

OCA CIRCULAR NO. 8-2004, January 28, 2004

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TO:

ALL NATIONAL OFFICERS AND MEMBERS OF THE JUDICIARY ASSOCIATION OF CLERKS OF THE PHILIPPINES (JACOPHIL) IN REGION 4

SUBJECT:

REGIONAL ASSEMBLY ON FEBRUARY 12, 2004 AT LIPA CITY

In preparation for the forthcoming 4th National Convention and Seminar of the Judiciary Association of Clerks of the Philippines (JACOPHIL), all officers and members in Region 4 will hold a Regional Assembly on 12 February 2004 at Lipa City.

All concerned are hereby authorized to attend the said assembly on OFFICIAL TIME/OFFICIAL BUSINESS chargeable to local funds, if authorized and available, subject to prior written permission of their respective Executive/Presiding Judges and their attendance thereat shall not disrupt the court calendar.

A complete report on the attendance shall be submitted to this office within ten (10) days from date of the said assembly.

__28__ January 2004.

JOSE P. PEREZ

Acting Court Administrator

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