

EXTENSION OF DETAIL OF OFFICIALS AND PERSONNEL OF THE REGIONAL COURT ADMINISTRATION OFFICE IN THE 7TH JUDICIAL REGION AND DESIGNATION OF ADDITIONAL SUPPORT PERSONNEL

OCA CIRCULAR NO. 134-2011, September 16, 2011

Read online (full-text search, related cases, audio case brief): <https://batas.org/library/59cbe71411b6/>

Pursuant to En Banc Resolution in A.M. No. 06-11-09-SC dated 14 November 2006, entitled "Implementing the Pilot Project on Enhancing the Autonomy, Accountability and Efficiency of the Judiciary, and the Administration of Justice, Establishing and Operationalizing the Pilot Organization Infrastructure, Providing for General Implementation Arrangements and Other Purposes", the detail of the officials and personnel in the pilot RCAO-7 pursuant to Administrative Order Nos. 16-2008, 16-2008-A, and 86-2008, 01-2009, -17-2009, -39-2009, 56-2009, 91-2009, 174-2009, 107- 2010 and OCA Circular Nos. 175-2010 and 84-2011 is hereby extended for another four (4) months or until 31 December 2011, unless otherwise indicated.

1. Extension of Detail. The detail of the following personnel to pertinent positions in the RCAO-7, as indicated hereunder, is hereby extended for another four (4) months or until 31 December 2011:

NAME

CURRENT POSITION

DESIGNATION

Atty. Rosemarie S. Pabatao

Clerk of Court V, RTC Branch 22 Cebu City

Assistant Regional Court Administrator for Fiscal Management

Atty. Catherine C. Bagano

Clerk of Court V, RTC Branch 57, Cebu City

Assistant Regional Court Administrator for Financial Accounting and Disbursement

Atty. Chevin Q. Vasquez

Clerk of Court V, RTC Branch 9, Cebu City

Assistant Regional Court Administrator for Administrative Services

Florentino C. Villacruz

Court Interpreter III, RTC Branch 54, Lapu-lapu City

Chief, Personnel Administration Unit, Administrative Services Department

Sheryl A. Reambonanza

Management & Audit Analyst IV, Fiscal Monitoring Division, Court Management Office, OCA

Chief, Payroll and Disbursement Voucher Unit, Financial Accounting and Disbursement Department

Dolores P. Lagrimas

Legal Researcher, RTC Branch 27, Lapu-lapu City

Chief, General Services Unit, Administrative Services Department

Ethel V. Bertulfo

Court Stenographer II, 3rd MCTC, Daan Bantayan-Medellin, Cebu

Personnel Administration Specialist, Administrative Services Department

Matilda B. Tercero

Clerk IV, OCC5 RTC, Lapu-lapu City

Personnel Administration Specialist, Administrative Services Department

Ma. Carla P. Ymbong

Clerk III, RTC Branch 27, Lapu-lapu City

Personnel Administration Specialist, Administrative Services Department

Felicidad L. Elegino

Court Stenographer III, RTC Branch 62, Cebu City

Personnel Administration Specialist, Administrative Services Department

Don Felix A. Gumalo

III Court Interpreter III, RTC Branch 62, Oslob, Cebu

Procurement Specialist, Administrative Services Department

Guendolyn C. Sison

Clerk III, OCC, RTC, Cebu City

Property Management Specialist, Administrative Services Department

Joeuan Cresenciana G. Trinidad

DEMO III, RTC Branch 64, Guihulngan, Negros Oriental

Payroll Specialist, Financial Accounting and Disbursement Department

Maria Luisa R. Basubas

Clerk III, RTC Branch 57, Cebu City

Disbursement Specialist, Financial Accounting and Disbursement Department

Dawn Elizabeth T. Mirontos

Legal Researcher, RTC Branch 22, Cebu City

Budget Specialist, Fiscal Management Department

Concepcion V. Polizon

Records Officer III, OCC, RTC, Cebu City

Budget Specialist, Fiscal Management Department

Melanie M. Rodriguez

Court Stenographer II, 3rd MCTC, Lazi-San Juan, Siquijor

Disbursement Specialist, Financial Accounting and Disbursement Department

Fredeswinda P. Sagmon

Legal Researcher, RTC Branch 11, Cebu City

Accounting Specialist, Financial Accounting and Disbursement Department

Priscilla V. Adaza

Court Stenographer III, RTC Branch 33, Dumaguete City

Disbursement Voucher Clerk, Financial Accounting and Disbursement Department

Emily J. Castos

Clerk IV, MTCC Canlaon City

Disbursement Voucher Clerk, Payroll and Disbursement Voucher Unit, Financial Accounting and Disbursement Department

Roselle M. Oquinena

Court Stenographer I, MCTC Tuburan-Tabuelan, Cebu Disbursement

Specialist, Financial Accounting and Disbursement Department

Jessica I. Melencio

Clerk III, RTC Branch 9, Cebu City

Secretary, Administrative Services Department

2. Additional Support Personnel. The contract of the following support personnel assigned to pertinent positions in the RCAO-7, as indicated hereunder, is hereby extended for only two (2) months or until 31 October 2011.

NAME

DESIGNATION

Claire A. Reambonanza

Financial Comptroller

Scarlet Ann P. Coronel

Assistant Financial Comptroller

Beatriz A. Felosopo Revenue

Specialist

Alfredo A. Sarsua Internal

Auditor

Arnel Roma

Information Technologist

Abner Delfin

Receiving Clerk

3. Salaries, Other Compensation and Personnel Benefits of the Designated Personnel.

The designated personnel shall continue to receive their basic monthly salaries. They shall also be authorized to receive all other compensation from JDF and other sources as well as other personnel benefits at rates consistent with those authorized for the position to which they are designated or their equivalent, provided that those who are receiving higher rates due to their current positions will continue to receive the higher rates.

4. Designation on Full-Time Basis. The designated personnel shall be detailed on full-time basis and shall be freed of all assignments and responsibilities of their current positions.

5. Expense Allowance. All personnel detailed to the pilot RCAO shall be entitled to a monthly expense allowance not exceeding 20% of the amount of their current basic salaries, which shall be charged against the JRP-GOP counterpart fund.

6. Officer in Charge (OIC). Atty. Rosemarie S. Pabatao, Assistant Regional Court Administrator for Fiscal Management, is hereby designated as Officer-in-Charge of RCAO-7 effective 1 September 2011 to 31 December 2011.

This Order shall take effect on 1 September 2011 to 31 December 2011, unless extended or earlier revoked by the undersigned.

Issued this 16th day of September 2011.

(SGD.)JOSE MIDAS P. MARQUEZ
Court Administrator

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