

PROVIDING FOR THE IMPLEMENTING DETAILS FOR REORGANIZATION PLANS NOS. 3-A, 19-A, 46-A, AND 47-A RELATIVE TO THE BUDGET COMMISSION

EXECUTIVE ORDER NO. 279, November 07, 1957

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Pursuant to the powers vested in me by Republic Act Numbered Nine hundred and ninety-seven, as amended by Republic Act Numbered One thousand two hundred and forty-one, and upon the recommendation of the Government Survey and Reorganization Commission, the following Implementing Details of Reorganization Plans Nos. 3-A, 19-A, 46-A, and 47-A which relate to the Budget Commission, are hereby promulgated- to govern the reorganization, powers duties, and functions of the Budget Commission and its subordinate entities:

ORGANIZATION OF THE BUDGET COMMISSION

SECTION 1. The organization, functions, and operations of the Budget Commission, hereinafter referred to as the “Commission,” shall be in accordance with the provisions of Reorganization Plans Nos. 3-A, establishing a Wage and Position Classification Office, 19-A, as it applies to the Budget Commission, 46-A on Budgeting, and 47-A on Accounting, hereinafter referred to collectively as the “Plans,” and these Implementing Details.

SEC. 2. The organization of the Commission, as graphically depicted in the following organization charts, shall consist of the Office of the Commissioner, Office of the Deputy Commissioner, Administrative Division, Legislative staff, Fiscal Policy Staff, Central Accounting Service, Management Service, Budget Operations Service, and the Wage and Position Classification Office: However, The Commissioner of the Budget, hereinafter referred to as the “Commissioner,” is authorized to create such staff and operating units as he determines necessary to carry out the functional responsibilities of the Commission as provided in section 5 of Reorganization Plan No. 46-A on Budgeting.

FUNCTIONAL STATEMENTS OF THE BUDGET COMMISSION

SEC. 3. The Commission shall have such functions, powers, duties, and responsibilities as are provided by Executive Order No. 25, dated April 25, 1936, Commonwealth Act No. 246 (otherwise known as the Budget Act), Republic Act No. 992 (an Act to Provide for a Budget System for the National Government) and Republic Act No. 433; such additional functions and authorities as are given to the Commission by the Plans; and all amendatory acts, executive orders, rules, and regulations promulgated pursuant thereto. These functions, powers, duties, and responsibilities comprise: serving as the principal staff arm of the President, with respect to advice on fiscal planning and control, management aspects of government operations, and preparation and control of the national budget; maintaining and preparing consolidated accounting records and reports for the National Government; coordinating legislative proposals affecting departments and agencies of the government; administering the wage and position classification system; and including the following functions, among others:

- General

- (1) obtain, from departments and agencies such information as the Commission may from time to time require, under such regulations as the President may prescribe;

- (2) have access to, and the right to examine, any books, documents, papers, or records of any department or agency as the Commissioner may deem necessary, under such regulations as the President may prescribe;
- (3) develop programs and issue regulations and orders for the improved gathering, compiling, analysis, publication, and dissemination of relevant and necessary statistical information related to the functions: of the Commission by the departments and agencies; and advise the President when such regulations and orders are not adhered to by departments and agencies;
- (4) study, draft, review, revise, coordinate, and clear legislative proposals affecting departments and agencies of the government; and
- (5) administer the position classification and compensation system provided in Reorganization Plans Nos. 1-A and 2-A on Personnel, modify and revise these plans as necessary to maintain them in a current status.

- Fiscal Policy

- (1) serve as the chief fiscal planning and financial control instrumentality of the government;
- (2) formulate sound and integrated fiscal policies in the light of economic trends, and evaluate the reciprocal effects of fiscal policy and the status of the national economy;
- (3) prepare comprehensive fiscal plans, both short and long-range, embracing the total public sector, designed to promote maximum social and economic development within a context of monetary stability; and
- (4) coordinate the processing and review of all proposals from the departments, agencies, and corporations of the National Government for public borrowing where the full faith and credit of the National Government supports the loan agreement; conduct budgetary, administrative, and fiscal review of all such financial proposals; and submit coordinated recommendations to the President concerning final action on such.

- Accounting

- (1) consolidate and analyze financial data relating to income and appropriations;
- (2) prepare reports for the financial guidance and information of the Executive Branch of the National Government;
- (3) provide technical guidance and supervision to agency accounting operations; and
- (4) maintain, pending transfer of responsibility for accounting functions to the departments and agencies, basic accounting records and books of account, process requisitions and vouchers, issue certifications as to availability of funds, make reports, and perform other accounting functions as required by law and regulation.

- Management

- (1) make detailed studies of the departments and establishments of the National Government with a view to securing greater economy and efficiency in the conduct of the public service upon the request of agencies, or when deemed necessary by the Commissioner;
- (2) implement plans for management improvements and reorganization within departments and establishments of the government, upon approval of such plans by the President;
- (3) keep abreast of current thinking on principles, methods, and practices of modern business management; design and prepare practical programs for improving government administration; and encourage, stimulate, and assist agencies in the adoption and installation of modern business techniques and practices;
- (4) counsel and make recommendatory reports to the President, department heads, and such other officials as the President may designate for changes in:

(a) the existing organization, management, activities, and methods of business of such government department or establishments;

(b) the appropriations therefor;

(c) the assignment of particular activities to particular services; or

(d) the regrouping of services; and

(5) establish and operate a system of management controls and reports, and take necessary measures to enforce such system.

- Budgeting

(1) prepare budgets of receipts, obligations, expenditures, and other appropriation proposals, under such policies as the President may adopt;

(2) assemble, correlate, revise, reduce, or increase requests for appropriations of the different departments and agencies of the government, and revise, analyze, coordinate, and advise the President on estimates of income submitted by the various government agencies;

(3) relate the appropriations of the several government agencies to each other and integrate such programs into a harmonious program and fiscal policy for the National Government as a whole;

(4) furnish, at the request of any committee of either House of Congress having jurisdiction over revenue or appropriations, such assistance, and information as the committee may require; and

(5) establish and operate a system of allotting appropriations as provided by law, including the Counterpart Fund-Special Account and appropriations for expenditure of the proceeds of public borrowing, to prevent the incurrence of deficits, take necessary measures to enforce the allotment system, and provide a reporting system for proper budget control.

Functions of the Office of the Commissioner

SEC. 4. The functions, powers, duties, and responsibilities of the Commission shall be vested in the Commissioner. He shall have the following functions, among others:

- serve as a member of the President's Cabinet;

- serve as the chief fiscal adviser to the President;

- advise and consult with Congressional committees and members and with heads of fiscal and planning bodies on budgetary, accounting, management, and fiscal programs of the government;

- serve as Chairman of the National Accounting Committee, which will also include the Secretary of Finance and the Auditor General:

(1) to develop improved accounting practices and procedures throughout the National Government; and

(2) to examine and adjust accounts of National Government entities to proper balances;

- keep the public informed and advised as to the condition and trends of government finances as they pertain to the budget;

- designate the Secretary of the Council of Administrative Management; and

- organize, assign personnel, and direct, within the Commission, the work of the Office of the Commissioner, the Office of the Deputy Commissioner, the Administrative Division, the Legislative Staff, the Fiscal Policy Staff, the

Central Accounting Service, the Management Service, the Budget Operations Service, the Wage and Position Classification Office, and such other entities as may from time to time be created.

SEC. 5. The Deputy Commissioner shall have the following functions, among others:

- formulate, for the Commissioner's review and approval, the objectives and policies of the Commission;
- plan, direct, coordinate, and control the daily operations of the Commission as designated by the Commissioner;
- serve as Acting Commissioner during the absence or incapacity of the Commissioner;
- exercise such other functions, powers, duties, and responsibilities as the Commissioner may assign from time to time.

SEC 6. The Office of the Commissioner shall include an assistant who shall supervise the staff and expedite the administrative details of the Office and an Information Officer who shall provide staff assistance in gathering and dissemination of information on the work of the Commission and fiscal aspects of government operations.

Functions of the Administrative Division

SEC. 7. The Administrative Division shall provide all administrative and auxiliary services needed by the Commission, except such services as shall be assigned elsewhere by the Commissioner.

SEC. 8. This Division shall have four sections, with corresponding duties and responsibilities as follows:

- The General Services Section shall have the following functions, among others:
 - (1) prepare office memoranda and orders;
 - (2) operate the central library;
 - (3) assign and supervise janitorial and messenger services and motor pool; and
 - (4) prepare the annual budget for the Commission and keep internal budgetary control based on the approved plan, and advise on development thereof.

- The Personnel Section shall have the following functions, among others:

- (1) maintain job descriptions, specifications, and classifications for all positions in the Commission;
- (2) develop tests, in cooperation with the Bureau of Civil Service, for screening candidates for positions in the Commission;
- (3) interview and screen all candidates and hire clerical and non-professional personnel;
- (4) maintain-personnel records;
- (5) process papers for hirings, transfers, and separations;
- (6) maintain plantillas for the Commission;
- (7) indoctrinate new employees;
- (8) develop and maintain a manual of personnel policies and office regulations;
- (9) conduct administrative investigations and hold hearings on disciplinary cases; and
- (10) promote, and when necessary, help to develop and conduct training programs for Commission personnel and for agency personnel being trained by the Commission.

- The Records Section shall have the following functions, among others:

- (1) handle incoming and outgoing mail; and
- (2) keep the central files of the Commission.

- The Cash and Property Section shall have the following functions, among others:

- (1) handle cash disbursements, including payrolls;
- (2) acquire supplies and equipment;
- (3) arrange for maintenance and repair of buildings, furniture, and equipment; and
- (4) maintain records of the Commission's property.

Functions of the Legislative Staff

SEC. 9. The Legislative Staff shall counsel the Commissioner in the analysis and review of specified legislation and legislative proposals. The Legislative Staff shall have the following functions, among others:

- review and coordinate for the Commissioner, all legislative proposals having budgetary implications prepared by entities of the Executive Branch of the National Government and inform the agencies whether such legislative proposals conform to the President's policies and programs;
- counsel the Budget Operations Service and agencies in the preparation, review, and approval of appropriation language which meets the standards of the Commission for legal and substantive accuracy;
- conduct legal research and render legal opinions for the Commissioner on matters related to budget administration;
- prepare drafts on behalf of the Commissioner; of executive orders and administrative orders related to the functions and activities of the Commission for the Office of the President, review and recommend changes in proposed executive orders and administrative orders referred to the Commission; and
- recommend to the Commissioner approval or veto by the President of legislation having budgetary implications, when requested by the Office of the President.

Functions of the Fiscal Policy Staff

SEC. 10. The Fiscal Policy Staff shall counsel the Commissioner on the formulation and execution of fiscal plans and financial controls. The Fiscal Policy Staff shall have such functions as may be assigned by the Commissioner, which shall include the following functions, among others:

- formulate proposed fiscal policies and plans, both short and long-term, designed to promote maximum social and economic development; and gauge the effect of current and prospective fiscal plans on the economy;
- formulate recommended fiscal guides in the form of budgetary limits, relative program emphasis, and project priorities for the use of agency and Commission personnel in budget preparation and control;
- counsel the Commissioner on the economic trends and relationships affecting and affected by government income and expenditures, and advise him concerning the impact of government fiscal policies on the economic growth of the country;
- continuously review current and future public borrowing trends for economic and fiscal implications; and advise the Commissioner concerning the achievement of a judicious balance between taxation and borrowings as a means of financing governmental programs;
- prepare estimates of revenue to be derived from taxation and other sources in collaboration with the

Department of Finance, and keep revenue collection trends under current analysis in relation to allotment and expenditure trends;

- maintain sound and cooperative working relationships with, and enlist the aid of, the Department of Finance, the Central Bank, the National Economic Council, and other fiscal and economy planning, bodies of the government in the development of fiscal policies and programs;

- analyze fiscal aspects of proposed legislation affecting income and expenditures, and recommend courses of action to the Commissioner; and

- assist in drafting the fiscal policy and annual budget message of the President.

Functions of the Central Accounting Service

SEC. 11. The Central Accounting Service hereinafter referred to under this title as the "Service," shall record and analyze financial data for use by the Commission and other government entities; submit reports to the Commissioner for financial guidance and information of the Executive Branch of the National Government; and provide technical guidance and supervision to agency accounting operations. The service shall assist the Commissioner in planning and effecting the transfer of the accounting function to the various government entities, including the improvement of accounting methods and procedures. The Service shall have an Accounts Division, an Accounting Coordination Division, and a System Division, with corresponding duties and responsibilities as follows:

- The Accounts Division shall have the following functions, among others:

- (1) maintain accounting records summarizing and reflecting the current status of government finances;

- (2) maintain records reflecting authorized appropriations, allotted appropriations, unallotted balances of appropriations, and unobligated balances of appropriations; allotments, and unobligated balances of allotments; and obligations incurred, obligations liquidated, and unliquidated obligations;

- (3) maintain records, or income classified for use by the Commission and the Department of Finance; and

- (4) analyze accounting and financial records and prepare reports required by the Executive Branch of the National Government.

- The Accounting Coordination Division shall have the following functions, among others:

- (1) provide functional direction and control of accounting throughout the National Government and develop rules and regulations, with the assistance and cooperation of the accounting units, for the proper conduct of accounting, to be approved by the National Accounting Committee for promulgation by the General Auditing Office;

- (2) review and inspect accounting activities in the various government entities to insure their conformity with established practices, and take such action as may be required to assure the integrity of financial reports received from the accounting units and to reconcile differences found; and

- (3) cooperate closely with the Management Service and the Budget Operations Service of the Commission to assure coordinated relations with the various government entities.

- The System Division shall have the following functions, among others:

- (1) work with the various government entities, the National Accounting Committee, the General Auditing Office, and the Department of Finance, in the general development and adoption of improvements in the National Government accounting and financial reporting system.

- The Field Accounting Units under the Budget Commission, pending transfer of responsibility for accounting

functions to the agencies, in accordance with Reorganization Plan No. 47-A on accounting, shall continue to have the following functions, among others:

- (1) maintain basic accounting records and books of account, process requisitions and vouchers, issue certifications as to availability of funds, make reports, and perform other accounting functions as required by law and regulation.

Function of the Management Service

SEC. 12. The Management Service shall recommend improvement in the management phases of government operations. The Management Service shall have such functions as may be assigned by the Commissioner, which shall include the following functions, among others:

- perform continuing research and study of problems involving the effective organization and administration of government services;
- develop management planning and control techniques, and recommend to the Commissioner standards and procedures for adoption by agencies in their management improvement programs;
- develop, promote, and assist in the installation of standard patterns of organization structure, delegation of authority, accountability patterns, staffing patterns, cost analysis, work, processes, procedures control, forms control, reporting systems and control, space, equipment, and materials utilization, and other common management improvements; and assist in adapting them to individual variations among agencies of the government;
- develop and prepare materials on management practices for use in training programs, provide technical advice and assistance in the conduct of training programs, and maintain liaison with the Institute of Public Administration, the Bureau of Civil Service, and other agencies concerned with the development of government employees;
- prepare materials for training and guiding budget examiners and agency personnel in their work relating to such matters as organization, staffing patterns, and operating methods;
- develop and promote the application of improved statistical techniques in government related to the collection and analysis of performance data, the determination of management guides and standards, and the dissemination of data on work standards and units of work measurement;
- conduct specific studies of agency operations and report thereon, as directed by the Commissioner;
- serve as a center for the study, analysis, and reconciliation of jurisdictional issues or conflicts in functional authorities as between the several governmental entities; and when necessary, prepare recommendations for the President with regard thereto;
- coordinate implementation of agency improvement programs with government-wide programs of management improvement, to avoid conflicts or duplications; and
- provide technical and clerical services to the Council of Administrative Management.

Functions of the Budget Operations Service

SEC 13. The Budget Operations Service shall be responsible for review and preparation of the annual budget and control of its execution. The Service shall have a Budget Planning Staff and a Stenographic Pool and such other divisions as may be deemed necessary by the Commissioner.

- Each budget operating division shall have the following functions, relating to one or more departments or independent agencies of the national government, among others:
 - (1) instruct, advice, and assist agencies in the preparation of budgets and the control of obligations and

expenditures within the approved budgets;

(2) analyze and recommend action by the Commission on budget requests, allotment request, and operating reports to the Commission from the various government entities, including the National Economic Council for Counterpart Projects;

(3) promote programs for budgetary management improvement;

(4) prepare reports on special budgetary problems for the Commissioner, the President, and the Congress; and

(5) handle special assignments as directed.

- The Budget Planning Staff shall have the following functions, among others:

(1) study, design, and initiate improvement in the basic system for budget formulation and control of budget execution;

(2) develop methods and techniques for adequate budget review, and assist in the training of budget examiners in their use;

(3) develop guides for the use of the agencies and budget examiners in formulating and reviewing budget estimates;

(4) prepare instructions for submission of agency budget estimates;

(5) schedule the submission and review of budget estimates;

(6) maintain manuals, handbooks, and other policy and instructional material for use of budget examiners;

(7) design the Budget Document, including the form and content of summary and interpretative tables, the order and arrangement of materials;

(8) schedule and supervise the publication of the Budget Document; and

(9) develop training media on budget formulation, review, and execution processes, and other materials for the information of, and use by, the Budget Operations Division and agency budget staffs.

- The Stenographic Pool shall supply stenographic and typing service to the Budget Operations Service as required.

Functions of the Wage and Position Classification Office

SEC. 14. The Wage and Position Classification Office, hereinafter referred to under this title as the "Office," shall be responsible, under the direct control, direction, and supervision of the Commissioner, for administration of the position classification and pay plans. It shall have such functions as are, or may be provided by law, including, among others, the following:

- put into effect the classification and pay plans provided by Reorganization Plans Nos. 1-A and 2-A on Personnel and modify and revise these Plans as necessary;

- conduct periodic surveys of departments and agencies to ascertain the facts as to the duties, responsibilities, and qualification requirements of any position, by examining any pertinent records of the department or agency, or by interviewing any officer or employee of the department or agency who has knowledge of the duties and responsibilities of such positions;

- require each department and agency to report immediately the duties and responsibilities of new positions and any material changes in the duties and responsibilities of any of its existing positions;

- define the various classes of positions in the service and prepare specifications for them;
- establish official class titles;
- assign classes of positions to appropriate salary ranges;
- make initial allocation of positions to classes, perform the subsequent allocation of new positions and the reallocation of existing positions, the duties and responsibilities of which have changed;
- certify changes in class or salary range of positions whenever the facts warrant, such certifications to be binding on all administrative, certifying, payroll, disbursing, accounting, and auditing officers of the national government;
- propose rules governing the status, rights, and privileges of employees upon the adoption of the classification and pay plans and upon subsequent changes in it;
- maintain the classification and pay plan in a current status;
- prescribe the form in which the duties and responsibilities of positions shall be recorded and the places where, and the manner in which, such records shall be maintained; and
- advise and assist, insofar as possible, provincial, municipal, and local governments on classification and compensation matters.

SEC. 15. The Office shall have an Office of the Director, with an Assistant Director of Classification and Compensation, an Appointment Processing Division, a Standards Division, and eight Classification Divisions.

- The Office of the Director shall have the following functions, among others:
 - (1) advise the Commissioner on classification and compensation matters;
 - (2) maintain relations with operating departments and agencies and acquaint officers and employees of the work of the Office and its importance to good management;
 - (3) approve organization, staffing, and budgeting of the Office;
 - (4) coordinate the activities of the Office with other entities concerned with personnel management, notably the Bureau of Civil Service;
 - (5) approve classification and compensation actions requiring such approval by law;
 - (6) delegate authority for the performance of any function to any duly authorized officer, employee, department, or agency; and
 - (7) direct the over-all operation of the Office, including the provision and direction of necessary administrative services.

- The Assistant Director of Classification and Compensation shall have the following functions, among others:

- (1) assist the Director in the administration of the position classification and wage plans;
- (2) participate in the development of classification and wage policies;
- (3) assist the Director on technical and administrative matters;
- (4) attend to problems, complaints, and requests and either settle them on the spot—or refer the matter to appropriate personnel of the Office for development of factual information and recommendation;
- (5) inform government officials and employees on the work of the office;

- (6) direct the administrative operation of the office; and
- (7) assume the duties and responsibilities of the Director in the latter's absence.
- The Appointment Processing Division shall, among others, be responsible for the enforcement of the provisions of all laws, rules, and regulations governing appointments and promotions pursuant to the classification and compensation plans and other salary laws.
- The Standard Division shall have the following functions, among others:
 - (1) conduct studies to improve the quality and consistency of classification standards;
 - (2) conduct surveys of salaries paid in private industry;
 - (3) screen proposals of other divisions involving the creation, abolition, and salary range assignments of classes of positions before submitting them to appropriate authority for approval;
 - (4) accept, modify, or reject proposals to change the wording or coverage of class specifications;
 - (5) develop improved techniques of position classification and salary administration; and
 - (6) develop and conduct training programs in the field of classification and compensation administration.
- The eight Classification Divisions shall have the following functions, among others:
 - (1) analyze, evaluate, and classify positions in the respective organizational or occupational areas;
 - (2) initiate proposals for the creation, abolition, and revision of classes of positions, the reassignment of salary ranges, the improvement of classification techniques and practices, and the adoption of better administrative policies and procedures;
 - (3) keep informed of all organizational and functional changes in departments and agencies and carry on a continuous program of educating their personnel in classification principles and practices;
 - (4) participate with the Standards Division, as requested, in surveys of salaries paid in private industry; and
 - (5) participate in formal training and educational sessions as requested.

ORGANIZATION OF THE ACCOUNTING FUNCTION OF THE NATIONAL GOVERNMENT

SEC. 16. The organization, functions, and operations of agency accounting in the National Government shall be in accordance with the provisions of Reorganization Plan No. 47-A on Accounting, hereinafter referred to under this title as the "Plan," and these Implementing Details.

SEC. 17. The Commissioner shall determine the form of organization for accounting units to be transferred in accordance with the criteria contained in paragraph 2 of Article 1 of the Plan. These organization plans should include, among others, the following:

- Reporting relationships of accounting units in the entities;
- Statements of functions, and organizational pattern for the sections of each accounting unit;
- Geographical location of accounting personnel; and
- Plantillas of personnel for each accounting unit.

SEC. 18. The Secretaries of departments and heads of bureaus, offices; and other entities of the National Government, to whom will be transferred the direction and control of the accounting function in their entities,

shall be charged with full responsibility for the financial success of their operations and for the proper operation of the accounting units in their entity.

SEC. 19. The Secretaries of departments and heads of bureaus, offices, and other entities of the National Government are authorized to make such changes in the organization, functions, and distribution of the work among the accounting units as may be necessary to reflect changes in legislation, rules and regulations, conditions, needs, or workloads: Provided, That no such changes may be made for one calendar year after the approval date of the written agreement transferring responsibility for accounting functions, unless specifically approved by the Commissioner: And provided, further, That any such, changes must be in conformity with the general pattern of organization set forth in the written agreement of transfer and the Plan.

SEC. 20. The written agreement of transfer to be prepared by the Commissioner shall include identification of the personnel, equipment, records, and appropriated funds affected by the transfer, and such other matters as are pertinent to successful transfer of the accounting functions.

Agency Accounting Functions

SEC. 21. The functions of accounting in the various entities of the National Government shall include the following, among others:

- maintain basic accounting records and books of account to reflect accurately and currently the financial condition of the entity;
- review reports of collecting and disbursing officers for accuracy, legality, and reasonableness of the items reported;
- prepare payroll records from information furnished by operating units;
- process requisitions and certify to the availability of funds prior to incurrence of obligations;
- process vouchers and prepare warrants for the payment of government obligations;
- provide for the preparation of treasury warrants and for the safekeeping of blank warrants;
- prepare billings to debtors of the National Government and maintain subsidiary records as required, except in field offices where accounting personnel are not established, in which cases, collecting officers shall perform this function;
- maintain book controls of stock supplies and materials, and sales stock, including issues therefrom, so as not to exceed authorized ceiling of reimbursable funds and the allotment of the agency for the purpose;
- maintain accounts providing cost data by area of responsibility project, product, or other units as needed by agency management for cost control;
- maintain records pertaining to fiduciary funds and other trust funds including, where necessary, remittance of collections, deductions from payrolls, and other items payable to government agencies, insurance companies, and other private entities;
- follow up operating personnel in the liquidation of cash advances, accounts receivable and accounts payable, including trust funds and dormant accounts of the agency;
- prepare reports and statements required for agency management and for other government entities authorized to receive such;
- advise agency management on the status of appropriations and allotments and such other financial matters as may be needed; and

- provide such data as may be required by the Commission, the General Auditing Office, and the Department of Finance.

Directives, Rules, and Regulations

SEC. 22. The Commissioner of the Budget shall promulgate such directives, rules, and regulations for the guidance of the agencies of the Executive Branch of the National Government as are necessary to carry out the functions enumerated above.

REALLOCATION OF APPROPRIATIONS

SEC. 23. From the total appropriations authorized for the period from July first nineteen hundred and fifty-six to June thirtieth, nineteen hundred and fifty-seven, consisting of the following:

a. Under Republic Act Numbered 1600:

(1)

For Current Operating Expenditures for the Budget Commission (regular budget) General Fund

P4,411,223.00

(2)

From Principal Special Budget No. 1 (Budget, Accounting, Auditing, and Treasury Survey, Counterpart Project No. 793) General Fund

438,045.00

(3)

From Principal Special Budget No. 3 (Accounting Personnel for NEC Counterpart Projects, Section 1, 5-IV-3) General Fund

114,540.00

(4)

From Principal Special Budget No. 4 (Accounting Personnel for NEC Counterpart Project No. 7106) General Fund

7,600.00

(5)

From Principal Special Budget No. 15 (Presidential Assistant for Community Development) General Fund

22,440.00

(6)

From Motor Vehicles Fund (Philippine Constabulary, Enforcement of Traffic, Executive Order No. 209) General Fund

10,621.00

Total

P5,004,469.00

the following sums, subject to adjustment by the Commissioner of the Budget based on the unexpected balance of the appropriations available as of the effective date of these Implementing Details, are reallocated for the operation of the Commission during the period from July first, nineteen hundred and fifty-six to June thirtieth nineteen hundred and fifty-seven except where otherwise provided:

A. Current, Operating Expenditures

PROGRAM I: BUDGET ADMINISTRATION

For budget administration including preparation and execution of the National Budget and improvement of management

P721,700.00

(1) Preparation and Execution of the National Budget

P583,016.00

(2) Improvement of Management

188,684.00

Total

P721,700.00

PROGRAM II: ACCOUNTING ADMINISTRATION

For accounting administration, including central accounting, field accounting, and supervisory accounting services

P3,231,850.00

(1) Central Accounting Service

P142,820.00

(2) Field Accounting Services

3,037,570.00

(3) Supervisory Accounting Services

51,460.00

Total

P3,231,850.00

PROGRAM III: PERSONNEL ADMINISTRATION

For personnel administration including wage and position classification administration and personnel appointments processing

P477,876.00

(1) Wage and Position Classification Administration

P415,316.00

(2) Personnel Appointments Processing

62,560.00

Total

P477,876.00

PROGRAM IV: GENERAL ADMINISTRATION

For general administration of the Budget Commission

P289,632.00

(1) General Administration

P289,632.00

SPECIAL PURPOSES

For modernization of treasury and auditing services

P144,085.00

(1) Personal Services

P124,440.00

(2) Maintenance and other Operating Expenses

12,900.00

(3) Equipment

6,745.00

Total

P144,085.00

Total Current Operating Expenditures

P4,865,143.00

B. Fund Available to Implement Reorganization Plan No. 2-A On Personnel (pay plan)

Authorized total appropriation for the fiscal year 1957

P5,004,469.00

Less: Total current operating expenditures

4,865,143.00

For implementation of Plan No. 2-A

P139,326.00

C. Summary: Actual Savings from the Reorganization of the Budget Commission

Authorized total appropriation for the fiscal year 1957

P5,004,469.00

Less: Total current operating expenditures

4,865,143.00

For implementation of Plan No. 2-A

P139,326.00

Plus: Operating expenditures for the positions transferred from the Government Survey and Reorganization Commission to the Budget- Commission

75,972.00

Total actual savings

P215,298.00

D. Special Provisions

(1) The total current operating expenditures of P4,865,143 authorized for the Commission in these Implementing Details shall be paid out of the:

a. General Fund

P4,865,143.00

(2) The Budget Commission shall continue to be reimbursed for accounting service by the different funds as

specified in items B-(2)-IV-1 (P82.938), IV-2 (P578.270), IV-3 (P143.705), and IV-4 (P11.860) of Republic Act No. 1600.

(3) The Special Provision on page 124 of Republic Act No. 1600 and the General Provisions of the same Act as they apply to the Budget Commission shall remain in full force and effect and made a part of these Implementing Details.

STAFFING PATTERN

SEC. 24. The following Staffing Pattern by project activity is provided for the Commission for the period from the effective date of these Implementing Details to June thirtieth, nineteen hundred and fifty-seven, subject to the provisions of Reorganization Plans Nos. 1-A, 2-A and 3-A except that authority is hereby granted to the Commissioner of the Budget, to make necessary salary adjustments resulting from final selection of personnel to fit the positions in the Staffing Pattern, in order that no incumbent receives a reduction in salary and further to make necessary salary adjustments resulting from new appointments, promotions, or salary increases: Provided, That no such adjustment may result in a salary rate which exceeds the minimum of the applicable salary range as provided in Reorganization Plan No. 2-A: Provided, further, That new appointments, promotions and salary increases presently pending which would exceed the maximum rate of the appropriate salary range are cancelled until further notice: And provided, finally, That nothing in the said Staffing Pattern shall be construed as depriving the Government Survey and Reorganization Commission during its existence and the Commissioner of the Budget thereafter, of its power to make changes therein to correct mistakes discriminations or other injustices that may, in its opinion, have been committed in the preparation thereof:

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```

PROGRAM I: BUDGET ADMINISTRATION

Project 1: Preparation and Execution of the National Budget

Class Title

Number

Salary Range

Amount

BUDGET OPERATIONS SERVICE

Chief Budget Examiner

1

(57)

P8,400.00

Secretary I

1

(30)

2,940.00

Clerk I

1

(23)

1,440.00

3

P12,780;00

BUDGET PLANNING STAFF

Chief Budget Planner

1

(51)

P6,000.00

Budget Planner

4

(44)

22,212.00

Illustrator II

1

(27)

2,400.00

Clerk II

1

(25)

2,040.00

7

P32,652.00

DIVISION A

Supervising Budget Examiner

1

(51)

P7,200.00

Senior Budget Examiner II

1

(45)

5,400.00

Senior Budget Examiner I

5

(42)

20,760.00

Budget Examiner III

6

(39)

21,960.00

Budget Examiner II

2

(36)

5,280.00

Clerk II

1

(25)

2,580.00

16

P63,180.00

DIVISION B

Supervising Budget Examiner

1

(51)

P6,000.00

Senior Budget Examiner II

1

(45)

5,400.00

Senior Budget Examiner I

4

(42)

16,140.00

Budget Examiner III

7

(39)

24,300.00

Clerk II

1

(25)

2,160.00

Clerk I

1

(23)

1,560.00

15

P55,560.00

DIVISION C

Supervising Budget Examiner

1

(51)

P7,200.00

Senior Budget Examiner II

1

(45)

6,000.00

Senior Budget Examiner I

6

(42)

26,280.00

Budget Examiner III

4

(39)

13,200.00

Budget Examiner II

2

(36)

4,380.00

Clerk I

1

(23)

1,440.00

DIVISION D

Supervising Budget Examiner

1

(51)

P6,000.00

Senior Budget Examiner II

1

(45)

4,500.00

Senior Budget Examiner I

5

(42)

21,480.00

Budget Examiner III

5

(39)

17,520.00

Budget Examiner II

1

(36)

1,800.00

Clerk II

1

(25)

1,680.00

14

P52,980.00

DIVISION E

Supervising Budget Examiner

1

(51)

P7,200.00

Senior Budget Examiner II

1

(45)

6,000.00

Senior Budget Examiner I

7

(42)

28,680.00

Budget Examiner III

2

(39)

7,200.00

Budget Examiner II

2

(36)

5,880.00

Clerk II

1

(25)

2,280.00

14

P57,240.00

Stenographic Pool

Clerk II

4

(25)

P7,080.00

Stenographer

1

(25)

1,800.00

Clerk I

4

(23)

6,840.00

9

P15,720.00

LEGISLATIVE STAFF

Department Legal Counsel

1

(54)

P7,200.00

Chief Legislative Analyst

1

(47)

6,000.00

Senior Research Attorney

1

(43)

5,400.00

Legislative Analyst

3

(41)

11,184.00

Research Attorney I

1

(34)

1,920.00

Stenographer

2

(25)

3,780.00

9

P35,484.00

FISCAL POLICY STAFF

Chief Fiscal Economist

1

(57)

P8,400.00

Supervising Fiscal Economist

1

(51)

7,800.00

Senior Fiscal Economist

2

(48)

12,000.00

Fiscal Economist

2

(45)

10,800.00

Clerk I

3

(23)

5,520.00

9

P44,520.00

Total Permanent Positions-Salary (Project 1)

111

P428,616.00

Project 2: Improvement of Management

MANAGEMENT SERVICE

Chief Management Analyst

1

(57)

P8,400.00

Supervising Management Analyst II

3

(51)

21,600.00

Supervising Management Analyst I

5

(47)

31,128.00

Senior Management Analyst

7

(43)

36,960.00

Management Analyst II

5

(39)

23,400.00

Administrative Assistant II

1

(37)

4,200.00

Management Analyst I

5

(36)

17,640.00

Junior Management Analyst

3

(30)

8,280.00

Illustrator II

1

(27)

2,196.00

Stenographer

1

(25)

2,400.00

Clerk I

5

(23)

9,480.00

Total Permanent Positions-Salary (Project 2)

37

P165,684.00

PROGRAM II: ACCOUNTING ADMINISTRATION

Project 1: Central Accounting Service

CENTRAL ACCOUNTING SERVICE

Chief National Accountant

1

(57)

P8,400.00

Stenographer

1

(25)

1,800.00

Clerk I

2

(23)

2,880.00

Clerical Aide

1

(18)

1,440.00

5

P14,520.00

ACCOUNTS DIVISION

Supervising Chief Accountant

1

(50)

P6,600.00

Chief Accountant II

1

(44)

4,800.00

Accountant III

1

(38)

3,120.00

Accountant I

7

(34)

14,580.00

Bookkeeper II

1

(32)

3,300.00

Accounting Clerk III

1

(28)

2,040.00

Clerk I

1

(23)

1,560.00

13

P36,000.00

SYSTEMS DIVISION

Chief Accounting System Analyst

1

(50)

P7,200.00

Supervising Accounting System Analyst

4

(47)

26,400.00

Senior Accounting System Analyst

4

(43)

22,500.00

Accountant System Analyst

3

(39)

13,500.00

Clerk II

2

(25)

3,840.00

14

P73,440.00

Total Permanent Positions—Salary (Project 1)

32

P123,960.00

Project 2: Field Accounting Services

Chief Accountant III

1

(47)

P4,800.00

Chief Tabulating Equipment Operator

1

(40)

4,200.00

Accountant III

1

(38)

3,300.00

Assistant Chief Tabulating Equipment Operator

1

(37)

P2,580.00

Accountant II

2

(36)

6,600.00

Accountant I

1

(34)

1,680.00

Bookkeeper II

1

(32)

2,760.00

Supervising Accounting Clerk

4

(32)

9,000.00

Bookkeeper I

3

(30)

7,200.00

Tabulating Equipment Operator II

2

(30)

4,080.00

Accounting Machine Operator II

1

(29)

2,400.00

Accounting Clerk III

12

(28)

21,720.00

Senior Clerk

1

(27)

1,560.00

Tabulating Equipment Operator I

14

(27)

26,436.00

Accounting Machine Operator I

2

(27)

3,720.00

Posting Machine Operator II

1

(27)

1,560.00

Accounting Clerk II

10

(25)

17,820.00

Clerk II

6

(25)

9,480.00

Key Punch Operator

7

(25)

11,400.00

Posting Machine Operator I

1

(25)

1,560.00

Accounting Clerk I

6

(23)

8,760.00

Clerk I

1

(23)

1,560.00

Clerical Aide

1

(18)

1,440.00

Watchman

1

(16)

1,680.00

Janitor

2

(14)

2,880.00

83

P160,176.00

ACCOUNTING UNIT NO. 2

Chief Accountant III

1

(47)

P6,000.00

Accountant III

2

(38)

7,260.00

Accountant II

1

(36)

3,960.00

Accountant I

3

(34)

7,440.00

Bookkeeper II

3

(32)

5,880.00

Supervising Accounting Clerk

4

(32)

10,320.00

Bookkeeper I

5

(30)

10,680.00

Accounting Clerk III

13

(28)

22,680.00

Senior Clerk

2

(27)

3,360.00

Accounting Clerk II

11

(25)

18,720.00

Clerk II

2

(25)

3,000.00

Accounting Clerk I

10

(23)

14,760.00

Clerk I

4

(23)

6,240.00

Janitor

1

(14)

1,440.00

62

P121,740.00

ACCOUNTING UNIT NO. 3

Chief Accountant III

1

(47)

P4,800.00

Accountant III

3

(38)

3,960.00

Accountant II

3

(36)

3,480.00

Bookkeeper II

4

(32)

5,160.00

Supervising Accounting Clerk

1

(32)

8,940.00

Senior Accounting Machine Operator

3

(31)

1,680.00

Bookkeeper I

1

(30)

2,160.00

Accounting Clerk III

12

(28)

22,140.00

Senior Clerk

1

(27)

1,560.00

Accounting Machine Operator I

1

(27)

1,800.00

Accounting Clerk II

10

(25)

15,360.00

Clerk II

2

(25)

3,000.00

Accounting Clerk I

8

(23)

12,240.00

Clerk I

1

(23)

1,680.00

Clerical Aide

2

(18)

2,880.00

Janitor

1

(14)

1,440.00

49

P92,280.00

ACCOUNTING UNIT NO. 4

Chief Accountant III

1

(47)

P6,000.00

Accountant III

3

(38)

10,380.00

Accountant II

3

(36)

10,380.00

Bookkeeper II

4

(32)

9,000.00

Supervising Accounting Clerk

1

(32)

1,800.00

Bookkeeper I

3

(30)

5,900.00

Accounting Clerk III

10

(28)

20,424.00.

Accounting Clerk II

2

(25)

3,440.00

Clerk II

2

(25)

3,240.00

Accounting Clerk I

1

(23)

1,440.00

Clerk I

4

(23)

6,240.00

Clerical Aide

1

(18)

1,440.00

35

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ACCOUNTING UNIT NO. 5

Chief Accountant II

1

(44)

P6,000.00

Accountant II

1

(36)

3,300.00

Bookkeeper II

2

(32)

3,980.00

Supervising Accounting Clerk

2

(32)

3,240.00

Bookkeeper I

1

(30)

2,400.00

Accounting Clerk III

1

(28)

1,440.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

2

(25)

3,240.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

2

(23)

3,000.00

Clerk I

1

(23)

1,440.00

Janitor

1

(14)

1,440.00

16

P33,480.00

ACCOUNTING UNIT NO. 6

Chief Accountant III

1

(47)

P6,600.00

Accountant III

1

(38)

3,120.00

Accountant II

2

(36)

6,420.00

Accountant I

1

(34)

3,108.00

Bookkeeper II

2

(32)

5,160.00

Supervising Accounting Clerk

2

(32)

4,500.00

Bookkeeper I

3

(30)

5,280.00

Accounting Clerk III

2

(28)

3,240.00

Senior Clerk

2

(27)

3,120.00

Accounting Clerk II

2

(25)

3,000.00

Clerk II

2

(25)

2,880.00

Accounting Clerk I

1

(23)

1,440.00

Clerk I

1

(23)

1,560.00

Janitor

1

(14)

1,440.00

23

P50,868.00

ACCOUNTING UNIT NO. 7

Chief Accountant III

1

(47)

P5,400.00

Accountant III

1

(38)

4,200.00

Accountant II

1

(36)

3,480.00

Bookkeeper II

1

(32)

2,760.00

Supervising Accounting Clerk

2

(32)

3,960.00

Bookkeeper I

1

(30)

1,560.00

Accounting Clerk III

9

(28)

14,160.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

19

(25)

28,200.00

Clerk II

6

(25)

9,240.00

Accounting Clerk I

8

(23)

11,640.00

50

P86,160.00

ACCOUNTING UNIT NO. 7-A

Chief Accountant III

1

(47)

P6,000.00

Accountant III

1

(38)

3,300.00

Accountant II

1

(36)

2,940.00

Accountant I

1

(34)

2,040.00

Bookkeeptr II

1

(32)

1,800.00

Supervising Accountant Clerk

4

(32)

9,780.00

Bookkeeper I

2

(30)

4,860.00

Accounting Clerk III

9

(28)

15,660.00

Senior Clerk

2

(27)

3,800.00

Accounting Clerk II

15

(25)

23,820.00

Clerk II

3

(25)

4,800.00

Accounting Clerk I

9

(23)

13,680.00

49

P92,040.00

ACCOUNTING UNIT NO. 8

Chief Accountant III

1

(47)

P6,000.00

Accountant III

1

(38)

4,800.00

Accountant II

1

(36)

3,300.00

Bookkeeper II

2

(32)

4,320.00

Supervising Accounting Clerk

3

(32)

6,420.00

Bookkeeper I

3

(30)

6,000.00

Accounting Clerk III

6

(28)

9,960.00

Senior Clerk

1

(27)

2,160.00

Accounting Clerk II

5

(25)

7,200.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

3

(23)

4,800.00

27

P56,400.00

ACCOUNTING UNIT 9

Chief Accountant III

1

(47)

P6,000.00

Accountant III

1

(38)

3,720.00

Accountant II

1

(36)

3,120.00

Bookkeeper II

2

(32)

4,740.00

Supervising Accounting Clerk

2

(32)

5,340.00

Bookkeeper I

1

(30)

2,580.00

Accounting Clerk III

9

(28)

18,120.00

Senior Clerk

1

(27)

2,040.00

Accounting Clerk II

15

(25)

25,200.00

Clerk II

4

(25)

6,000.00

Accounting Clerk I

10

(23)

15,840.00

Clerk I

3

(23)

4,440.00

Janitor

1

(14)

1,440.00

51

P98,580.00

ACCOUNTING UNIT 10

Chief Accountant III

1

(47)

P6,000.00

Accountant III

1

(38)

3,300.00

Accountant I

1

(34)

2,940.00

Bookkeeper II

1

(32)

2,760.00

Supervising Accounting Clerk

2

(32)

4,920.00

Bookkeeper I

1

(30)

2,040.00

Accounting Clerk III

11

(28)

20,520.00

Accounting Clerk II

4

(25)

6,480.00

Clerk II

1

(25)

1,560.00

Accounting Clerk I

4

(23)

5,760.00

Clerk I

1

(23)

1,440.00

Clerical Aide

1

(18)

1,440.00

29

P59,160.00

ACCOUNTING UNIT NO. 11

Chief Accountant III

1

(47)

P5,400.00

Accountant III

1

(38)

3,120.00

Bookkeeper II

2

(32)

3,600.00

Supervising Accounting Clerk

3

(32)

6,000.00

Bookkeeper I

2

(30)

4,140.00

Accounting Clerk III

10

(28)

17,640.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

15

(25)

22,200.00

Clerk II

4

(25)

6,000.00

Accounting Clerk I

10

(23)

14,880.00

Clerk I

3

(23)

4,320.00

Clerical Aide

1

(18)

1,440.00

Janitor

1

(14)

1,440.00

51

P91,740.00

ACCOUNTING UNIT NO. 12

Chief Accountant II

1

(44)

P6,000.00

Accountant III

1

(38)

3,960.00

Accountant I

1

(34)

3,120.00

Bookkeeper II

1

(32)

2,580.00

Supervising Accounting Clerk

2

(32)

4,560.00

Accounting Clerk III

8

(28)

13,200.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

6

(25)

9,000.00

Accounting Clerk I

1

(23)

1,440.00

Janitor

1

(14)

1,440.00

23

P46,860.00

ACCOUNTING UNIT NO. 13

Chief Accountant III

1

(47)

P5,100.00

Accountant III

1

(38)

3,720.00

Bookkeeper II

1

(32)

1,800.00

Supervising Accounting Clerk

2

(32)

4,380.00

Bookkeeper I

2

(30)

3,960.00

Accounting Clerk III

3

(28)

5,160.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

15

(25)

25,200.00

Clerk II

2

(25)

3,000.00

Accounting Clerk I

10

(23)

15,000.00

Clerk I

2

(23)

2,880.00

Clerical Aide

1

(18)

1,440.00

41

P73,200.00

ACCOUNTING UNIT NO. 14

Chief Accountant III

1

(47)

P4,200.00

Accountant III

1

(38)

3,960.00

Accountant II

3

(36)

9,720.00

Bookkeeper II

3

(32)

5,400.00

Supervising Accounting Clerk

2

(32)

4,200.00

Bookkeeper I

3

(30)

4,800.00

Accounting Clerk III

9

(28)

14,904.00

Senior Clerk

1

(27)

1,440.00

Accounting Clerk II

15

(25)

24,120.00

Clerk II

2

(25)

2,880.00

Accounting Clerk I

2

(23)

2,880.00

Clerk I

1

(23)

1,560.00

43

P80,064.00

ACCOUNTING UNIT NO. 15

Chief Accountant III

1

(47)

P4,500.00

Accountant III

1

(38)

3,120.00

Bookkeeper II

1

(32)

1,800.00

Supervising Accounting Clerk

2

(32)

3,120.00

Bookkeeper I

1

(30)

2,160.00

Accounting- Clerk III

12

(281

18,843.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

3

(25)

4,680.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

3

(23)

4,560.00

Clerical Aide

1

(18)

1,800.00

27

P47,580.00

ACCOUNTING UNIT NO. 16

Chief Accountant II

1

(44)

P4,200.00

Accountant II

1

(36)

3,300.00

Accountant I

1

(34)

2,580.00

Bookkeeper II

1

(32)

2,160.00

Supervising Accounting Clerk

2

(32)

3,960.00

Bookkeeper I

2

(30)

5,880.00

Accounting Clerk III

2

(28)

3,360.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

3

(25)

4,800.00

Clerk II

1

(25)

1,560.00

Accounting Clerk I

2

(23)

3,360.00

Clerk I

1

(23)

1,440.00

Clerical Aide

1

(18)

1,440.00

19

P39,600.00

ACCOUNTING UNIT NO. 17

Chief Accountant II

1

(44)

P4,200.00

Accountant II

1

(36)

2,940.00

Bookkeeper II

1

(32)

2,280.00

Supervising Accounting Clerk

2

(32)

3,600.00

Bookkeeper I

2

(30)

4,560.00

Accounting Clerk III

5

(28)

9,600.00

Accounting Clerk II

10

(25)

15,960.00

Accounting Clerk I

6

(23)

9,120.00

Clerk I

1

(23)

1,440.00

Clerical Aide

1

(18)

1,440.00

30

P55,140.00

ACCOUNTING UNIT NO. 18

Chief Accountant II

1

(44)

P6,000.00

Accountant II

1

(36)

2,760.00

Bookkeeper II

1

(32)

1,920.00

Supervising Accounting Clerk

2

(32)

4,980.00

Bookkeeper I

1

(30)

1,680.00

Accounting Clerk III

4

(28)

7,800.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

5

(25)

7,920.00

Clerk II

1

(25)

1,560.00

Accounting Clerk I

3

(23)

4,800.00

Clerk I

2

(23)

2,880.00

Clerical Aide

1

(18)

1,440.00

23

P45,300.00

ACCOUNTING UNIT NO. 19

Chief Accountant II

1

(44)

P4,800.00

Accountant II

1

(36)

3,120.00

Accountant I

1

(34)

2,580.00

Bookkeeper II

2

(32)

5,100.00

Supervising Accounting Clerk

2

(32)

4,080.00

Bookkeeper I

2

(30)

4,980.00

Accounting Clerk III

3

(28)

7,440.00

Senior Clerk

1

(27)

1,800.00

Accounting Clerk II

5

(25)

8,280.00

Clerk II

2

(25)

3,240.00

Accounting I

2

(23)

2,880.00

Clerical Aide

1

(18)

1,440.00

23

P49,740.00

ACCOUNTING UNIT NO. 20

Chief Accountant II

1

(44)

P5,100.00

Accountant II

1

(36)

3,120.00

Accountant I

2

(34)

4,080.00

Bookkeeper II

1

(32)

1,800.00

Supervising Accounting Clerk

1

(32)

1,800.00

Bookkeeper I

2

(30)

3,720.00

Accounting Clerk III

9

(28)

16,344.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

5

(25)

7,560.00

Clerk I

1

(23)

1,800.00

Accounting Clerk I

1

(23)

1,440.00

Janitor

1

(14)

1,440.00

26

P49,764.00

ACCOUNTING UNIT NO. 21

Chief Accountant II

1

(44)

P5,100.00

Accountant II

1

(36)

3,120.00

Accountant I

1

(34)

2,400.00

Bookkeeper II

2

(32)

4,200.00

Supervising Accounting Clerk

2

(32)

3,360.00

Accounting Clerk III

8

(28)

13,800.00

Senior Clerk

1

(27)

1,680.00

Accounting Clerk II

18

(25)

28,560.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

5

(23)

7,800.00

40

P71,460.00

ACCOUNTING UNIT NO. 22

Chief Accountant III

1

(47)

P6,000.00

Accountant III

1

(38)

3,480.00

Accountant I

1

(34)

3,108.00

Bookkeeper II

1

(32)

1,800.00

Supervising Accounting Clerk

2

(32)

4,560.00

Bookkeeper I

2

(SO)

4,224.00

Accounting Clerk III

10

(28)

15,720.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

7

(25)

11,220.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

4

(23)

6,360.00

Clerk I

1

(23)

1,440.00

32

P60,912.00

ACCOUNTING UNIT NO. 23

Chief Accountant I

1

(41)

P5,100.00

Accountant II

1

136)

3,960.00

Accountant I

1

(34)

3,480.00

Bookkeeper I

1

(30)

2,040.00

Accounting Clerk III

1

(28)

1,920.00

Accounting Clerk II

1

(25)

1,080.00

6

P18,180.00

ACCOUNTING UNIT NO. 24

Chief Accountant I

1

(41)

P3,960.00

Accountant I

1

(34)

2,580.00

Bookkeeper I

1

(30)

2,400.00

Accounting Clerk III

1

(28)

1,800.00

Accounting Clerk II

3

(25)

5,520.00

Accounting Clerk I

2

(23)

3,000.00

9

P19,260.00

ACCOUNTING UNIT NO. 25

Chief Accountant II

1

(44)

P5,400.00

Accountant II

2

(36)

7,440.00

Bookkeeper II

2

(32)

6,240.00

Supervising Accounting Clerk

3

(32)

6,360.00

Accounting Clerk III

2

(30)

5,340.00

Bookkeeper I

3

(28)

5,160.00

Accounting Clerk II

2

(25)

3,360.00

Clerk I

1

(23)

1,800.00

16

P41,100.00

ACCOUNTING UNIT NO. 26

Chief Accountant I

1

(41)

P3,060.00

Accountant I

1

(34)

2,760.00

Bookkeeper I

1

(30)

1,560.00

Accounting Clerk III

2

(28)

3,720.00

Accounting Clerk II

4

(25)

6,720.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

4

(23)

6,000.00

Clerk I

1

(23)

1,440.00

15

P27,600.00

ACCOUNTING UNIT NO. 27

Chief Accountant III

1

(47)

P5,100.00

Accountant III

1

(38)

2,940.00

Accountant II

1

(36)

2,580.00

Bookkeeper II

2

(32)

3,600.00

Supervising Accounting Clerk

2

(32)

3,360.00

Bookkeeper I

2

(30)

3,120.00

Accounting Clerk III

8

(28)

12,240.00

Senior Clerk

1

(27)

2,160.00

Printing Machine Operator II

3

(27)

5,040.00

Accounting Clerk II

8

(25)

11,640.00

Clerk II

1

(25)

1,560.00

Accounting Clerk I

2

(23)

2,880.00

Clerk I

2

(23)

2,880.00

Janitor

1

(14)

1,440.00

35

P60,540.00

ACCOUNTING UNIT NO. 28

Chief Accountant II

1

(44)

P3,960.00

Accountant II

1

(36)

2,760.00

Accountant I

1

(34)

2,760.00

Bookkeeper II

1

(32)

2,040.00

Supervising Accounting Clerk

2

(32)

4,320.00

Bookkeeper I

2

(30)

3,120.00

Accounting Clerk III

4

(28)

7,200.00

Senior Clerk

1

(27)

2,280.00

Accounting Clerk II

8

(25)

12,480.00

Clerk II

1

(25)

1,920.00

Accounting Clerk I

10

(23)

15,480.00

Clerk I

2

(23)

3,840.00

Clerical Aide

1

(18)

1,440.00

35

P63,600.00

ACCOUNTING UNIT NO. 29

Chief Accountant II

1

(44)

P3,960.00

Accountant II

1

(36)

3,120.00

Accountant I

1

(34)

3,120.00

Bookkeeper II

1

(32)

2,760.00

Supervising Accounting Clerk

2

(32)

3,240.00

Bookkeeper I

3

(30)

5,040.00

Accounting Clerk III

5

(28)

8,544.00

Senior Clerk

1

(27)

1,800.00

Accounting Clerk II

6

(25)

9,840.00

Clerk II

1

(25)

1,800.00

Accounting Clerk I

5

(23)

7,320.00

Clerk I

2

(23)

3,120.00

Janitor

1

(14)

1,440.00

30

P55,104.00

ACCOUNTING UNIT NO. 30

Chief Accountant III

1

(47)

P4,200.00

Accountant III

1

(38)

3,120.00

Bookkeeper II

1

(32)

2,280.00

Supervising Accounting Clerk

2

(32)

4,740.00

Accounting Clerk III

2

(28)

3,840.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

2

(25)

3,350.00

Clerk II

1

(25)

1,560.00

Accounting Clerk I

2

(23)

3,000.00

Clerk I

1

(23)

1,800.00

Clerical Aide

1

(18)

1,440.00

15

P30,900.00

ACCOUNTING UNIT NO. 31

Chief Accountant I

1

(41)

P3,960.00

Accountant II

1

(36)

3,300.00

Accountant I

1

(34)

2,400.00

Bookkeeper I

2

(30)

3,480.00

Accounting Clerk III

3

(28)

5,940.00

Accounting Clerk II

6

(25).

11,280.00

Clerk II

1

(25)

1,560.00

Accounting Clerk I

6

(23)

9,240.00

Clerk I

1

(23)

1,440.00

22

P42,600.00

ACCOUNTING UNIT NO. 32

Chief Accountant I

1

(41)

P4,500.00

Accountant I

2

(34)

4,260.00

Bookkeeper I

3

(30)

6,240.00

Accounting Clerk III

3

(28)

5,040.00

Accounting Clerk II

5

(25)

7,920.00

Clerk II

2

(25)

3,000.00

Accounting Clerk I

5

(23)

7,320.00

Clerk I

1

(23)

1,440.00

22

P39,720.00

ACCOUNTING UNIT NO. 33

Chief Accountant II

1

(44)

P6,000.00

Accountant II

1

(36)

3,120.00

Accountant I

1

(34J

1,920.00

Bookkeeper II

1

(32)

.1,560.00

Supervising Accounting Clerk

2

(32)

4,620.00

Bookkeeper I

1

(30)

1,800.00

Accounting Clerk III

4

(28)

6,840.00

Senior Clerk

1

(27)

2,160.00

Accounting Clerk II

4

(25)

5,880.00

Accounting Clerk I

2

(23)

2,880.00

Clerical Aide

1

(18)

1,440.00

Janitor

1

(14)

1,440.00

20

P39,660.00

ACCOUNTING UNIT NO. 34

Accountant III

1

(38)

P4,500.00

Bookkeeper I

1

(30)

1,920.00

Accounting Clerk III

1

(28)

1,440.00

Accounting Clerk II

1

(25)

1,560.00

Accounting Clerk I

2

(23)

3,000.00

Clerk I

1

(23)

1,440.00

7

P13,860.00

ACCOUNTING UNIT NO. 35

Chief Accountant I

1

(41)

P4,200.00

Accountant I

1

(34)

2,160.00

Bookkeeper I

2

(30)

3,720.00

Accounting Clerk III

3

(28)

4,920.00

Accounting Clerk II

5

(25)

8,160.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

6

(23)

8,880.00

Clerk I

1

(23)

1,440.00

20

P34,920.00

ACCOUNTING UNIT NO. 36

Chief Accountant I

1

(41)

P3,960.00

Accountant I

1

(34)

1,680.00

Bookkeeper I

1

(30)

1,920.00

Accounting Clerk III

3

(28)

5,160.00

Accounting Clerk II

3

(25)

4,800.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

6

(23)

9,360.00

Clerk I

1

(23)

1,440.00

17

P29,760.00

ACCOUNTING UNIT NO. 37

Chief Accountant II

1

(44)

P4,200.00

Accountant II

1

(36)

3,300.00

Accountant I

2

(34)

5,340.00

Bookkeeper II

1

(32)

2,760.00

Supervising Accounting Clerk

2

(32)

3,480.00

Bookkeeper I

1

(30)

2,160.00

Accounting Clerk III

1

(28)

1,920.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

2

(25)

3,480.00

Clerk II

1

(25)

1,680.00

Accounting Clerk I

2

(23)

2,880.00

Clerk I

1

(23)

1,440.00

Clerical Aide

1

(18)

1,440.00

17

P35,640.00

ACCOUNTING UNIT NO. 38

Accountant I

1

(34)

P3,960

Accounting Clerk II

1

(25)

1,560.00

2

P5,520.00

ACCOUNTING UNIT NO. 39

Chief Accountant I

1

(41)

P3,960.00

Accountant I

1

(34)

2,160.00

Bookkeeper I

1

(30)

2,580.00

Accounting Clerk III

1

(28)

1,660.00

Accounting Clerk II

3

(25)

7,740.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

3

(23)

4,800.00

Clerk I

1

(23)

1,440.00

12

P25,680.00

ACCOUNTING UNIT NO. 40

Chief Accountant I

1

(41)

P4,200.00

Accountant I

1

(34)

2,400.00

Bookkeeper II

1

(32)

1,560.00

Bookkeeper I

2

(30)

3,840.00

Accounting Clerk III

2

(28)

2,880.00

Accounting Clerk II

2

(25)

3,240.00

Accounting Clerk I

2

(23)

2,880.00

Clerk I

1

(23)

1,440.00.

12

P22,440.00

ACCOUNTING UNIT 41

Accountant III

1

(38)

P3,960.00

Accountant I

1

(34)

2,760.00

Bookkeeper I

2

(30)

4,800.00

Accounting Clerk III

1

(28)

1,800.00

Accounting Clerk II

2

(25)

3,720.00

Accounting Clerk I

1

(23)

1,440.00

Clerk I

1

(23)

1,440.00

9

P19,920.00

ACCOUNTING UNIT NO. 42

Accountant III

1

(38)

P3,480.00

Bookkeeper I

2

(30)

3,600.00

Accounting Clerk III

2

(28)

3,240.00

5

P10,320.00

ACCOUNTING UNIT NO. 43

Chief Accountant I

1

(41)

P4,500.00

Accountant I

1

(34)

3,120.00

Bookkeeper II

1

(32)

2,160.00

Accounting Clerk III

1

(28)

1,440.00

Accounting Clerk II

1

(25)

2,040.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

2

(23)

3,000.00

8

P17,700.00

ACCOUNTING UNIT NO. 44

Accountant II

1

(36)

P2,760.00

Bookkeeper I

1

(30)

2,760.00

Accounting Clerk III

2

(28)

3,000.00

Accounting Clerk II

1

(25)

1,440.00

ACCOUNTING UNIT NO. 44

Clerk II

1

(25)

1,440.00

Accounting Clerk I

1

(23)

1,440.00

7

P12,840.00

ACCOUNTING UNIT NO. 45

Chief Accountant I

1

(41)

P4,500.00

Accountant I

1

(34)

2,040.00

Bookkeeper I

2

(30)

3,360.00

Accounting Clerk III

1

(28)

1,560.00

Accounting Clerk II

2

(25)

2,880.00

Accounting Clerk I

2

(23)

3,120.00

Clerk I

1

(23)

1,440.00

10

P18,900.00

ACCOUNTING UNIT NO. 46

Chief Accountant II

1

(44)

P3,960.00

Accountant II

2

(36)

6,840.00

Accountant I

1

(34)

2,760.00

Bookkeeper II

1

(32)

2,160.00

Supervising Accounting Clerk

2

(32)

4,440.00

Bookkeeper I

2

(30)

4,800.00

Accounting Clerk III

5

(28)-

11,568.00

Senior Clerk

1

(27)

1,560.00

Accounting Clerk II

7

(25)

13,200.00

Clerk II

1

(25)

1,560.00

Accounting Clerk I

9

(23)

14,400.00

Clerk I

2

(23)

3,960.00

34

P71,208.00

ACCOUNTING UNIT NO. 47

Chief Accountant I

1

(41)

P4,500.00

Accountant I

2

(34)

4,800.00

Bookkeeper I

3

(30)

5,280.00

Accounting Clerk III

4

(28)

7,680.00

Accounting Clerk II

3

(25)

4,560.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

1

(23)

1,560.00

15

P 29,820.00

ACCOUNTING UNIT NO. 48

Chief Accountant I

1

(41)

P3,960.00

Accountant I

1

(34)

1,800.00

Bookkeeper I

1

(30)

1,800.00

Accounting Clerk III

2

(28)

3,600.00

Accounting Clerk II

4

(25)

7,800.00

Clerk II

1

(25)

1,800.00

Accounting Clerk I

5

(23)

8,640.00

Clerk I

1

(23)

1,680.00

16

P31,080.00

ACCOUNTING UNIT NO. 49

Chief Accountant I

1

(41)

P5,400.00

Accountant I

1

(34)

1,920.00

Bookkeeper I

2

(30)

3,360.00

Accounting Clerk III

2

(28)

3,000.00

Accounting Clerk II

2

(25)

3,480.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

2

(23)

3,000.00

Clerk I

1

(23)

1,560.00

12

P23,160.00

ACCOUNTING UNIT NO. 50

Chief Accountant I

1

(41)

P3,260.00

Accountant I

1

(34)

2,580.00

Bookkeeper I

1

(30)

2,400.00

Accounting Clerk III

1

(28)

1,920.00

Accounting Clerk II

2

(25)

4,080.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

1

(23)

1,440.00

Clerk I

1

(23)

1,440.00

9

P19,260.00

ACCOUNTING UNIT NO. 51 & 61

Chief Accountant I

1

(41)

P3,960.00

Accountant I

1

(34)

3,120.00

Accounting Clerk III-

2

(28)

4,704.00

Accounting Clerk II

1

(25)

1,440.00

5

P13,224.00

ACCOUNTING UNIT NO. 52

Chief Accountant II

1

(44)

P4,500.00

Accountant II

1

(36)

3,480.00

Accountant I

1

(34)

1,920.00

Bookkeeper II

1

(32)

2,760.00

Bookkeeper I

3

(30)

6,000.00

Accounting Clerk III

5

(28)

8,040.00

Accounting Clerk II

6

(25)

9,960.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

7

(23)

10,440.00

Clerical Aide

1

(18)

1,440.00

27

P49,980.00

ACCOUNTING UNIT NO. 53

Accountant II

1

(36)

P4,500.00

Bookkeeper I

2

(30)

4,680.00

Accounting Clerk III

1

(28)

1,560.00

Accounting Clerk II

1

(25)

1,440.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

1

(23)

1,440.00

7

P15,060.00

ACCOUNTING UNIT NO. 54

Accountant II

1

(36)

P3,960.00

Accounting Clerk III

1

(28)

1,680.00

2

P5,640.00

ACCOUNTING UNIT NO. 55

Accountant II

1

(36)

P3,120.00

Bookkeeper I

1

(30)

2,400.00

Accounting Clerk III

1

(28)

1,920.00

Accounting Clerk II

1

(25)

1,800.00

4

P9,240.00

ACCOUNTING UNIT NO. 56

Accountant II

1

(36)

P3,960.00

Accountant I

1

(34)

2,160.00

Bookkeeper I

2

(30)

5,340.00

Accounting Clerk III

2

(28)

3,000.00

Accounting Clerk II

2

(25)

3,240.00

Accounting Clerk I

2

(23)

2,880.00

Clerk I

1

(23)

1,440.00

11

P22,020.00

ACCOUNTING UNIT NO. 57

Accountant II

1

(36)

P4,200.00

Bookkeeper I

1

(80)

2,160.00

Accounting Clerk III

1

(28)

2,280.00

Clerk II

1

(25)

1,440.00

Accounting Clerk I

1

(23)

1,800.00

5

P11,880.00

ACCOUNTING UNIT NO. 58

Accountant I

1

(34)

P3,300.00

Clerk II

1

(25)

1,680.00

2

P4,980.00

ACCOUNTING UNIT NO. 59

Accountant I

1

(34)

P4,800.00

Bookkeeper- I

1

(30)

2,760.00

Accounting Clerk II

1

(25)

1,800.00

3

P9,360.00

ACCOUNTING UNIT NO. 60

Accountant I

1

(34)

P2,760.00

Accounting Clerk III

1

(28)

1,800.00

2

P4,560.00

ACCOUNTING UNIT NO. 62

Accountant II

1

(36)

P3,480.00

Accounting Clerk III

1

(28)

P1,920.00

2

P5,400.00

ACCOUNTING UNIT NO. 63

Chief Accountant I

1

(41)

P5,400.00

Accountant I

1

(34)

3,960.00

Bookkeeper I

1

(30)

2,580.00

Accounting Clerk III

1

(28)

2,400.00

Accounting Clerk II

2

(25)

3,600.00

Accounting Clerk I

2

(23)

3,600.00

Clerk I

1

(23)

1,800.00

9

P23,340.00

NATIONAL ACCOUNTING COMMITTEE

Chief Accountant III

1

(47)

P6,000.00

Chief Accountant I

1

(41)

4,404.00

Accountant III

3

(38)

7,560.00

Accountant II

2

(36)

P4,920.00

Accountant I

2

(34)

5,340.00

Supervising Accounting Clerk

12

(32)

22,800.00

Accounting Clerk III

5

(28)

8,640.00

Senior Clerk

1

(27)

2,160.00

NATIONAL ACCOUNTING COMMITTEE

Janitor

1

(14)

1,440.00

28

P63,264.00

Total Permanent Positions-Salary (Project 2)

1,399

P2,740,168.00

Project 3: Supervisory Accounting Services

ACCOUNTING COORDINATION DIVISION

Supervising Chief Accountant

5

(50)

P31,800.00

Accountant II

5

(36)

13,320.00

Senior Clerk

1

(27)

1,680.00

Clerk II

1

(25)

1,560.00

Total Permanent Positions-Salary (Project 3)

12

P48,360.00

PROGRAM III: PERSONNEL ADMINISTRATION

Project 1: Wage and Position Classification Administration

OFFICE OF THE DIRECTOR

Director of Classification and Compensation

1

(57)

P8,400.00

Assistant Director of Classification and Compensation

1

(51)

6,600.00

Chief Classification Analyst

1

(47)

5,928.00

(Field) Supervising Classification Analyst

1

(43)

5,400.00

(Field) Senior Classification Analyst

1

(39)

3,120.00

Secretary I

1

(30)

2,400.00

Senior Stenographer

1

(27)

2,280.00

7

P34,128.00

STANDARDS DIVISION

Supervising Classification Analyst

1

(43)

P5,400.00

Senior Classification Analyst

1

(39)

3,120.00

Classification Analyst

4

(36)

41,760.00

Stenographer

1

(25)

2,160.00

Clerk I

2

(23)

4,440.00

9

P26,880.00

CLASSIFICATION DIVISION I

Supervising Classification Analyst

1

(43)

P5,400.00

Senior Classification Analyst

1

(39)

3,120.00

Classification Analyst

7

(36)

19,680.00

Junior Classification Analyst

1

(30)

2,544.00

Stenographer

1

(25)

2,400.00

Clerk I

1

(28)

1,800.00

12

P34,944.00

CLASSIFICATION DIVISION II

Supervising Classification Analyst

1

(43)

P5,400.00

Senior Classification Analyst

1

(39)

2,940.00

Classification Analyst

7

(36)

20,580.00

Junior Classification Analyst

1

(30)

2,400.00

Stenographer

1

(25)

2,280.00

Clerk I

1

(23)

2,040.00

12

P35,640.00

CLASSIFICATION DIVISION III

Supervising Classification Analyst

1

(43)

P5,400.00

Senior Classification Analyst

1

(39)

3,720.00

Classification Analyst

7

(36).

20,580.00

Junior Classification Analyst

1

(30)

2,544.00

Stenographer

1

(25)

1,800.00

Clerk I

1

(23)

2,280.00

12

P36,324.00

CLASSIFICATION DIVISION IV

Supervising Classification Analyst

1

(43)

P5,400.00

Senior Classification Analyst

1

(39)

3,120.00

Classification Analyst

7

(36)

20,640.00

Junior Classification Analyst

1

(30)

P2,544.00

Stenographer

1

(25)

1,680.00

Clerk I

1

(23)

1,800.00

12

P35,184.00

CLASSIFICATION DIVISION V

Supervising Classification Analyst

1

(43)

5,400.00

Senior Classification Analyst

1

(39)

3,120.00

Classification Analyst

7

(36)

22,680.00

Junior Classification Analyst

1

(30)

2,040.00

Stenographer

1

(25)

1,800.00

Clerk I

1

(23)

1,800.00

12

P36,540.00

CLASSIFICATION DIVISION VI

Supervising Classification Analyst

1

(43)

5,400.00

Senior Classification Analyst

1

(39)

3,120.00

Classification Analyst

7

(36)

20,700.00

Junior Classification Analyst

1

(30)

2,400.00

Stenographer

1

(25)

2,160.00

Clerk I

1

(23)

1,800.00

12

P35,580.00

CLASSIFICATION DIVISION VII

Supervising Classification Analyst

1

(43)

5,400.00

Senior Classification Analyst

1

(39)

3,720.00

Classification Analyst

7

(36)

20,220.00

Junior Classification Analyst

1

(30)

2,544.00

Stenographer

1

(25)

2,040.00

Clerk I

1

(23)

1,800.00

12

P35,724.00

CLASSIFICATION DIVISION VIII

Supervising Classification Analyst

1

(43)

5,400.00

Senior Classification Analyst

1

(39)

3,120.00

Classification Analyst

7

(36)

20,532.00

Junior Classification Analyst

1

(30)

P2,400.00

Stenographer

1

(25)

2,280.00

Clerk I

1

(23)

2,160.00

12

P35,892.00

P347,186.00

For Miscellaneous and Emergency Employees

27,160.00

Total Permanent Positions—Salary (Project 1)

112

P374,296.00

Project 2: Personnel Appointments Processing

APPOINTMENT PROCESSING DIVISION

Chief Appointment Examiner

1

(43)

P5,100.00

Supervising Appointment Examiner II

3

(39)

12,060.00

Appointment Examiner III

6

(31)

18,360.00

Records Officer I

1

(30)

2,760.00

Appointment Examiner II

5

(27)

110,140.00

Clerk I

6

(23)

9,840.00

Total Permanent Positions-Salary (Project 2)

22

P58,260.00

PROGRAM IV: GENERAL ADMINISTRATION

Project I: General Administration

OFFICE OF THE COMMISSIONER

Commissioner of the Budget

1

Exempt

P12,000.00

Senior Executive Assistant II

2

(50)

16,800.00

Public Relations Officer III

1

(46)

6,600.00

Senior Executive Assistant I

1

(43)

4,500.00

Private Secretary

1

(40)

5,100.00

Special Investigator

1

(35)

2,160.00

Senior Clerk

1

(27)

2,400.00

Janitor

1

(14)

1,440.00

9

P51,000.00

OFFICE OF THE DEPUTY COMMISSIONER

Deputy Commissioner of the Budget

1

Exempt

P9,000.00

Senior Executive Assistant II

2

(50)

14,400.00

Secretary I

1

(30)

2,940.00

Clerical Aide

1

(18)

1,560.00

5

P27,900.00

ADMINISTRATIVE DIVISION

Administrative Officer V

1

(52)

7,200.00

General Services Section

Administrative Officer II

1

(45)

5,400.00

Budget Officer I

1

(39)

3,480.00

Administrative Assistant II

1

(37)

4,200.00

Administrative Assistant I

1

(35)

3,720.00

Senior Stenographer

1

(27)

1,800.00

Junior Librarian

1

(25)

1,660.00

Clerk II

3

(25)

5,280.00

Clerk I

1

(23)

1,800.00

Motor Pool Dispatcher

1

(23)

2,160.00

Light Equipment Operator II

9

(20)

17,160.00

Clerical Aide

1

(18)

1,440.00

Watchman

2

(16)

2,880.00

Janitor

14

(14)

20,640.00

38

P78,720.00

Personnel Section

Personnel Officer II

1

(43)

P4,860.00

Senior Training Officer

1

(39)

3,984.00

Supervising Clerk I

1

(30)

2,280.00

Senior Stenographer

1

(27)

1,680.00

Stenographer

1

(25)

1,560.00

Clerk II

5

(25)

9,240.00

Clerk I

2

(23)

3,600.00

12

P27,204.00

Records Section

Records Officer IV

1

(39)

P4,800.00

Senior Clerk

2

(27)

5,160.00

Clerk II

2

(25)

4,200.00

Clerk I

5

(23)

8,400.00

Clerical Aide

1

(18)

1,440.00

11

P24,000.00

Cash and Property Section

Supply Officer III

1

(43)

P4,500.00

Supply Officer II

1

(37)

2,760.00

Supply Officer I

1

(31)

2,940.00

Senior Clerk

2

(27)

3,720.00

Clerk II

1

(25)

2,280.00

Clerk I

1

(23)

1,560.00

Mechanic I

4

(22)

7,068.00

Cashier Aide

1

(18)

2,040.00

12

P26,868.00

Total Permanent Positions-Salary (Project 1)

87

P285,692.00

PERSONNEL OF THE COMMISSION

SEC. 25. The personnel structure of the Budget Commission for the period from the effective date of these Implementing Details to June thirtieth, nineteen hundred and fifty-seven, shall conform to the Staffing Pattern provided in these Implementing Details.

SEC. 26. The personnel structure for accounting in the agencies shall conform to the staffing pattern provided in the agreements of transfer.

SEC. 27. Except where the law provides otherwise, all appointments to positions authorized in the Staffing Pattern shall be subject to the requirements of the civil service and other personnel laws, rules, and regulations: Provided, That all personnel in the present staff who meet such requirements shall be employed before consideration is given to the employment of other persons subject to the approval of the Government Survey and Reorganization Commission and the President.

DELEGATION OF AUTHORITY

SEC. 28. Any delegation of authority required or authorized by these Implementing Details shall be in writing; shall indicate to which officer or class of officers or employees the delegation is made; shall define the extent to which each delegatee will be held responsible for results; and shall vest each delegatee with sufficient authority to enable him to discharge his assigned responsibility. Such delegations, where specifically provided by the Implementing Details, shall be within the limits of the provisions of these Implementing Details: Provided, That nothing in this section shall be construed to prevent other delegations.

PARTIAL INVALIDITY

SEC. 29. If any provision of these Implementing Details should be held invalid, the other provisions shall not be affected.

TIMING OF ADMINISTRATIVE ACTIONS

SEC. 30. The Commissioner shall direct the orderly scheduling of transfers, changes, and other transitional actions required by the Plans and by these Implementing Details within sixty days from the effective date of these Implementing Details. In the interim, each entity shall continue to perform its existing functions until such time as the Commissioner orders change or cessation and each officer and employee shall continue to perform his duties and to exercise his authority until such time as the Commissioner orders otherwise.

Done in the City of Manila, this 7th day of November, in the year of Our Lord, nineteen hundred and fifty-seven, and of the Independence of the Philippines, the twelfth.

(Sgd.) CARLOS P. GARCIA
President of the Philippines

By the President:
(Sgd.) FORTUNATO DE LEON
Executive Secretary

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