REVISED GUIDELINES AND SCHEDULES OF FEES ON THE REGISTRATION AND LICENSING OF LIVESTOCK AND MEAT HANDLERS

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Pursuant to the provisions of the Administrative Code of 1987. Act No. 3639, Sections 2 and 3 of Act No. 2172, DOF-DBM Joint Circular No. 2-94, and Animal Industry Administrative Order No. 7 series of 1995, the following guidelines and schedule of fees are hereby prescribed for the guidance and observance of all concerned:

SECTION 1. Objectives and Scope. — It is the aim of this guidelines to properly register and license all livestock and meat handlers in the Philippines who are engaged in inter-provincial and regional shipment or transportation of livestock and poultry products and by-products, with the end in view of maintaining disease free areas and achieving safe, clean and orderly handling of commodities through the various stages of marketing or distribution channels as well as their proper preservation and inspection.

SECTION 2. Classification: Persons Covered. — Any person or business entity falling under the following occupations who is engaged in or wishing to engage in the business of inter-provincial or regional handling, transportation or distribution of livestock and poultry, and their products and by-products must be duly registered and licensed, to wit:

a. Livestock/Poultry Dealer (LPD) — means one engaged in the buy and sell of slaughter stock from the livestock or poultry producer to the meat dealer.

b. Livestock/Poultry Carrier (LPC) — means one engaged in the business of transporting livestock or poultry from seller to buyer either for a fee or as an integral part of the operations of either the seller or the buyer.

c. Meat Handler Dealer (MDH) — means one engaged in the distribution of wholesome meat to various meat outlets such as markets, cold storage plants, hotels and restaurants, barbecue stands, etc.

d. Meat Vendor (MV) — means one engaged in the retail of meat in fixed outlets such as markets and or “talipapa”.

e. Meat Processor (MP) — means a duly registered and accredited entity that has formally installed and is actually operating machinery and equipment for the conversion and transformation of meat raw materials into finished edible processed and canned meat.

f. Milk Handler/Dealer (MHD) — means one engaged in the distribution of wholesome milk from dairy farms to various milk processing plants and/or from the processing plants to retail outlets.

g. Egg Handler/Dealer (EHD) — means one engaged in the distribution of wholesome eggs from poultry farms to various retail outlets such as markets, hotels and restaurants, etc.

h. Butcher/Dresser (BD) — means one engaged in the slaughtering of food animals, dressing and cutting their carcasses into various desired meat cuts.

i. Hide Handler/ Dealer (HHD) — means one engaged in the wholesale buying and selling of hides for locally

slaughtered animals.

j. Meat Cutter (MC) — means one skilled in cutting meats desired by hotel/restaurant/consumers.

SECTION 3. Where to Apply. — Registration and Licensing of Livestock, Poultry, Meat, Milk, Eggs, Hides and Skin Handlers shall be handled by the Marketing Development Division of the Bureau of Animal Industry (BAI) for those situated in Metro Manila area and by the concerned Livestock Division of the different Regional Field Offices of the Department of Agriculture (DA-RFO) for those situated in the regions.

SECTION 4. Requirement on Application. — Along with the completed and duly notarized application form as may be prescribed by the BAI, each person/entity applying for handlers license shall submit a copy of the following papers:

a. Corporation — either Articles of Incorporation or registration papers with the Securities and Exchange Commission.

b. Partnership — either registration with the Securities and Exchange Commission or registration with the Bureau of Domestic Trade or papers legally establishing the partnership.

c. Single Proprietorship — either registration with the Bureau of Domestic Trade or registration with the municipality/city in which they operate.

SECTION 5. Essential Requirements Before Approval of Application. — Applicants must undergo a short seminar/lecture to be conducted by Bureau of Animal Industry regarding proper handling of animals and meat; equipment and transport vehicles; control during shipment and other responsibilities attached to the license.

In regions, seminar shall be conducted by the Livestock Division of the DA-RFO in coordination with the BAI.

SECTION 6. Issuance of License and Certificate of Registration. — upon completion of the application, the corresponding license and certificate of registration shall be issued only by the Director of BAI and in regions, all application will be processed by the Livestock Division of the Regional Field Office and forwarded to the BAI Central Office for approval by Director of BAI.

The license and certificate of registration are non-transferable and the license or a copy thereof shall be in possession of the person carrying the official duties for the license. That the said person is only authorized to operate in the specified areas approved in the application.

SECTION 7. Payment of Fees. — The applicant shall pay registration and license fees in accordance with the following schedule:

a. Registration including certificate ---------- 50.00
b. Issuance of License ----------50.00
c. Seminar Fee ----------100.00

TOTAL ---------- 200.00

In case the registration and licensing is handled by the DA-RFO, fee collected shall be remitted to the Cashier’s Office, BAI, Visayas Avenue, Diliman, Quezon City, at the close of each month.

SECTION 8. Renewal and Revocation of License. — The license is valid for one year only and application for renewal should be at least one month prior to the expiration date of the license.

Likewise, the license may be revoked for violation of BAI rules and regulations or guidelines at any time if the interest of the government so requires.

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SECTION 9. Monitoring of Registrants and Licenses. — For purposes of monitoring, the Marketing Development Division of BAI shall prepare a list of livestock, poultry, meat, milk, egg, hides and skin handlers so registered and licensees at the close of each month.

In the same manner, the Livestock Division of DA-RFO shall send a report of their respective transactions to the BAI at the close of each month.

SECTION 10. Criminal Penalty. — Any person who ships or transport livestock, poultry, meat, milk, eggs, hides and skin as a business without the required above mentioned license; or who with or without license buys or derives for shipment or transport any meat from a non-NMIC accredited slaughterhouse; or buys or derives for shipment or transport any livestock, poultry, meat, milk, eggs, hides and skin knowing fully well that a dangerous communicable animal disease is present in the farm, establishment or other sources and fails to notify DA/BAI authorities shall suffer the penalty of fine for not more than One Thousand Pesos or imprisonment for not more than One Year, or both such fine and imprisonment at the discretion of the Court.

SECTION 11. Repealing Clause. — All rules and regulations or portions thereof inconsistent herewith are hereby repealed or modified accordingly.

SECTION 12. Effectivity. — This Circular shall take effect immediately after publication in a newspaper of general circulation and filing three (3) copies thereof with the U.P. Law Center.

Adopted: 24 May 1996

Approved:

(SGD.) SALVADOR H. ESCUDERO III
Secretary

Recommended By:

(SGD.) ROMEO N. ALCASID, D.V.M.
Director

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