for blood type.

In this connection, heads of government agencies are directed to include blood typing in the health care program for their employees.

By the end of 1998, all agencies should have updated the PDS of existing employees and should have renewed the employee ID cards to contain the blood type.

Adopted: 18 Aug. 1998

(SGD.) CORAZON ALMA G. DE LEON
Chairman

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