ADMINISTRATIVE CIRCULARS · AUGUST 29, 2014

AUTHORIZING THE ATTENDANCE OF SHERIFFS AND PROCESS SERVERS OF NCJR AND REGIONS 1 TO 5 IN THE ORIENTATION SEMINAR-WORKSHOP FOR NEWLY APPOINTED SHERIFFS AND PROCESS SERVERS

SC ADMINISTRATIVE CIRCULAR NO. 62-2014, August 29, 2014

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The Philippine Judicial Academy will conduct the 4 th Orientation Seminar- Workshop for Newly Appointed Sheriffs and Process Servers of NCJR and Regions 1 to 5 on September 2 to 4, 2014 (Batch 1) and October 14 to 16, 2014 (Batch 2), respectively, at the PHILJA Training Center, Tagaytay City.

All Sheriffs and Process Servers of NCJR and Regions 1 to 5 appointed and assumed office from January 1, 2013 to August 31, 2014, who have not yet attended, are required to attend this orientation seminar-workshop on the following dates:

Batch 1 - NCJR and Region 4 September 2 to 4, 2014

Batch 2 - Regions 1,2,3 and 5 October 14 to 16, 2014

Attendance in this seminar shall be MANDATORY and on OFFICIAL BUSINESS. Companion or substitution of participant shall not be allowed.

Any communication relating to the seminar-workshop shall be addressed to Hon. Justice Adolfo S. Azcuna, Chancellor, PHILJA, 3 rd Floor, Centennial Building, Supreme Court, Taft Avenue corner Padre Faura Street, Manila.

Issued this 29th day of August 2014.

(SGD.) MARIA LOURDES P.A. SERENO
Chief Justice

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