

MEMORANDUM CIRCULAR NO. 16, July 29, 2011

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TO: ALL AGENCIES UNDER THE OFFICE OF THE PRESIDENT

Pursuant to Section 27 (e), Book III of the Administrative Code of 1987, the Executive Secretary shall “exercise supervision, in behalf of the President, over the various agencies under the Office of the President”, consisting of offices placed under the chairmanship of the President, those under the supervision and control of the President, those under the administrative supervision of the Office of the President, those attached to it for policy and program coordination, and those that are not placed by law or order creating them under any specific department

All agencies under the Office of the President are hereby directed to submit their agencies’ strategic plan (Annex A) and program / activity / project targets and accomplishments (Annex B), in the specified formats, for the purposes of improving alignment, coordination, monitoring, and evaluation of agencies’ performance, within fifteen (15) days from the issuance of this Circular.

This issuance shall take effect immediately.

By Authority of the President:

(Sgd.) PAQUITO N. OCHOA, JR.

Executive Secretary

Manila, July 29, 2011

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