DEPLOYMENT OF TRAINEES UNDER THE FOURTH CATEGORY OF THE REPUBLIC OF KOREA’S ALIEN INDUSTRIAL TECHNOLOGY TRAINING PROGRAM

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The fourth category of the Republic of Korea's Alien Industry Technology Training Program (AITTP) provides a rare opportunity for Filipino trainees, under a supervised training environment, to be able to learn new industrial skills and technologies while they earn. Unlike the other labor markets for Filipino workers where the emphasis is on high wage, low risk job categories, the AITTP which is being managed by the Korean Federation of Small Business (KFSB) will facilitate in its drive to become a newly industrializing country.

For purposes of administrative and operation efficiency, the following rules shall apply:

1
Special Task Force for South Korea

In view of the peculiar mechanics in the recruitment for this fourth category of trainees, a special task force to be based at the POEA Facilitation and Review Office (FARO) shall handle the documentary processing for the Korea training program.

2
Issuance of a Certificate of Participation

In lieu of accreditation certificate, the FARO shall issue a certificate of participation to the participating agencies of the following:

a) letter from the KFSB to the participating agency concerned officially notifying the letter of its selection by the former to supply trainees for Korea.

b) Basic Contract for the Recommendation of Trainees signed by the KFSB and the participating agency, duly authenticated and the Office of the Labor Attache in Seoul.

c) Individual Basic Contract for the Recommendation of Trainees signed by the KFSB and the participating agency, duly authenticated and verified.

d) Model Cooperation Contract between the Training Company and the participating agency.

e) Model Cooperation Contract between the training company and the trainee duly authenticated and verified.

f) KFSB Computerized List of Individual Training Companies to be assigned to the participating Agency (broken down by industrial classification) and the Total Number of Needed Trainees (broken down by Industrial classification gender and age bracket) duly verified by the Office of the Labor Attache. g) KFSB Computerized List of Individual Training Companies to be assigned to the participating Agency and the exact number of trainees needed by each training company (by sex and age bracket), duly verified by the office of the Labor Attache.

3

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Processing of Documents

The participating Agencies shall submit the following documents to the FARO for issuance of the Overseas Employment Certificate (OEC):

a) Request for Processing
b) Info Sheet/OWWA ID Sheet
c) Notice of Training (NOT)
d) Certificate of Confirmation of Visa Issuance from the Ministry of Justice of the Republic of Korea.

4
Advertisement and Provincial Recruitment

Approval for the advertisement and provincial recruitment by the Participating Agencies for trainees' requirements shall be issued by the FARO subject to appropriate guidelines.

5
Medical Examination

Medical examination of trainees for South Korea shall be conducted only after the participating agency has pre-qualified the trainee for the position duly covered by the approved trainee request from the KFSB (refer to 2g above).

6

Cooperation Agreements with other Licensed Agencies Public Service Offices, Local Government Units, and Recognized Non-Governmental Organizations.

To facilitate mobilization of trainee-applicants, the Participating Agencies are hereby authorized to enter into Cooperation Agreements with other licensed agencies. The Participating Agencies shall submit copies of said Cooperation Agreements to the FARO. The FARO shall issue a Certificate of Cooperation, stating the relationship of the Participating Agency and the Cooperating Agency.

The Participating Agencies may also avail of the manpower banks of the Public Employment Service Offices (PESOs) and Local Government Units (LGUs).

The Participating Agencies shall likewise tap recognized non-government organizations like the Ayala Foundation, for territorial/sectoral sourcing of trainee-applicants and for the reintegration program.

7
Technical Support to the Special Task Force for South Korea at FARO

The Participating Agencies shall extend technical and other forms of support to the Special Task Force for Korea at FARO in the performance of its mandated tasks, functions and responsibilities.

This Department Order supersedes all previous issuance inconsistent herewith and shall take effect immediately.

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(SGD.) MA. NIEVES R. CONFESOR
Secretary

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